

BCALS Executive Meeting
July 21, 2020, 9:00 am (via teleconference)
To Connect: +1 (877) 216-4736 / Conference Code: 227 938 5030

Present: Jennifer Bancroft, Estelle Frank, David Gill, Ean Henninger, Janet Hilts, Sajni Lacey, Reba Ouimet, Melissa Smith

Agenda:

1. **Called to Order** at 9:06 am.
2. **Adoption of Agenda (Ean)**
 - a. Adopted with no changes.
3. **Minutes of Previous Meetings (May 19, Ean)**
 - a. Adopted with no amendments.
4. **New Business:**
 - a. Discuss goals and activities for the year (through April 21) (Ean).
 - Meeting dates, times, modes, and structures:
 - The exec will hold future meetings via Zoom.
 - Sajni will coordinate setting up a BCALS Zoom account.
 - Ean will send the exec a Doodle poll to determine the best dates and times for future meetings.
 - Ean started tidying and organizing the BCALS Google Drive and drive permissions; anyone interested in getting involved should contact Ean.
 - Jennifer started editing and updating the BCALS public website; anyone interested in getting involved should contact Ean or Jennifer.
 - Ean will send the exec a Doodle poll to determine if there is interest in using a Slack workspace for internal communications.
 - Defining BCALS membership:
 - There is a discrepancy between the number of people signed up on the BCALS website and listserv.
 - Ean will follow up with BCLA to check whether he can ask the people signed up on the website to also sign up to the listserv.
 - Reminded the exec of last year's [survey results](#), summarized in the 2019/20 [annual report](#). The top three priorities were:
 - Greater use of the BCALS listserv for discussion or information sharing.
 - Additional professional development events (in-person).
 - Additional professional development events (webinar or other online format).

- Getting more of a financial buffer:
 - Discussed whether to charge a nominal fee for the winter meeting.
 - BCALS has no regular source of income.
 - There is a registration fee for attending the winter meeting that goes towards paying for catering.
 - Last year, BCALS went over budget for the winter meeting.
- Members of the exec should send Ean their thoughts on work BCALS can do to move forward on the [Statement and Call to Action on Anti-Black Racism](#).
- Coordinating with the Keeping It ReAL 2020 Organizing Team:
 - Will ensure the BCALS Winter Meeting does not conflict with the workshop (will take place on November 13, 2020).
 - Planning to support and promote Keeping It ReAL.
 - Sajni volunteered to coordinate between BCALS and the Keeping It ReAL 2020 Organizing Team.
- Planning a coffee/tea social, to better include people who do not drink alcohol, if we are able to hold socials in the coming year.
- Amendments to constitution and bylaws:
 - Following BCLA's lead, will add gender-inclusive language ("they" instead of "he" or "she").
 - Define existing positions more accurately; for example, the Chair-Elect is also responsible for finances and no one position is specifically responsible for membership or communications.
 - Formalize role and recruitment of student reps, as this role is currently advertised by word of mouth.

5. Follow up on Action Items

- a. None outstanding.

6. Old Business

- a. BCLA Perspectives Column (Ean)
 - The publication schedule was disrupted due to COVID-19.
 - Once BCLA puts out the next call for submissions, we can identify and interview someone for the BCALS "Day in the Life" column.
- b. Regular (ongoing) events (Reba, Melissa):
 - September back to school social
 - Discussed how to hold this event virtually; ideas included using Liberating Structures for the breakout rooms, changing the focus of the event to be networking rather than social, or planning a different event.
 - Send any further ideas or thoughts to Reba, Melissa, and David.
 - Resume/CV clinic

- Planned for April 2020; will be held virtually if not able to hold the event in person.
- Winter meeting
 - Will review last year's survey in planning for this meeting; more information yet to come.

7. Continuing Education

- a. Discussed above.

8. Closing Remarks

- a. Ean looks forward to working with the new exec and believes BCALS has a role to play in helping to understand what it means to work in academic libraries during this global pandemic.

9. Meeting Adjourned at 9:48 am.