



ALPS Executive Meeting Agenda

ALPS Executive Meeting
21 February 2013, 7:00 pm

PRESENT: Tara Stephens, Rebecca Dowson, Sarah Stang, Aleha McCauley, Ebony Magnus
REGRETS: Danielle Winn, Nick Josten

Agenda

1. Approval of agenda

2. Approval of Annual December Meeting minutes

The minutes were approved as distributed.

3. Innovation Bootcamp (Rebecca)

Rebecca has corresponded with MJ D'Elia regarding the possibility of him facilitating the workshop. Potential dates identified by MJ include April 4, April 11, or March 21 (in order of MJ's preference). April 4 was agreed upon as the ideal date. We are still waiting to hear about potential funding from UBC FA LAC. We also need to clarify if there are any terms or conditions associated with accepting funding from UBC FA LAC.

Pending funding, we moved ahead in discussing logistics and assigning duties. Discussion centred on number of attendees (increased to 50 based on MJ's feedback), possible other avenues of funding (increased registration fee, CPSLD?), venue (IKBLC?), catering, and registration costs (max \$25 per person).

Request that everyone reply to emails re: Innovation Bootcamp within 24-48 hours to expedite planning.

Action Items:

- Tara will contact BCLA to discuss registration possibilities; if BCLA is unable to assist, Tara will handle registration.
- Aleha will begin investigating venue options.
- Rebecca will contact Mark Jordan at SFU re: free webcast kit.
- Ebony will begin looking into catering options (with guidance from Tara).
- If no word from UBC FA LAC by Tuesday, Feb 26, Tara will contact CPSLD to discuss funding.
- Sarah will develop a marketing strategy for the event, once confirmed.

4. SLAIS Spring Event (Ebony)



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The theme for the SLAIS spring event is building a professional profile, with topics to include: developing a social media presence (Dean Giustini?), engaging in professional advocacy (Myron Groover?), finding professional development opportunities (Danielle Winn?), and research practice (Don Taylor). Two potential formats were considered: (a) mini-conference, 2-3 hours; or (b) panel, 1 hour. Based on logistics, it was agreed that option (b) is more feasible.

The event is tentatively scheduled for Thursday, March 21, 5:30 pm-6:30 pm. A budget of \$40 would be ideal to cover thank you gifts for panelists.

Action Items:

- Ebony will contact potential panelists.
- Aleha will look into booking Lillooet Rm or Dodson Rm in IKBLC.
- Tara will contact BCLA regarding possible funding.
- Ebony will check with BCLA student chapter regarding possible funding.

6. Pub Night planning (group discussion)

Discussion tabled in Danielle's absence.

7. ALPS Membership and communications

a. Social Media Plan Working Group Policy (group discussion)

No changes were suggested, though there was discussion on whether the document should be internal or external. We decided the document should be internal. In regards to the policy around comments, this section of the document should be made public – ideally, it will be embedded in the platforms themselves.

Adoption of the Social Media Policy was unanimously approved.

Action Items:

- Tara will post guidelines re: comments in the "About" section on Facebook.

8. Other business?

Tara has been working with BCLA on behalf of ALPS regarding the BCLA website redesign. With Executive elections coming up in May, this raises the discussion of whether or not the role of website liaison should be written into the responsibilities of the ALPS Chair, Secretary, or another position. For further discussion at next meeting.



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Current Executive members Sarah and Aleha will be continuing in their roles, but other Executive positions will be open for applicants. Current Executive members are welcome to apply again. If needed, a vote will take place at BCLC in May.

9. Next meeting: Tuesday, March 12 at 7pm

10. Adjournment

The meeting adjourned at 8:00 pm.