

**BCALS Executive Meeting**  
**Date: November 26th, 2021 @ 2pm**

**Present:** Sajni Lacey, David Gill, Susie Wilson, Katie Punia, Estelle Frank, Jen Zerkee, Peyton Moriarty, Alex Kuskowski, Karleen Delaurier-Lyle

**Regrets:**

**Agenda:**

- 1. Called to order** 2:05pm
- 2. Adoption of the Agenda**
  - a. Adopted with no additional items
- 3. Quick check in, what's new? What are you watching?**
- 4. Minutes from previous meeting: [October](#)**
  - a. Adopted with no amendments
- 5. BCALS Winter Event Debrief/Continuing Education Update (Susie, Alex, David)**
  - a. Previous action items:
    - i. ACTION: CECs to create info for BCALS website > send to Jen for posting
    - ii. ACTION: CECs to set up Zoom sessions and links; will have auto-captioning; likely sameZoom link for all sessions - by Friday Nov. 5
    - iii. ACTION: Sajni to provide links to KiR folks so all can be advertised at same time
    - iv. ACTION: Student Reps to provide Sajni with social media stats and highlights by Friday Nov. 5
    - v. ACTION: Sajni to contact David re: feedback from 2021 CV Clinic (esp. re keeping it virtual)
    - vi. ACTION: CECs to suggest Winter Event Feedback questions to Sajni by Friday Nov. 5
    - vii. ACTION: All to nudge colleagues to attend Winter Meeting
    - viii. ACTION: All to review Winter Meeting draft land acknowledgement, make suggestions to Sajni
  - b. Winter Event went well. Closed captioning was not available as expected, but captions will be added to recording.
  - c. Free YouTube account limits length of videos - will need to segment the recording.
  - d. Goal was 3 panelists but Karleen ended up going solo - recommend aiming for 4 in case not all can make it. Consider financial implications of honoraria for more speakers.
  - e. Consider deciding on theme/topic in July and start contacting potential speakers as early as possible. Harder to schedule folks in the fall. Would also give speakers more time to prepare.
  - f. Could bring speakers together in advance to co-develop questions and connect ahead of time.

- g. Partnering with Keeping it ReAL worked well - shared messaging/fewer emails to potential attendees.
  - h. If we partner with KiR again, a CEC could be on the KiR committee to facilitate ongoing communication. At the very least, CECs should be in contact with KiR committee. Keep in mind that being on both committees, in the fall, is a lot of work. Also future CECs may not work at a KiR institution.
  - i. Feedback: We received about 16 responses. They are in the BCALS Continuing Ed folder for the committee's reference.
  - j. **ACTION:** Alex is adding captions and editing video for posting - will ask other execs for support as needed.
  - k. **ACTION:** Sajni and Karleen meeting with KiR org committee next week - send them any feedback to share.
  - l. CV Clinic: CECs will start planning soon. Will consider scheduling in March for better timing for students applying for summer positions.
- 6. Social Media Updates (Estelle, Peyton, Katie)**
- a. Tweeted 1-2x/week in past month, mostly about Winter Event and VIMLoC event.
- 7. BCALS Anti-Racism [Plan](#) and [Brainstorm Document](#) (Sajni)**
- a. Previous action items:
    - i. **ACTION:** Katie and Peyton to draft Google form for suggestions of groups, events, or individuals to follow/highlight and send to exec before
    - ii. **ACTION:** Sajni to connect with Perspectives about partnering for pieces on EDI projects
    - iii. **ACTION:** Katie to find a contact at IDEAS @ UBC to connect to Sajni re: whether we could partner on an event around academic library info
    - iv. **ACTION:** Sajni to draft policy to ensure diverse representation of speakers at events hosted or supported by BCALS
  - b. Draft policy re: diverse representation of speakers at BCALS events: <https://docs.google.com/document/d/1UX64qQudQ1oIyggKjkoP0SgA64Y7G6uOiPVgSt5hk88/edit>
    - i. **ACTION:** All to review and provide comments, edits (note bullet points are from Statement and should remain word-for-word). Will finalize at next meeting.
  - c. Sajni has connected with Perspectives about partnering for pieces on EDI projects; this conversation will continue.
  - d. **ACTION:** Sajni to draft action plan report for website
  - e. **ACTION:** Jen to post Action Plan on website. Estelle to provide news/event statement for this once Plan is posted.
  - f. **ACTION:** All to comment on Google form for suggestions of groups, events, individuals to follow/highlight, then form will be posted on website.
- 8. Old Business:**

- a. Review of CV Clinic Feedback: participants appreciated virtual format. Many lib tech students but more librarian mentors; ensure participating mentors at least hire/supervise lib techs.

**9. New Business:**

- a. Meeting scheduling
  - i. **ACTION:** Sajni to send Doodle poll for December meeting