

**BCALS Executive Meeting**  
**September 18, 2018 9:00 am (via teleconference)**  
**Conference Call Number: 1 (877) 216-4736**  
**Conference Code: 227 938 5030**

**Present:** Alli Sullivan, Adena Brons, Kate Shuttleworth, Chloe Riley, Adair Harper, Michelle Ng, Peggy Lunn

**Regrets:** Ioana Liuta

**Agenda:**

- 1. Call to Order at 9:01am**
- 2. Adoption of Agenda (Alli)**
  - a. Added an item to New Business
- 3. Minutes of previous meeting (Alli)**
  - a. No amendments or corrections
- 4. Follow up on Action Items**
  - a. Website Issues (Alli)
    - Alli now has permission to update our BCLA website. Our list of current executive and our minutes are now up to date.
    - If you see anywhere else that use our old name, let Alli know.
- 5. Old Business**
  - a. No old business to discuss
- 6. New Business**
  - a. A special BCLA AGM will be held Wed Sept 26, Room 240 at VCC (downtown campus). This AGM is to vote to ratify the revised BCLA bylaws to ensure we are in compliance with new legislation.
    - If you're unable to attend, you can still vote by proxy in advance.
- 7. Continuing Education (Peggy/Kate/Ioana)**
  - a. December event (Kate & Peggy)
    - One of the goals of Continuing Education this year was to have an event outside the Lower Mainland. Kate recommends we frame our Save the Date and other announcements in the context of expanding our geographic reach.
    - Kate has been in touch with UFV to secure space on Fri Nov 30 for the whole day. We will need to use UFV catering. We are still waiting on final confirmation of the room booking.

- Kate will confirm, and check if tables and chairs are included.
  - Potential conflict: Code4Lib will be the same date in Nanaimo.
- Discussion of the potential framing and activities of the event:
  - Unconference format
  - Workshop on Liberating Structures
  - Allowing opportunities for practical discussions and broader conversations about
- Continuing Education is meeting next week for a planning meeting.
- b. Pub socials (Alli and Adena)
  - We're hosting a pub social on Friday Sept 21, 5:30pm at St Augustine's Pub, close to Commercial-Broadway Skytrain.
- c. Keeping it ReAL (Ioana)
  - Fri Oct 26, 2018 at UVic. Registration is now open and has been shared on the BCLA listserv.
  - Ioana is working on recruiting volunteers from UBC iSchool.
- d. ACRL Framework event (Alli)
  - Thurs Oct 25, 2018, full day event at Capilano U.
  - Follows up on an event from 2016 and aims to experiment with Framework-based learning outcomes and classroom activities in teaching practice.
- e. BCALS social media presence on Twitter and Facebook (Chloe).
  - We haven't updated our social media recently, but as we have upcoming events, this would be a good time to re-establish a presence.
  - Adair will check in with Michelle about the student reps taking this on.
  - We will have a discussion about our goals for social media at the next meeting.

## **8. Closing Remarks**

- a. Alli thanked the exec for their work over the summer, and is looking forward to the December event. See you at the pub on Friday!

## **9. Meeting Adjournment at 9:48am.**

**Next Meeting:** Tuesday, October 16, 2018 @ 9:00 AM by Teleconference



