



ALPS Executive Meeting Agenda

ALPS Executive Meeting
22 January 2013, 6:30pm

PRESENT: Tara Stephens, Rebecca Dowson, Danielle Winn, Ebony Magnus
REGRETS: Aleha McCauley, Sarah Stang, Nick Josten

Agenda

1. Approval of agenda

2. Approval of Annual December Meeting minutes

The minutes were approved as distributed.

3. Innovation Bootcamp (Rebecca)

A proposal was circulated before the meeting; the main objective for the workshop is for participants to understand the benefits of fostering an innovative environment in the library. Participants will be introduced to a sample program which could be incorporated into the work of their home libraries. Participants will also have an opportunity to practice sample innovation techniques and reflect on innovative opportunities within their organizations.

Discussion centred around the following: number of spaces available (25-30), best time to hold the event (end of March- so as to not conflict with BCLA Annual Conference), is funding available (UBC FA LAC, BCRLG), should we do a tie-in with our own Pub Night (yes), should it be held on a weekday or on the weekend, should it be a half-day or a full-day event (full), can we webcast the event (possibly, if toolkit is available), charge a small fee to help cover catering costs (yes, \$20).

Action Items:

- Rebecca will revise the proposal and send it to Danielle
- Danielle will send the proposal to Kristina McDavid (Chair of UBC FA LAC) and speak with her about funding the event. We would like funds to cover the cost of bringing MJ D'Elia here (from Guelph) to conduct the Bootcamp workshop
- Depending on the status of funding for the proposal, Tara will investigate alternate methods/funding for webcasting
- Rebecca will liaise with Mark Jordan at SFU re: free webcast kit

4. BCLA Conference Program Committee (report sent in by Aleha)



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We submitted a *Top Three* and *Top Ten* list of recommendations, the majority of which were accepted by the Program Committee. Accepted proposals (45 mins) include: pg 9, 26, 29, 37 and the accepted proposals (75 mins) are: pg 52, 54, 55, 58 and 63. Thematic gaps (ex- research) have been identified, which may lead to a call for new proposals. Additionally, some sessions may be merged if they deal with complimentary topics.

5. SLAIS Job Fair (Ebony)

The most recent Job Fair was sponsored by LASSA, however, they are hesitant to host one this spring because of a lack of available jobs. Ebony presented possible themes for an alternative event, including: resume development & interviewing skills, building your personal brand/developing your personal philosophy, the use of social media by academic librarians.

Potential speakers are: Dean Guistini, Lynn Copeland and Danielle

Action Item:

- Ebony will follow-up with Nick to brainstorm other potential partners
- Ebony and Danielle will discuss Danielle's participation in this event

6. Pub Night Planning

We'll defer this for now, as we'll be holding the Pub Night following the Innovation Bootcamp workshop.

Action Items:

- Danielle will organize this.

7. ALPS Membership and Communications

a. Social Media Plan Working Group (Aleha, Rebecca, Sarah, Dee)

We need to develop policies for managing our social media accounts and the SMPWG has been tasked with doing this. Danielle reported that work to create a policy has not begun at this point. *Aleha is responsible for posts this month, Sarah has February, Ebony/Nick have March, Tara has April, Danielle has May and Rebecca has June.*

Action Items:

- Danielle will send out a meeting request to the other members by the end of the week to start work on a policy.



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8. Scheduling meetings in advance (group discussion)

Discussion around whether we should assign our meetings a specific day each month (ex- 2nd Tuesday) and if we'd like to continue to meet at 6:30 or change the time.

Action Item:

- Tara will send out a Meeting Wizard for the 2nd Tuesday of each month at 7:00 pm

9 BCLA Board Update (Tara)

a. Website Redesign Survey

A website needs assessment survey for SCIG chairs was completed on Jan 17th in anticipation of a BCLA website redesign. Tara completed the survey on behalf of ALPS and will report back to the committee on the results of the survey. There was some discussion concerning whether the ALPS minutes should be public, and there was consensus for this new practice.

b. Next meeting on 28 February

The next BCLA Board meeting is on 28 February.

10. Other Business

Tara has received the video recording of the Annual December Meeting and will try to upload it to cIRcle by the end of the week.

11. Next meeting

Tara will send out a Meeting Wizard.

12. Adjournment

The meeting adjourned at 7:53 pm.