



MINUTES
ALPS Business Meeting
2 December 2011, 1:00 pm

1. Approval of Agenda

The agenda was approved as distributed.

2. Updates from ALPS Executive

A. Report from the Chair (Todd)

a. ALPS Activities last few months

- i. Time spent planning two events, Getting Hired in Higher Ed (which Cynthia will speak to later) and the December meeting. There was also an unsuccessful attempt to organize a pub night.

b. ALPS Plans for next few months

- i. One more PD event – hopefully online so as to be accessible across the province
- ii. A pub night
- iii. Organize and archive ALPS's documentation and history in order to not lose anything and keep better care of our history
- iv. Write down the procedures for our various yearly events, so new executives don't always need to re-invent the wheel

c. Report on BCLA Board Activities

- i. **Executive Director:** Errin Morrison's last day is December 15th. Interviews for the Executive Director position start next week. Position will still be 3 days a week, same as Erin was working.
- ii. Hired Shannon Stumph of Dragonfly Consulting as our 2012 BC Library Conference Coordinator. Event specialist by training and has done many similar events in the Lower Mainland.
- iii. **Budget:** At November Board meeting, approved the 2012 BCLA Budget and 2012 Conference Budget. The deficit budget predicted for 2011 did not come to pass – due mostly to higher than expected conference revenues and some continued revenues from Libraries and Literacy (the new name for the PLSB) program administration during the ongoing transition of these tasks to the BC Libraries Cooperative. The planned

budget deficit for 2011 has been rolled into 2012, when the revenues from database licensing and other programs (we believe) will actually stop

- iv. **Mentorship Program:** LTAIG has run a successful mentorship program for a number of years, and the Board just approved a plan to adopt and expand the LTAIG to all BCLA members. Not all the details are settled but the program will target new graduates, SLAIS students, those new to BC or those entering new positions like library directors. The program would be launched at the BCLA Conference
 - v. **BCLA Website Update:** The goal of having a new BCLA website up and running by end of 2011 will not happen, but the plan is to hire SLAIS professional experience student to migrate current web content into new BCLA website. Todd is on the Website Working Group to review the new template and to help oversee the launch of the page. He reported that the group has not seen the new website yet but learned that BCLA's new goal is to launch the site around the time of the 2012 conference.
 - vi. **BCLA Archives:** Several BCLA members are finishing the final organization and storage of key BCLA historical documents and materials currently housed at New Westminster Public Library.
 - vii. **BCLA Policies** – In the near future, the Board is planning to review some board policies and procedures. It is likely will be a Board working group,. Details are forthcoming..
- B. **ALPS Link (Todd)** reported that the ALPS Link award, usually awarded at the December meeting, would not be awarded this year. The group intends to shift focus to a site of the month which will be featured in the BCLA Browser. The group is always seeking new members. Katherine Miller at UBC is the contact person.
- C. **Update on Getting Hired in Higher Education (Cynthia Ng)** reported a big success – good turnout. Co-organized with Daniëlle Winn and Tara Stephens. Panelists included: Daniëlle Winn (UBC), Baharak Yousefi (Capilano), Aleha McCauley (UBC), Annie Jensen (Langara) and Emma Lawson (Langara).

3. BCLA President Report

Chris Kevlahan, the BCLA President gave a brief report that included appreciation for Errin's work at BCLA and conference news. Chris reported that BCLA was able to reduce venue rental costs by signing a two-year contract with the Sheraton Hotel in Richmond. Lynn Copeland is the BC Library Conference Chair and Pat Cummings is the Program Co-ordinator.

4. Update from BCLA Conference Program Planning Chair (Pat Cumming)

Pat Cumming was on hand to discuss the program structure for the BC Library Conference. Reported that it is a complex process with a number of players as this is a joint conference with the Health Library of BC and Library Trustees. Pat sought to bring transparency to the process. A program rubric has been created to assist in making program decisions. She would also like to put documentation in place that would provide some history for the next committee.

5. ALPS Award Committee

Todd sought volunteers for the ALPS Outstanding Library Service award. Deb Nielsen (UNBC), Shawna Parlongo (UBC), Jenna Walsh (SFU) and Susan Paterson (UBC) agreed to sit on the committee.

6. Interest in ALPS Executive for Next Year

Todd encouraged people to consider volunteering for the ALPS upcoming Executive.

7. Round Table: Some trends from the Roundtable include:

- Learning Commons/Research Commons
- Renovations
- New Directors and staffing changes
- VHS/DVD and Audio Collection assessment
- Website development
- Review of liaison librarian job descriptions
- Changes to Reference service, for example, hours, structure, review
- New Technology, for example, iPads, smart phones, e-book readers

8. Adjournment: The meeting adjourned at 2:30 pm.