

# ALS Executive Meeting

January 17th, 2017, 9:00 am (via teleconference)

Present: Adam Farrell, Elyse Sanche, Alison Moore, Ali de Haan, Ryan Kyle, Jenna Thomson  
Regrets: Simon Robins, Kevin Stranack

## 1. Call to Order (Adam Farrell)

- Call to order at 9:03am.

## 2. Adoption of Agenda (Adam)

- Jenna motioned, Ryan seconded.

## 3. Minutes of previous meeting

### a. Adopt, amend and/or correct minutes

- No amendments. Ali M motioned, Elyse seconded.

## 4. Follow-up on action items:

### a. BC ALS Name/Mandate Review Working Group update (Ali M./Elyse)

- Waiting for the “December meeting” to have a discussion & vote.
- We will set out the document again to refresh members’ minds.

### b. ALS Constitution working document

- Waiting for the “December meeting” to have a discussion & vote.

### c. Update on the use of PBworks vs. Google docs for ALS (Elyse / All)

- Adam is uploading print items in the physical binder, to be uploaded to

### d. Formally using Roberts Rule of Order (Adam)

#### i. Stated in bylaws?

- Idea: It may be helpful to use these so that we have a process for big decisions.
- Discussion: Do we need to be that strict? We don’t need to be that strict. Use Roberts Rules for general meetings with membership, but not in exec meetings.

## 5. New business

## 6. Continuing Education: (Kevin / Ali M / Ryan)

### a. December event

- We have a tentative date (March 3rd).

- We're planning to keep program and venue the same. The next step is to book the venue. We'll wait for confirmation on venue before sending out information to the membership.
- Lin Brander at BCIT is looking into the venue right now.

## **7. Closing Remarks (Adam)**

## **8. Adjournment**

- Adjourned at 9:15am.