

ALS Executive Meeting

October 6, 2015 (via web conference)

Present: Roën Janyk, Adam Farrell, Elyse Neufeld, Kevin Stranack, & Andre Iwanchuk

Regrets: Jenna Thomson

1. **Call to Order (Roën)** at 9:01am.
2. **Approval of Agenda (Roën)**
 - Moved by Andre, seconded by Adam.
3. **Follow-up on action items:**
 - a. **ALS on the BCLA website (Roën)**
 - Roën asked Angie Ayupova (BCLA Administrative Assistant) to update the ALS information on the new BCLA website, including executive members and 2015 award winners and nominees. The old BCLA website is still up and has outdated information.
 - ACTION: Roën will ask Angie to remove old information and insert a link to our information on the new website.
 - b. **Social Media logins (Roën)**
 - Roën reported on passwords for the Gmail and Twitter accounts not working. She has asked Caitlin (previous recording secretary) about this. If we can't retrieve the passwords, Roën suggested creating new Gmail and Twitter accounts. In future, we will include a document in the ALS wiki with a 'last updated' date and assign someone to be responsible for keeping track of the passwords.
 - ACTION: Roën will report back to the group on the passwords once she heard back from Caitlin.
4. **Member survey (Roën)**
 - Roën created a 3-question survey to send out to the membership. Kevin suggested adding a short paragraph at the beginning of the survey to indicate that this is a pulse-taking to gauge where our membership stands on changing the mandate to include non-librarian staff; a permanent change will require a vote at the AGM.
 - Roën reported on a 7-question survey sent in 2010 about removing 'public service' from the Section's name. This survey also asked members for comments on changing the name to include non-librarian staff. In 2010, there were 193 members, and the survey had 53 responses.
 - Roën reported that as of July 30th, 2015 we have 226 members. Institutional members have 1 vote each.
 - ACTION: Roën will share the results from the 2010 survey.

- ACTION: Roën will add the paragraph explaining the intention of the survey and will share this with the executive for feedback before sending it out to the membership.
- ACTION: Roën will get an updated membership list.

5. Continuing Education (Andre / Kevin)

a. December meeting updates

- Andre reported on their brainstorming on topics, suggesting the theme *Collaborating/cooperating*. The deadline for proposals is usually 3 weeks prior to the event. Andre suggested a deadline of November 6th or 14th. Registration is handled through the BCLA office.
- ACTION: Andre/Kevin will write a 'Save the Date' and 'Call for Proposals' and send it to the executive for feedback before Friday, October 9th, so that it can be sent to the membership early next week.
- ACTION: Andre/Kevin to submit budget to Annette DeFaveri (BCLA Executive Director) for approval.

6. Other business?

- None

7. Closing Remarks (Roën)

- Next meeting will be held on November 17, 2015 at 9am.

8. Adjournment at 9:28am.