

**BCALS Executive Meeting**  
**April 15, 2020 3:00 pm (via teleconference)**  
**To Connect: +1 (877) 216-4736 / Conference Code: 227 938 5030**

**Present:** Adena Brons, Melissa Smith, Reba Ouimet, Kate Shuttleworth, Ryan Casciano, Ean Henninger, Ioana Liuta, Hannah Tanna, Chloe Riley

**Agenda:**

1. **Call to Order** at 3:01pm
2. **Adoption of Agenda (Adena)**
  - a. Addition of two items (4.b and 5.a) to the agenda.
  - b. Adopted as amended.
3. **Minutes of previous meetings (Mar 17, Adena)**
  - a. Adopted with no amendments.
4. **New Business: actions resulting from cancellation of BC Library Conference**
  - a. Update from BCLA Board Meeting on March 23 (Adena).
    - AGMs and Elections. BCLA's AGM has been postponed; watch for announcement about new date on the BCLA listserv.
      - Recommend that BCALS align our remote AGM with BCLA's.
      - Elections: we will be sharing out information about open BCALS positions one month in advance of our AGM and encouraging people to put their names forward.
    - BCALS Outstanding Contribution Awards. BCLA is looking into recognizing awards as part of their AGM.
      - Recommend that BCALS hold off on our own announcement in order to participate in BCLA's award recognition.
      - Adena will let the recipient and the Awards Committee know about the delay.
  - b. Future BCALS meetings (Adena).
    - Adena will arrange teleconference for the third Tuesday of every month 9am-10am.
5. **Follow up on Action Items**
  - a. BCLA Perspectives update (Adena & Kate).
    - Perspectives was supposed to be published in March 2020. Kate will follow up with Perspectives editors to find out when the issue is expected to publish and what effect this may have on their publication schedule for the year.
    - Kate has been in touch with a possible interviewee for the next issue.

## **6. Old Business**

- a. Social Media Update (Ryan, Hannah).
  - Ryan and Hannah are continuing as student reps for now, and continuing to manage BCALS's social media.
- b. Use of Listserv (Adena).
  - Reminder to exec to share out information, news, and resources to the listserv.

## **7. Continuing Education** (Ioana, Reba, Melissa, Kate)

- a. No updates from the coordinators.
- b. Question about contributing to the BCALS Annual Report (Ioana).
  - Adena will share a draft of the BCALS Annual Report to the coordinators so they can add details about their work over the year.

## **8. Closing Remarks**

- a. Adena thanks the executive for joining the meeting today, and especially thanks members of the exec who have agreed to extend their terms temporarily.

## **9. Meeting Adjournment at 3:32pm.**

### **Next Meeting:**

- To be decided; Adena will share out details.
- Edited to add: next meeting will be Tuesday, May 19, 9am-10am, via teleconference.