



ALS Executive Meeting Agenda

ALS Executive Meeting
September 29, 2014
8:00 am (via Skype)

PRESENT: Roën Janyk, Ania Dymarz, Caitlin Bakker, Andre Iwanchu, Blake Hawkins

REGRETS:

Agenda

1. Call to Order (Roën)

- Meeting called to order at 8:20 am.

2. Approval/Adoption of Agenda (Roën)

- Agenda was approved.
 - o Previous minutes were not approved as they were not found on the wiki.
 - o Action Item: Caitlin to find minutes from last meeting and circulate to the group

3. Introductions

- Brief summary of where the executive left off last year:
 - o The name has been changed from ALPS to ALS. There was discussion of revising the terms of reference in response to this.
 - o The constitution may also need to be revised, as it does include some outdated language (for example, references to paper ballots).
 - o Roën's conversations with Annette would indicate that we should be able to do this independently
- The wiki, at <http://alpsbcla.pbworks.com/>, is a good source of background information, including the constitution, terms of reference, archived meeting minutes, and so forth.
 - o Anyone who does not yet have access can create an account and that account can be approved by one of the current administrators

4. Current state of Executive

- There have been a number of changes to the Executive in recent months, namely Roën stepping in for Danielle Winn, Ania for Andrea Cameron, and Blake for



ALS Executive Meeting Agenda

Sarah Arbeider. As a result, Roen is currently acting as treasurer and we do not have a Chair Elect

- Recruitment to fill these positions should be undertaken. It was recommended that the executive look to colleagues for interest.
 - o Action Item: Roen to circulate an e-mail to the BCLA list

5. December Meeting (Roën)

- There are a number of meetings scheduled for early December which may bring ALS members to the lower mainland (An assessment conference on Dec. 4, ELN on Dec. 5, BCLA Board on Dec. 5)
 - o If we could time the meeting to be around this period, people who may be going to one could combine their trips to attend ALS as well
 - o However, the number of people who would potentially be attending both could be quite low
 - o Streaming has been a popular choice in the past few years to accommodate those who are not going to be in the area. There is also the possibility of recording the sessions and making them available through an IR.
- The meeting is typically hosted in the lower mainland and we attempt to find a space that can be donated by the institution. In the past, this has often been through UBC or SFU, but other options are available.
 - o Typically, there are around 40 attendees so the space does not need to be overly large
 - o Action Item: Andre to put out feelers regarding the room
- For the format, last year we had a full-day event. The morning was a series of lightning talks and the afternoon was the section meeting and roundtable.
 - o Ania participated as a speaker last year and found the format to be enjoyable
 - o We should aim for between five to seven lightning talks
- We need to decide a theme that we can work around
 - o Ania suggested something that could be tied in with the ALPS to ALS name change, along the lines of reimagining the library or reimagining the librarian
 - o Blake noted that this would be of interest to students, as there is a lot of discussion regarding the applicability of the courses.
- In terms of timing, we should put out a call in the next two weeks or so. We will likely need to give a couple of weeks before the deadline and then determine when it is that we will notify the authors.
 - o A low barrier proposal process was used last year with a good level of success. Applicants were asked to submit 50-100 words on their topic.



ALS Executive Meeting Agenda

6. **New Business**
 - Nil
7. **Closing Remarks (Roën)**
8. **Adjournment**
 - Meeting adjourned at 9:10 am