

## ALS Executive Meeting

April 19, 2016 (via teleconference)

Present: Roën Janyk, Kevin Stranack, Adam Farrell, Jenna Thomson, Elyse Neufeld and Andre Iwanchuk

Regrets: Simon Robins

1. Call to order (Roën) at 9:01am.
2. Adoption of agenda (Roën)
3. Minutes of previous meeting (Roën)
4. Follow-up on action items:
  - a. ALS Award progress
    - No nominations were received, and the deadline has passed.
  - b. Working group update
    - One library technician and one librarian from SFU volunteered, as well as one library technician who is currently not employed in librarians and is not a BCLA member. The executive agreed that this was not enough, in terms of numbers and institutions represented.  
**ACTION:** Roën will add his topic to the agenda for the AGM.
  - c. AGM date & time
    - Since Roën was not available to chair the AGM for the date & time booked, Adam offered to chair the meeting at 9:30-11:30am on May 11<sup>th</sup>. Concern was expressed about attendance levels since the conference doesn't start until 4:30pm. Quorum is ~23 people, since the membership is 233 (as of October 2, 2015).  
**ACTION:** Roën will see if it's possible to move the meeting to 3-4pm. If there is any need to change the meeting time it will be discussed via email.
5. New business
  - a. AGM topics for discussion
    - Reports required include:
      - o Chair Person's report
      - o Financial report
      - o Education Coordinator's report
      - o Membership report
    - Other agenda topics include:
      - o Direction of ALS / working group
      - o Elections for Chair-Elect and Continuing Education
      - o Future event ideas
    - **ACTION:** Roën will get a membership list from Ali and put together the AGM agenda.
6. Continuing education (Andre/Kevin)
  - Kevin reported that Jenna Walsch (SFU), Sarah Dupont (UBC), and Tracie Smith (UVic) are confirmed participants.
  - **ACTION:** Roën to add this event to the AGM agenda.

7. Closing remarks (Roën)
8. Adjournment at 9:22am.