

BCALS Executive Meeting
June 18, 2019 9:00 am (via teleconference)
To Connect: +1 (877) 216-4736 / Conference Code: 227 938 5030

Present: Adena Brons, Reba Ouimet, Chloe Riley, Ioana Liuta, Melissa Smith, Ryan Casciano, Hannah Tanna, Ean Henninger

Regrets: Kate Shuttleworth

Agenda:

1. **Call to Order** at 9:03am
2. **Adoption of Agenda (Adena)**
 - a. Adopted with no amendments or corrections.
3. **Minutes of previous meetings (April 16, AGM May 8) (Adena)**
 - a. No amendments or corrections for April 16.
 - b. No amendments or corrections for AGM. It will be formally adopted at our next AGM.
4. **Follow up on Action Items**
 - a. Election of new members (Adena)
 - Welcome to our new executive members!
 - Ean Henninger, SFU Library (Chair Elect)
 - Reba Ouimet, University Canada West (Continuing Education Coordinator)
 - Melissa Smith, UBC Library (Continuing Education Coordinator)
 - Hannah Tanna, UBC iSchool (Student Representative)
 - Ryan Casciano, UBC iSchool (Student Representative)
5. **Old Business**
 - a. Summer survey/poll of BCALS members (Chloe)
 - At our April meeting, we discussed a short survey or poll of our members, to find out what they'd like to see from BCALS.
 - We decided to move forward with this during the summer.
 - Plan to send survey to BCALS list and the general BCLA list.
 - Adena, Melissa and Chloe will draft a survey to share with the executive in advance of the next meeting.
6. **New Business**
 - a. Potential change to bylaws, section 4.1 (Adena)
 - Discussion about possibly changing the number of Continuing Education Coordinators from "two" to "two to four" (or other more fluid language).

- We decided to table this for now.
 - We will flag this issue for next year's executive.
- b. Social media policy/strategy for 2019-2020 (Adena, Ryan & Hannah)
 - Adena is in the process of setting up an official BCLA email account.
 - Ryan and Hannah plan to build on last year's social media strategy. Next meeting, they will share their social media plans, including plans for our Facebook account.
 - Facebook: <https://www.facebook.com/groups/2320168684/about/>
 - Twitter: https://twitter.com/bc_als?lang=en
- c. Strategies for growing membership (Chloe)
 - We discussed a few ideas/suggestions for growing BCALS membership and/or raising visibility of our group's activities.
 - Connecting with LTAS. Adena will reach out to current chair.
 - Outreach at UBC iSchool . Ryan and Hannah suggest connecting through email newsletter and Facebook page.
 - Submitting to BCLA Perspectives.
 - a. Submission guidelines: <https://bclaconnect.ca/perspectives/guidelines/>
 - b. 150-2000 words. Deadlines for pitches: August 1, November 1, February 1, May 1
 - c. Possible topics: day in the life, interview with an academic library worker, initiatives in our libraries, early career librarians, job searching, report out on our survey ...
 - d. Adena proposes that we wait until the results of the survey have come in with the intention to plan to pitch for November 1st deadline.
 - Using our summer survey as an opportunity to encourage people to join our listserv.

7. Continuing Education (Ioana)

- a. Generally, each year BCALS puts on the following events/meetings:
 - Annual General Meeting (AGM) in May (during BC Library Conference)
 - A Winter Meeting (generally a professional development event)
 - Pub nights/socials
 - Other events (such as the Student Resume Clinic)
- b. Last year, our goal was to expand our events beyond the Lower Mainland; we held our Winter Meeting event at UFV.
- c. The Continuing Education Coordinators will meet as a group and report back to the exec at the next meeting on their initial goals and plans for the year.

8. Closing Remarks

- a. Adena thanks to new and returning executive members, and looks forward to a great year.

9. Meeting Adjournment at 9:43am.

Next Meeting: Tuesday July 16, 2019 at 9:00am via teleconference