



ALS Executive Meeting August 16, 2016 at 9:00am (via teleconference)

PRESENT: Adam Farrell, Elyse Neufeld, Ali de Haan, Ryan Kyle, Ali Moore

REGRETS: Simon Robins, Kevin Stranack, Jenna Thomson

1. **Call to Order at 9:04am**
2. **Adoption of Agenda (Adam)**
3. **Minutes of previous meeting (Adam)**
 - Adopted
4. **Follow-up on action items:**
 - a) **BC ALS Name/Mandate Review Working Group Invitation update (Adam)**
 - Adam reported that 5 individuals have expressed interest in the working group, coming from a variety of institutions (i.e. Langara, Kwantlen, SFU and special libraries) and including at least 2 librarians and 2 library technicians.
 - Ali M and Elyse volunteered to participate in the working group as executive members.
 - The working group will come up with a recommendation to be voted on at the next ALS AGM or special meeting called for this purpose.
 - Adam reported on feedback he received from a member that was concerned about the language of “representing an institution”; the executive discussed this, clarifying that it’s not about requiring working group participants to represent their institution, but about having individuals from a variety of work places.
 - **ACTION:** Adam to draft a response to the individual concerned about institutional representation, and to send this draft to the executive for feedback.
 - **ACTION:** Adam to follow-up with all individuals expressing interest in the working group after the deadline (August 26th).
5. **New business:**
 - a) **Review of ALS Constitution at BCLA Office with Annette (Adam)**
 - Adam reported on the meeting with Annette, attended by Adam, Ryan, Ali D and Elyse. Our constitution and by-laws need a refresh, including separating the constitution and by-laws into separate documents, updating out-of-date information (e.g. references to the Continuing Education Committee and the Conference Program Committee), and removing sections on honorary members. Changes to the constitution and by-laws may also be influenced by the new Society’s act expected to be coming out this Fall.
 - It was noted that the working group’s recommendation may also lead to changes to the constitution and purpose of the Section, so we will work to coordinate these two activities.
 - **ACTION:** Adam to make a working copy of the ALS constitution and by-laws document and share this with the executive.



- **ACTION:** Ali D, Ryan and Elyse to add notes to the document based on feedback from Annette.
- **ACTION:** The executive to work on revising the document to have a draft for review & discussion by September 20th (next executive meeting).

6. **Continuing Education:** (Ryan / Ali M)

a) **December event**

- The event will be held December 9th. The next step is to secure a venue in the downtown area.
- **ACTION:** Ali M and Ryan to follow-up with Kevin and will work towards identifying and securing a venue for this event.

7. **Closing Remarks** (Adam)

8. **Adjournment at 9:29am**