

# **USING THE LIBRARY TOOLSHED!**

#### What is The Library Toolshed?

The Library Toolshed is an online content-sharing platform for information professionals. Hosted by the BC Library Cooperative, the Toolshed is a place to share, access, and comment on training, instructional, and programming resources created by library staff.

### Why contribute to the Library Toolshed?

By uploading your materials to the Toolshed you are increasing access to information among your colleagues. The content will be accessible by information professionals in British Columbia and beyond.

## **How to access the Library Toolshed:**

- Visit http://librarytoolshed.ca. You do not need an account to access Toolshed content.
- If you would like to set up an account (which enables you to rate and comment on content as well as to upload resources of your own), go to <a href="http://librarytoolshed.ca/user">http://librarytoolshed.ca/user</a> and select 'create new account.'
- To access session materials simply browse by topic or search by keyword.

### **How to contribute to the Library Toolshed:**

- Create an account: Visit <a href="http://librarytoolshed.ca/user">http://librarytoolshed.ca/user</a> and select 'create new account.' You will receive a confirmation email for your new account. Already have an account? Please skip this step.
- Add content: From the homepage, click the 'add content' tab at the top of the page.
- **Upload content:** Include all relevant information in appropriate fields. Upload your content.
- Share content: You will be provided a link to your uploaded content, which can then be shared publically. Users do not need an account to access your content.