

**BCLA Cataloguing & Technical Services Interest Group (BCCATS)  
Fall Meeting  
Kwantlen Polytechnic University, Richmond Campus  
Friday, September 20, 2019  
MINUTES**

**Called to order: 1:30pm**

**In attendance**

Leona Li	Kwantlen Polytechnic Univ.	leonawei.li@kpu.ca
Cleire Lauron	Kwantlen Polytechnic Univ.	cleire.lauron@kpu.ca
Samantha Bloomfield	Surrey Schools	bloomfield_s@surreyschools.ca
Richard Violette	Special Libraries Cataloguing / Greater Victoria PL	rich@slc.bc.ca
Brian McGuinness	West Vancouver Memorial Lib.	bmcguinness@westvanlibrary.ca
Carla Ganotisi	Surrey Schools	ganotisi_c@surreyschools.ca
Samuel Richmond	Vancouver PL	samuel.richmond@vpl.ca
Janette McConville	Simon Fraser Univ.	janettem@sfu.ca
Camille Ho	Burnaby PL	camille.ho@bpl.bc.ca
Michelle Yule	West Vancouver Memorial Lib.	myule@westvanlibrary.ca
Susu Myint	Burnaby PL	susu.myint@bpl.bc.ca
Sue Andrews	Univ. of British Columbia	susan.andrews@ubc.ca
Linda Woodcock	Kwantlen Polytechnic Univ.	linda.woodcock@kpu.ca
Janet Whyte	Langara College	jwhyte@langara.ca
Robbyn Lanning	Camosun College	lanningr@camosun.ca
Jennifer Stenberg	Camosun College	stenbergj@camosun.ca

**Teleconference**

Rachel Rogers	Greater Victoria PL
Tamarack Hockin	Fraser Valley Regional Lib
Sherry Klausen	Fraser Valley Regional Lib
Heather Bourne	Capilano Univ
Britannia Hill	Northern Lights College
Naomi Lloyd	Residential School History and Dialogue Ctr.
Sharon Herbert	BC Libraries Cooperative
Charles Hogg	BC Legislative Lib

**1. Welcome and acknowledgments**

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Thanks to host, Linda and KPU. And Sharon at BCCOOP for arranging the teleconferencing.

**2. Introductions (5 min.)**

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**3. Additions to and approval of the agenda**

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Sue's presentation, 'Trying to mean more with Metadata' (item 8), moved after reports.  
Proposals for BCLA 2020 conference program/Continuing ed. Workshops (item 7) moved to after the break.  
Ethics Steering Committee (item 9): Antonio cannot be here today. His report has been forwarded and will be summarized here and posted to list.

**4. Amendments to the minutes of the May 7th spring meeting (5 min.)**

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No corrections or amendments noted

**5. Business arising from the May 7th spring meeting minutes (10 min. maximum):**

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**5.1. [Item 7] Proposals for BCLA 2019 Conference program (see Item 7 below)**

## **5.2. [Item 9] Access to Canadiana Authorities and Canadian Subject Headings via OCLC for non-members (S. Bloomfield)**

Asked OCLC if they were considering creating access to the CSH as a standalone access item. OCLC directed us to LAC. LAC responded that they are looking for free platforms to provide a user-friendly interface, suggested alternatives (loading the file to our catalogue, using MARCedit as the interface) and invited feedback (Placespeak survey). The survey was shared to the list. The emails from OCLC and LAC are included in the appendices.

Linda will raise this at a meeting at LAC.

Charles has determined that it is possible to create a shared tool ourselves but we will need someone to build it and to host it. He will write a proposal, report to the list and send out a call for volunteers.

*Responses added to minutes (see appendix A).*

## **6. Reports (15 min. maximum)**

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### **6.1. Report from the Chair (R. Violette)**

New Continuing Ed rep: Michelle Yule

New awards committee member: Sherri Ostopovich

Still looking for a new secretary. The Chair role will also be open next spring.

Thanks to everyone for coming to meetings but sometimes we have to do more. We are lucky to have this committee and serving on it is a positive experience. Please consider if this opportunity is something that will serve you.

### **6.2. Report from the Continuing Education Committee rep (M. Yule)**

Much of the ongoing cataloguing development materials are available through online webinars, accessible to all. Michelle would like to see the beginning of informal meetups and connections, sharing what we are doing with each other... similar to Code4Lib but for cataloguing. If you want to see something, please let Michelle know.

### **6.3. Report from the Canadian Federation of Library Associations Cataloguing and Metadata Standards Committee rep (R. Vernon)**

Ryan emailed his report to the list Friday, September 20, 2019:

*"With the CFLA Metadata Standards Committee meeting only 2 times a year, we have not met since my last report. We are scheduled to meet next week, though, so I will pass any relevant information on via the listserv after that meeting."*

### **6.4. Report from the Awards Committee (R. Violette)**

The MAC was awarded to Sarah Ogden of Vancouver Island University at BCLA 2019. Thanks to everyone who submitted nominations.

The committee's terms of reference remain in progress. The completed draft will be posted to the list.

New committee member: Sarah Ogden (replacing Maryann Kempthorn)

## **8. "Trying to Mean More with Metadata" (S. Andrews, UBC) (30-40 min.)**

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*(originally presented at "Sorting Libraries Out: Decolonizing Classification and Indigenizing Description" in March 2019)*

Sue discussed the limitations for the traditional approach to cataloguing Indigenous materials, goals for decolonization efforts, details of the Xwi7xwa enhancements and future plans for decolonization work at UBC libraries. The presentation Powerpoint will be shared to the list.

## **7. Proposals for BCLA 2020 conference program/Continuing ed. workshops (M. Yule & R. Violette) (30 min.)**

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### **7.1. BC Libraries Conference (April 15-17, 2020, Sheraton Vancouver Airport Hotel, Richmond) conference proposals**

Will develop a proposal for an LRM/RDA preconference session. (See 7.2 below)

### **7.2. BCCATS Continuing Education workshop proposals (from spring 2019 meeting):**

- Coding skills (practical knowledge) - interest
- MARCedit: advanced MARCedit (Lower Mainland, Vancouver Island, online) There may be enough interest from Vancouver Island libraries to make an Island event viable.
- MARCedit regular expressions - interest
- LRM/RDA: It may be time to set a workshop on LRM (the model and terminology). The language is becoming increasingly computer-oriented. Anyone supervising/managing should understand the toolkit and how it works. General agreement/interest expressed around the table. Possible half-day preconference session, presented by Sue and Linda. Michelle will develop the proposal.
- BIBFRAME: Michelle can look into it. May be moot if CMS/CFLA is planning something. Will need to locate a facilitator/presenter as well as an institution that can host BIBFRAME software.

### **7.3. Cataloguers' "Unconference", early 2020 (M. Yule, West Van Memorial)**

Informal poll taken, there is interest. Will send more questions to the list. Dates will be in 2020.

### **9. Cataloging and Ethics Steering Committee: progress of working groups and feedback (S. Myint)**

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(For information on the Committee, please visit: <https://sites.google.com/view/cataloging-ethics/home>)

The steering committee has six members: two each from Canada (including May Chan), the US and the UK. It is trying to create a code of ethics for cataloguers which will function as a guideline for practice. Each national group will develop it further to be relevant to their own national context. There are six working groups which will offer case studies for the committee to work with: subject headings/controlled vocabularies, authorities, classification, access/scope/infrastructure, staffing and working conditions, resource discoverability and accessibility.

Susu is in the subject heading group and Antonio is in the authority group. Both have invited feedback from the group.

### **10. LC/PCC's "Sharpigate" series statements (S. Richmond)**

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Curious how others are handling series data for popular reading collections where the series data isn't present on the item OR the notation is a marketing grouping rather than a true series (eg. Oprah's book club).

*Examples were shared with group (see appendix B).*

Ex 1. Series not on item but authenticated on author's website.

Is it meaningful to record a series in this case? If so, what is the standard for coherence?

Ex 2. Series has one title. Second won't be published if it fails. Authentication is Goodreads... nothing associated with the publisher or author.

Surrey: See it a lot in the easy read/YA materials. We know that the students are looking for series (vs authors or titles) after book 2. We will have requests to add series info if it isn't already in the record, so we add it (and create an authority for it) so long as we can verify it on the author's or publisher's website.

GVPL: Also making untraced entries for series that "look legitimate", so that it's in the record and can be found.

Langara: Adds as an added title.

BPL: Feeling pressure from librarians to create series that cataloguer's don't technically consider series. A 500 note is not sufficient for the public service staff.

Additional thoughts: If they are looking for the series, it helps to have it recorded (erring on the side of user behaviour). And adding it to the 500 just to add the keywords isn't a resilient practice as we are already parsing data out of general use fields.

### **11. Round table reports**

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*See appendix C*

### **12. Next meeting (10 min.)**

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TENTATIVE: Tuesday, April 14<sup>th</sup>, location to be determined

Would like to associate with the conference without conflicting with sessions.

BCLA: Richmond, April 15-17<sup>th</sup> (Wed-Fri)

**Adjourned: 4:15pm**

## Appendix A. Communications re: Canadian Subject Headings access

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**Question posed to OCLC:**

***Has OCLC considered creating access to these authority records (search and download) apart from the Voila membership? If not, do you know of any other efforts being made to restore access to these resources for non-OCLC libraries?***

**Response:**

Hi Samantha,

**Our ref: CNLRS Surrey Public Schools**

Thank you for sharing your concerns.

The best place to send feedback is to Library and Archives Canada. LAC is responsible for the directions of the project with OCLC. LAC has various forums where they gather feedback and direction from the Canadian library community. Email for LAC questions/feedback: [bac.servicesauxbibliothèques-libraryservices.lac@canada.ca](mailto:bac.servicesauxbibliothèques-libraryservices.lac@canada.ca).

I am also copying my manager, Daniel Boivin, OCLC Executive Director, Canada, Latin America and the Caribbean for information.

Regards,

Nigel Long

**OCLC** · Library Services

Consultant,

Western Canada

Calgary, Alberta

T (Calgary)

403.281.1730

**T (Direct dial, toll free)**

**1.833.858.2058**



[OCLC.org](http://OCLC.org) · [Blog](#) ·

[Facebook](#) · [Twitter](#) ·

[YouTube](#)

**Question posed to LAC:**

***Has LAC considered asking OCLC to create access to these authority records (search and download) apart from the Voila membership? If not, do you know of any other efforts being made to restore access to these resources for non-OCLC libraries?***

**Response:**

Dear Ms. Bloomfield,

Thank you for contacting Library and Archives Canada.

Thank you also for passing along your concerns and challenges with the FTP files for CSH. We acknowledge that the FTP process is less user-friendly than a web interface. We are keeping an eye out for options for free, public-facing, thesaurus-style interfaces. You didn't mention what ILS your library uses, and we were unable to identify it from your school district's website. If you haven't already done so, we recommend contacting your ILS vendor to see if they have options for making the CSH file available from within your ILS.

The CSH file contains fewer than 2,100 records. A complete file is available monthly. You could download the complete file and replace the previous file in its entirety, with no need to de-dupe.

MarcEdit is a free software that would enable you to search and view the complete file from within its Marc Editor tool. You could also use MarcEdit to convert the file to a text file that could be viewed and searched within Microsoft's Excel or Access. MarcEdit is available from <https://marcedit.reeset.net/>. Given the number of CSH records, the file size should not be too large or onerous for the software.

You had mentioned that you were using VIAF for Canadiana name authorities. If you are interested in another source for the English-language name authorities, they will also be increasingly available from the Library of Congress. Since the English-language name authority records are now part of the Name Authority Cooperative Program (NACO), the authority records are accessible through the Library of Congress Authorities database at <https://authorities.loc.gov>. Please note that not all unique authorities previously found in the bilingual Canadiana file will be immediately available in the NACO file. LAC will be adding unique authorities to the NACO file as part of the Canadiana Conversion Project. Once an authority record is added to the NACO file, a 667 note in the NACO record identifies it as a part of this project and indicates that a minimal amount of revision work has been done to the record.

We have noted your comments about the impact of the transition to Voilà, but in case you are interested in providing more feedback, LAC is currently running an online survey about Voilà. The survey is intended to gather information to help shape the policy and strategy for the new National Union Catalogue. The survey is available at <https://www.placespeak.com/en/topic/6176-the-future-of-voila-our-national-union-catalogue/>.

We hope the above information is helpful, and we thank you again for taking the time to send us your feedback and questions.

Kind regards,

Services aux bibliothèques

[Bibliothèque et Archives Canada](#) / Gouvernement du Canada  
[bac.servicesauxbibliotheques-libraryservices.lac@canada.ca](mailto:bac.servicesauxbibliotheques-libraryservices.lac@canada.ca)

Services to Libraries

[Library and Archives Canada](#) / Government of Canada  
[bac.servicesauxbibliotheques-libraryservices.lac@canada.ca](mailto:bac.servicesauxbibliotheques-libraryservices.lac@canada.ca)

## Appendix B. Examples re: addition of questionable series entries

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**From:** bccats-list-request@lists.bclibrary.ca on behalf of Samuel Richmond  
<Samuel.Richmond@vpl.ca>  
**Sent:** September 20, 2019 11:11 AM  
**To:** bccats-list@lists.bclibrary.ca  
**Subject:** [BCCATS-List] Background info for Fall Meeting agenda item 10  
**Attachments:** ATT00001.txt  
Hello BCCATS,

This agenda item concerns a newly-evolving, ambiguous standard for sourcing information on personal author-title series—sometimes when no actual series statement is present, or when verification becomes problematic. Two examples (both PCC-grade authorities):

**LC control no.:** no2019129463

**LCCN**

**Permalink:** <https://lcn.loc.gov/no2019129463>

**HEADING:** Lucier, Makia. Tower of winds

**000** 00862nz a2200241n 450

**001** 11158104

**005** 20190904073025.0

**008** 190903n| azabaaaaan |a aaa c

**010** \_\_ |a no2019129463

**035** \_\_ |a (OCoLC)oca12406354

**040** \_\_ |a UOr |b eng |e rda |c UOr

**100** 1\_ |a Lucier, Makia. |t Tower of winds

**380** \_\_ |a Series (Publications) |2 lcs

**380** \_\_ |a Multipart monograph

**380** \_\_ |a Fantasy fiction |a Novels |2 lcgft

**430** \_0 |a Tower of winds

**643** \_\_ |a Boston |a New York |b b Houghton Mifflin Harcourt

**644** \_\_ |a f |5 UOr

**645** \_\_ |a t |5 DPCC |5 UOr

**646** \_\_ |a s |5 UOr

**670** \_\_ |a Song of the abyss, 2019 |b (series title not given)

**670** \_\_ |a Makia Lucier website, 29 August 2019 |b (Tower of winds #1--Isle of blood and stone; Tower of winds #2--Song of the abyss)

**670** \_\_ |a OCLC website, 29 August 2019 |b (Isle of blood and stone published 2018)

Note the first 670: "series title not given." Meaning no actual series statement on work cat. Sharpigate made manifest?

**LC control no.:** no2019025215

**LCCN**

**Permalink:** <https://lcn.loc.gov/no2019025215>

**HEADING:** Cervantes, Jennifer. Storm runner series

**000** 01018nz a2200229n 450

**001** 10980642

**005** 20190219073103.0

**008** 190218n| azaaaaaan |n aaa c

**010** \_\_ |a no2019025215

**035** \_\_ |a (OCoLC)oca11826756

**040** \_\_ |a NmSSL |b eng |e rda |c NmSSL

**046** \_\_ |k 2018 |2 edtf

**100** 1\_ |a Cervantes, Jennifer. |t Storm runner series

**380** \_\_ |a Series (Publications) |2 lcs

**642** \_\_ |a bk. 1 |5 DPCC |5 NmSSL

**643** \_\_ |a Los Angeles |b Disney Hyperion

**644** \_\_ |a f |5 NmSSL

645 \_\_ |a t |5 DPCC |5 NmSSL

646 \_\_ |a s |5 NmSSL

670 \_\_ |a Storm runner, 2018: |b title page (Disney Hyperion; Los Angeles) page 433 (coming in fall 2019 The fire keeper)

670 \_\_ |a Librarything.com website, viewed February 18, 2019 |b (Storm runner is number 1 in the series Storm runner) |u <https://www.librarything.com/series/Storm+Runner>

670 \_\_ |a Goodreads.com website, viewed February 18, 2019 |b (Storm runner is book 1 in the series Storm runner; Fire keeper is book 2) |u <https://www.goodreads.com/series/231456-the-storm-runner>

Here's an instance of a "series" that does not (yet) exist. The tracing decision rests on speculation that the publisher will follow through on releasing number 2, presumably based on the market performance of number 1. Also, unlike the Lucier example above, which is founded on the author's website this one is sourced from two fansites, based on the assurances of a publisher (presumably its marketing arm) that there will actually be a second title.

Bringing this up primarily as a pulse check to see how other public and school libraries are handling this kind of situation. If attendees have these examples (both YA authors) in front of them it shouldn't take all of the 15 minutes.

Cheers,

Samuel

**Samuel Richmond**

Head, Bibliographic Services | Collections and Technical Services

Vancouver Public Library | Central Branch

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Vancouver Public Library acknowledges that our work takes place on the unceded homelands of the Musqueam, Squamish, and Tsleil-Waututh Nations.

## Appendix C. Roundtable reports

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### **Burnaby Public Library Report to BCCATS - Fall 2019** **Submitted by Susu Myint, Cataloguing Librarian 2, Burnaby Public Library**

#### *Staffing*

- In August 2019, the cataloguing department had a shift in organizational structure with the creation of a new Librarian 2 position reporting to the Assistant Director of Collections and Technology. The Librarian 2 supervises librarians and library technicians and directs the day-to-day operations of cataloguing and classification work.
- Susu Myint accepted the position of Librarian 2. Andrea Gorgec and Terry Yip are now permanent members of the Cataloguing Department in their positions as part-time Librarian and full-time Senior Clerk respectively.

#### *Professional Development*

- 22 BPL staff attended the BCLA conference in May. Staff members in various positions and departments throughout the systems attended and were invigorated by the experience. Truth and Reconciliation related sessions were especially appreciated. Four BPL staff also attended the ALA Annual Conference in Washington in June.
- Susu and Andrea attended the 5-part “New Concept” ALA webinar series. The series included : Nomens and Appellations, Timespan and Place, Representative Expression and Manifestation Statements, Relationship Elements and Fictitious and Non-Human Personages.
- Andrea also attended an ALCTS webinar on Cataloguing non-English materials.
- A number of cataloguing staff attended the webinar “Getting a Handle on the New RDA Toolkit” in May.
- In September Terry and Susu attended a one-day workshop on Thinking Lean. They were introduced to the philosophy of lean – reducing waste, enhancing efficiency, adding value – and explored how it could be applied in a public library context.
- Susu is participating in the Subject Heading Working Group to support the Joint-Steering Committee on Cataloguing Ethics. The Steering Committee aims to create a best-practices document on cataloguing and metadata ethics.

#### *Collections and Technical Services Projects*

- As part of BPL’s Strategic Plan to integrate the principles of Truth and Reconciliation, cataloguing staff has been working on ways to apply what we are continuing to learn about decolonizing and Indigenizing cataloguing and classification practices. BPL’s initial efforts include: 1. Replacing “Indians of North America” with “Indigenous peoples” in Canadian context for works published after 2009 and adding Métis, Inuit and names of specific nations where appropriate. 2. Looking at the impact of removing “Indians of North America” from the catalogue altogether. 3. Cataloguing with the intention of enhancing discovery for Indigenous authors/creators and content. 4. Having senior cataloguers examine all Indigenous works to ensure that appropriate subject headings are assigned and that the content is thoroughly analyzed and enhanced.
  - One of the library’s operating plan projects for 2019 involved the reduction of storage collections that were occupying a 1,625 square foot space with high ceilings and large windows at the Metrotown Branch. The project team expected to withdraw 39,000 items, but that number quickly grew to 46,000 as we discovered duplicate copies of items and began to examine materials for condition and currency. The storage reduction project is now complete and the library will begin the work of reimagining the space for public use in 2020.
  - Historically, BPL has maintained its serials collection through a local database which was later transferred into Horizon’s serials module. The collection was not catalogued although basic access points were maintained by clerical staff as part of acquisitions process. In March 2019, we began retroactively cataloguing BPL’s serials collection. The projected date of completion is December 31, 2019.
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**Camosun College Library  
BCCATS Roundtable Report  
September 2019**

**Staffing:**

We welcomed YoungKyu Joo as our new Copyright Advisor. He started in early September. And said goodbye to Librarian Serena Ableson in August. She will be concentrating on her work with the University of Saskatchewan's Northern Law Program.

**Health and Human Services Collection move:**

Construction of the new *Alex & Jo Campbell Centre for Health and Wellness* (CHW) is complete and classes in the new building have begun. This has meant shifting large portions of the library collection from Lansdowne to Interurban, approximately 190 linear feet or 7 6-shelf book trucks of books. HHS Librarian Patsy Scott undertook a massive weeding project in advance of the move, and we will be tracking intercampus requests closely. To accommodate the increase in use at Interurban we will be adding 30 study spaces and 18 computer stations to the library and large atrium area outside the library entrance.

**ILS migration:**

With tremendous support from BC Libraries Coop and existing partners, we migrated to Sitka's Evergreen ILS this spring. Thanks in large part to the efforts of acting Library Services Supervisor Megan Nelson, circulation and other front end services transitioned relatively smoothly. It helps that a few of our staff had previous experience with Evergreen, and all staff seized the opportunity to review their workflow processes and were open to doing things differently. Media booking and Reserves saw significant changes, and the shared cataloguing environment is something we're all still getting used to! We had frozen Acquisitions a few weeks in advance of the migration, which gave us a chance to catch up on our backlog, but books are flowing through Technical Services once again. Integration with EDS took a bit longer than we had hoped, but things seem to be in place for the beginning of the fall semester.

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**Emily Carr University BC-CATS Roundtable report  
September 2019**

***New Website***

The ECU Library launched its new website at the end of August. This project was done in collaboration with our Communications team and the web development company Denim + Steel. Denim + Steel did staff, student, and faculty interviews to determine an information architecture then our library team edited our existing website content to make it as concise as possible. The next step will be usability testing.

***OpenAthens***

In August we went live with OpenAthens as our eResources authentication system (supported by EBSCO). We will be moving off of EZproxy by the end of the year. Sitka worked with us to change all our catalogue access URLs (=856) in our Evergreen ILS to reflect the change. So far faculty have noted that they have a more seamless experience and students are excited to hear that they can go directly to databases once they've signed in.

***Student survey & Feedback loop***

In March 2019 the library surveyed students about various aspects of the library including services, online resources, instruction sessions, and spaces. We got 354 responses, which we consider to be very successful. More importantly, we received many written responses to the questions, and were able to provide tangible action items to address the comments.

Our staff member Angela created fabulous infographics with some survey responses. For transparency and to elicit further discussion of the survey results a summary of student responses, with library staff comments, has been posted in the library. This is what we are calling 'Feedback Loop', as we're now inviting further comments from library users via post-it notes.

***Kanopy Changes***

We offer Kanopy as a mediated service. We no longer do patron driven acquisition because of the high cost. We will now only purchase a year-long license if a faculty member requests it.

***Fine Free***

We've become a fine free library.

Fines still apply for overdue items requested by another borrower, course reserves, library equipment, and materials acquired through Inter-Library Loan. Replacement costs will be charged for lost or damaged items.

Sitka worked with us to clean up the catalogue lost and missing items, and to set our new circulation policies. If you want more information about the process, please contact Emma Somers (esomers@ecuad.ca).

#### **Collections updates**

##### *Reorganization of our Artists Book Collection*

Our Artists Book collection is currently organized by acquisition number. Carly Diab developed a call number system to reorganize the 2000+ item collection by author/creator name or publisher. Jonas Emmett assigned a call number to titles and we hope to reorganize the physical collection over the next year.

##### *ECU affiliation notes*

Many of our Artists Books have been created by ECU students, alumni, faculty, staff, and artists-in-residence. We had a statement reflecting their ECU affiliation in the =595 field, but moved them into =690 so they display in the catalogue.

We downloaded a list of all books in this collection then compared it against a spreadsheet of alumni to make sure we weren't missing anyone.

Format (leaving out \$a if there is only one creator/author):

=690 \\\$aPersonal Name,\$gCreator is affiliated with ECUAD\$u(Affiliation)\$5BVAVSA

## **Fraser Valley Regional Library – BCCATS Roundtable Report Fall Meeting, 2019**

### ***Port Coquitlam New Library Opened***

FVRL's new Terry Fox Library opened to much fanfare at the end of August. This library replaces an older facility nearby in Port Coquitlam. The collection includes a mix of FVRL's floating collection alongside a browse-only collection (catalogued, but non-reservable) of copies of new and popular titles across formats.

#### ***New Collections***

- FVRL has just launched Acorn and Kanopy as our first video streaming services.
- FVRL recently added "Birdwatching Backpacks" to our Playground lending collection of non-traditional items.
- We have updated our Local Indie Authors collection process to retain selection at FVRL, but have acquisitions handled by our vendors. Selected works will now arrive shelf-ready; selection will be done "sight unseen" for these independent publications.

### ***Department & Staffing***

Our Support Services Department is undergoing big workflow changes. We have had three recent retirements of long-time staff members, including our Acquisitions Supervisor, Cataloguing Technician, and one of our Collections Assistants. These positions have been restructured, now integrating the Cataloguer and Assistant roles under our new "Collection Coordinator" job title (library technician), and we have promoted the Acquisitions Supervisor to a "Specialist" (librarian) role with new workflow supervision responsibility.

We have also recently formalized a new cross-departmental team for ILS administration, comprised of IT & Support Services.

## **BCCATS FALL 2019 ROUNDTABLE REPORT COLLECTIONS & TECHNICAL SERVICES (CaTS) GREATER VICTORIA PUBLIC LIBRARY**

compiled and edited by Richard Violette from contributions from GVPL staff

### **I. CaTS: Staff**

1. Collections & Technical Services Coordinator Rina Hadziev will be taking a leave of absence to assume the position of Executive Director of CELA (Centre for Equitable Library Access) beginning October 7. Rina served as a member of the CELA board from 2016-2019, and played a key role advocating for improved access to ebooks and digital audiobooks for libraries and their patrons through her participation with the CULC (Canadian Urban Libraries Council) Digital Content Working Group. GVPL plans to fill Rina's position while she is gone.

2. Dan Phillips, Director of Technology and Integration, whose portfolio included oversight of CaTS, resigned on June 7. CaTS will be under the supervision of Finance and Facilities Director Paul McKinnon on an interim basis.
3. Michelle Richards's temporary position as Technical Services Assistant was extended owing to the extended leave of another staff member.
4. Colin Oakes, who had filled the temporary Circulation Assistant, Magazines position since January, left for a permanent position elsewhere at GVPL in July. He was replaced in August by Nicole Edwards, who had previously worked in CaTS
5. Senior Librarian, Cataloguing and Digital Collections Rachel Rogers and Cataloguing Librarian Richard Violette attended the annual meeting of BCLA in Surrey. Rachel served as a panelist on the BCCATS presentation, [Reconciliation and why words matter: Decolonizing library metadata](#), on May 8. Richard presented the 2019 J. McRee Elrod BCCATS Leadership Award to Sarah Ogden of Vancouver Island University at the awards luncheon on May 10.
6. Cataloguing Librarian Richard Violette continues to serve as BCCATS chair for 2019/2020. He chaired the spring BCCATS meeting at Surrey Schools on May 7. Because of the way

## II. CaTS: Projects and Initiatives

1. Subject headings for "aliens and "illegal aliens"

Because of the confusion around the term "alien", and because "illegal aliens" has become a phrase with very negative connotations, we have decided to change these subject headings locally. *Illegal aliens* has been replaced with *Undocumented immigrants*, and *Aliens* has been replaced with *Noncitizens*, including in all phrase headings containing those words. Aliens in the current usage can still be found under *Extraterrestrial beings*. The terms selected for local use are those proposed for LCSH in 2016 (but have not yet been implemented due to political pressure), and are currently in use in a number of libraries in the States, include Hennepin County Public Library in Minnesota and Denver Public Library, and 2 academic libraries in Colorado.

## III. Other Library-Wide Initiatives

1. John Cotton Dana Award

The American Library Association bestowed one of its eight 2019 John Cotton Dana Library Public Relations Awards for marketing and public relations excellence to GVPL for its *Change Your Mind* campaign (mentioned in the GVPL Fall 2018 roundtable report). The award comes with a prize of 10,000 USD provided by the H.W. Wilson Foundation and was presented at a reception at ALA's annual meeting in Washington D.C. in June. This is the first time GVPL has won this prestigious international award. The award attracted considerable attention in local media, and even Canadian marketing guru Terry O'Reilly gave his seal of approval on the campaign concept on Twitter, when he tweeted to his 30,000+ followers that *Change Your Mind* is "an amazing idea to transform libraries."

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2. Staff Development Day 2019

CaTS staff attended the 2019 Staff Development Day on Wednesday, June 19, at the University of Victoria's Cadboro Commons Conference Centre. This year's theme was "Taking Flight".

3. Flood at Saanich Centennial Branch

Overnight on August 23, a water main at the Saanich Centennial Branch broke, flooding the library and the adjacent G.R. Pearkes Recreation Centre. While the Recreation Centre was able to open the next day, the branch, which also housed the Saanich Archives, remains closed. During this time, CaTS is refraining from assigning materials to this branch. Branch staff members have been temporarily relocated, and the public is being encouraged to use other branches, specifically nearby Emily Carr Branch, where holds bound for pickup at Saanich Centennial are being rerouted.

Respectfully submitted,  
Richard Violette  
Librarian, Cataloguing  
Greater Victoria Public Library

*Thanks to Rina Hadziev, Kristine Marshall, Rachel Rogers, and others for their contributions to this report.*

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**Kwantlen Polytechnic University  
Coast Capital Savings Library  
Report to BCCATS September 2019**

**KPU Technical Services**

- Our Cataloguing Technician, Cleire Lauron, has completed her MLIS degree! Congratulations Cleire! She is now wearing two hats at KPU and has been doing reference and teaching research classes.
- We have embarked on a project to reclassify our Canadian Literature collection to use Library and Archives Canada's PS 8000s since the SFU Canadian Literature Classification has been discontinued.

**KPU Coast Capital Savings Library**

- We are no longer the KPU Coast Capital Savings Library. The 10 year naming rights that came with a large monetary donation have expired and we are now simply Kwantlen Polytechnic University Library.
- We added two new e-resources in time for the fall term: EBSCO Academic Collection which adds 145,000 ebooks and Proquest Central which adds a number of additional research databases.
- We are piloting a small JSTOR DDA collection.

**KPU University News**

- KPU was a recipient of a BCcampus Open Education Sustainability Grant. It will add support for our initiatives in our Open Publishing Suite and our Open Pedagogy Fellowship program.
- Our Zero Textbook Cost (ZTC) initiative has reached some new milestones. We have crossed \$3.1 million in savings and ZTC now offers six credentials based on more than 700 courses with zero textbook costs.
- Kwantlen Polytechnic University has received \$500,000 from guard.me International Insurance to provide scholarships, establish an international student emergency fund and support faculty, staff and students with global research funding.

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**Legislative Library of BC Roundtable Report  
September 20, 2019**

- **RDA:** Reviewed out local cataloguing practices and updated all practices for RDA and implemented during the summer. We will review the implementation this Fall.
- **BC Government Documents Search Portal:** Work continues on the full text search portal for BC Documents. Royal Commissions and our Historical Collections (digitized) are loaded. Our current collections are loaded on a test server and under review. We hope to have them live by the end of October. <https://vufind.lbc.leg.bc.ca/>
- **Review of First Nations & Indigenous Subject Headings:** We are forming a working group to review our subject headings related to First Nations and Indigenous groups and plan to make some changes. We will be using the work of other BC libraries to inform this process.
- **VHS Preservation Project:** Progress continues on our preservation of VHS by creating digital copies of these historical BC document videos.
- **Staffing:** The Archivist position is currently vacant and posted.

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**Surrey Libraries**  
**BCCATS Round Table Report**  
**September 20, 2019**

**System News:**

- Our Cloverdale Branch has been closed since July and a temporary pop-up location has been very successful. Staff have been working hard behind the scenes to make sure our ILS has correct information about where collections are living during the closure.
- Collection building for our upcoming new branch Clayton Heights has begun in earnest, and this will be a major project for our team over the next 10 months. We are targeting a Summer 2020 opening. We have restructured some of our Acquisitions workflows to improve the importing of on order MARC records and receiving of materials for the new location.

**Staffing:**

- We are excited to have a new youth selector, Ellen Wu, join our team 3 days a week.

**Collections Services Updates:**

- In August we became one of the first libraries in Canada to launch a “Lucky Day” ebook and eaudio collection on the OverDrive platform. The collection has been well received and has unsurprisingly proved extremely popular.
  - We are also in the process of launching a small collection Wonderbooks – audio enabled picturebooks and readers for children.
  - We are currently in the very early stages of moving to EDI ordering and invoicing for some of our key vendors.
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**Roundtable, Surrey Schools**  
**Samantha Bloomfield**

**System**

- Upgraded to Destiny v16.5 in July, with server migration. Migration caused some minor issues with our account uploads.
- Z39.50 sharing has been enabled. Not sharing connection details yet.

**Digital Resources**

- Caught off guard by EBSCO’s new password requirements. Submitted concerns regarding timing and lack of notice to our rep.
- ERAC made some changes to the BC Digital Classroom lineup. Setup info came late so we are still configuring and documenting access to the new resources as well as delisted ones for which we now have direct subscriptions.

**Staff**

- Two new casual staff hired. New Senior LRS clerk (internal promotion). Posting for new LRS clerk (to backfill) just closed.

**Space**

- One of our offices was converted to a campus meeting room early in the summer.
- Currently fielding a new request to move additional textbook distribution services/storage to LRS.

**Work**

- Decolonization efforts: Using Indigenous Peoples in place of Indians of North America. Cataloguers have been collecting the documents shared by other libraries/agencies undertaking revision and looking for materials on terminology/language. We have not yet received permission to do any recon or retro work. Lack of LAC involvement/direction is currently an obstacle.
- Have been fielding requests for research and anti-plagiarism platforms from the secondary schools. All the ones we’ve looked at so far contravene FOIPPA and appear to be complicated to use. We are also concerned about the way they work (ie. showing positive even with proper citations) and how that will be shared if something like this is implemented.
- Latest technology initiative is AV/VR. Google Cardboard and Oculus Go distributions are planned. Resources are being investigated.

- Spring cost shares and resource kits for new classrooms have been deployed throughout September.
- Teacher librarian training sessions in August were poorly attended. September was better and new placements will receive onsite training going forward.

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**BCCATS Meeting, Sept. 20<sup>th</sup>, 2019**  
**Roundtable Report from University of the Fraser Valley**

**Internationalization**

Like other post-secondary institutions, UFV has welcomed larger numbers of international students in the past few years. This summer a number of initiatives were undertaken in the library. A Welcome to the Library video is now available on our homepage. The plan is to have the narration translated into other languages, starting with Punjabi.

<https://www.youtube.com/watch?v=3AAgVWK6J7A> Also, a Getting Started LibGuide was developed, with information on library services translated into five languages. <https://libguides.ufv.ca/International>

**Indigenization**

Our Strategic Plan (under development) has identified a strategic goal to indigenize and decolonize the library. Starting in this fiscal year, we are adding a note to orders that relate to Indigenous Studies, with the goal of creating reports on this at year end. We also want to develop a plan for adding “Indigenous Author” (or other wording) to our catalogue records. Further action plans will be coming.

**New Catalogue Interface**

Starting this September, we introduced a customized EDS profile as the gateway for searching our catalogue. There are a number of advantages, including much improved search results when looking for known titles. We are transitioning away from loading all our e-book holdings into SIRSI. For example, our new EBSCO e-book subscription records (180,000) only appear in the Discovery service. So far it has been working well. <https://library.ufv.ca/books-dvds/>

**New Full-Time Library Staff**

We have recently hired two new permanent library technicians. Jacy Cho works in Public Services, with a focus on marketing and social media. Michelle Tang is our new Collections Support Technician, and will be doing a variety of acquisitions, serials and cataloguing functions for us. She was most recently at the Stó:lō Library and Archives. We feel very fortunate to have these wonderful additions to our library team.

**Patti Wilson,**  
**Collections Librarian**

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**UNBC Geoffrey R. Weller Library report to BCCATS**  
**September 2019**  
**Prepared by: R. Antonio Muñoz Gómez, Metadata Librarian**

**Indigenization work**

- Back in the 2018 Fall academic term, we configured our ILS (Sierra) to support **input in Canadian syllabics**. We update/enhance individual bibliographic records on an ongoing basis, when specific items are brought to the attention of the cataloguing department for various reasons (e.g. call-number fixes during shelf reading/inventory projects). In such situations, going forward, our bib record enhancement workflow will include adding 880s with Canadian syllabics text where this appears in the title page of the resource. Also going forward, all new original and copy cataloguing will include 880s where applicable. At present, no plans to do a systematic review of all items in our collection with Canadian syllabics. We still need to figure out additional ILS/OPAC configurations to support searching functionality using this writing system. So far, we have only added syllabics for two titles in our collection:

- <https://wizard.unbc.ca/record=b2528416~S3>
- <https://wizard.unbc.ca/record=b2708161~S3>

- At the June 2019 UNBC Senate Meeting, the Provost reported that “the Senate Committee in First Nations and Aboriginal Peoples (SCFNAP) will be looking at the **First Nations terminology used at UNBC** and elsewhere to provide some information to programs in helping them to better understand and use First Nations terminology” for example, in the context of course and program descriptions in the academic calendar. The Library expressed interest and support in this initiative. We will continue to follow up on this topic, which will inform our choice of subject headings at UNBC from the various options that currently exist (LAC’s Native peoples, MAIN’s Indigenous peoples, FNHL’s First Nations/Inuit/Métis, etc.)

### Cataloguing

- We continue our contribution to **the NACO Canada funnel** and are still in review process with great support from Linda Woodcock.
- The Library will continue with weeding projects. In particular, we are currently looking at workflows for **weeding electronic titles**, especially ones that may be part of collections or bundles where we receive MARC records from third parties, looking at ways to prevent those records from making their way back into our catalogue.

### Staffing

- Heather Empey, former interim University Librarian, is currently on **administrative leave** until the end of October, 2019. She will return in November, 2019 to her position as
- **Acquisitions Librarian**. Faculty/administration member Bill McGill is currently appointed as the **interim University Librarian**.
- The University Provost has facilitated discussion sessions with all librarians and library staff to contribute ideas into the **hiring process of a new UL**. A third and final session is scheduled for the week of September 23rd, after which we hope to have a clear timeline for the hiring of a permanent UL position.

### Conference

- I attended and presented at the **10th Encounter on Cataloguing and Metadata in Mexico City**, hosted by the National Autonomous University of Mexico's Institute for Bibliographic Research, the National Library, and the University's Central Library Administration.
- My presentation was on the **challenges for cataloguing Indigenous resources in Canada**. I talked about technical issues, such as character input for languages written in syllabics, as well as broader socio-cultural issues, such as classification systems and subject headings, and various terminologies used to refer to Indigenous peoples in Canada. The presentation was in Spanish, but I'm happy to share a link to the YouTube recording once it becomes available.
- There was an interesting presentation from the Juan de Córdova Research Library (Oaxaca, Mexico) about an intensive workshop that they held to **teach cataloguing to Ayuc (Mixe) Indigenous peoples without prior library training**, to give them some basic knowledge for organizing their own collections. There was a success story of one attendee to that workshop who went on to open a Mixe library in her community along with her sister. They have plans to extend this training to other Indigenous communities.
- In an informal conversation with a conference attendee, he mentioned that at his library in Cancún, they are adding **subject headings in Maya** that he has created in MARC format in consultation with language experts. Given this cataloguer's personal background, he has focused on subject headings related to food and gastronomy, but he hopes to compile subject headings to name Indigenous communities in the region as well.
- A lot of the conference presentations dealt with challenges related to the **implementation of RDA** in various Mexican and Hispanic-American libraries.
- One very interesting presentation dealt with implementing **RDA in the context of archival description** at one institution.
- Another presentation dealt with authority work that the University of the Pacific (in Lima, Peru) has done to reconcile **name authorities of faculty** members used in their catalogue with the access points **used in Scopus**. It looks like they have worked in close coordination with Scopus to keep consistency in these access points.

### Cataloguing Ethics Steering Committee

- I am currently part of the **Authority Work working group of the Cataloguing Ethics Steering Committee**. A separate report was submitted in advance of the BCCATS September Meeting and is attached to this report as an appendix.
- I would welcome any feedback or comments that I can relay back to my working group which could enrich this opportunity to address issues of interest to our practice.
- Over the weekend, I was contacted by May Chan, who is a member of the Steering Committee, to indicate that there is interest in connecting Canadian members of the various working groups to ensure Canadian representation in the final document of the Committee, which will consist of a Code of Ethics for cataloguers in Canada, the UK, and the US.

### APPENDIX: Report on the Authority Work working group of the Cataloguing Ethics Steering Committee

Description: [The Authority Work working group] will look at ethical issues faced by cataloguers in creating, maintaining, and using authority data and records.

August 19 and 22, 2019: The group leaders held two options for video conference meetings. We brainstormed topics that we would like to address in our group and approaches to tackle those topics.

We divided our group into sub-groups to deal with more specific aspects of authority work:

- Privacy
- Identity/Autonomy/Ownership (of which I am a member)

- Bias
- Role of authority data

As a whole, the Authority Work working group is hoping to balance theoretical questions with concrete examples from our work experience, so that the final document can be used by practicing cataloguers.

A rough template of things that we will be looking at (subject to changes) includes:

- Terms and scope
- Literature review
- Philosophy
- Examples and cases
- Recommendations/best practice
- Bibliography

While many of us still rely heavily on MARC for our daily work, we hope to look at authority work in other contexts, for example, looking at linked-data futures.

Specifically for the Identity/Autonomy/Ownership sub-group, we have the following guiding questions:

- How do cataloguers reflect and honour people's understanding of who they are in NARs?
- Who is in charge of someone's identity expressed in NARs?
- How can we mediate the relationship between the cataloguing community and the individuals we are describing?

Some of the topics that we are considering in this sub-group include:

- Gender identity
- Ways in which the people represented by NARs could remediate their NAR
- Non-MARC identity management and authority work (e.g. ORCID)
- Self-identification as a member of visible minority groups (e.g. LGBTQ, Indigenous peoples)

I would be happy to take any suggestions, bibliographic references, examples of problems encountered in authority work and recommendations and convey these to my sub-group and/or a different, more appropriate sub-group or the Authority Work working group at large.

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**Vancouver PL BCCATS Roundtable Report**  
**September 20, 2019**  
**Samuel Richmond, Head Bibliographic Services**

*Cataloguing Update*

1. During Q1-Q2 of this year VPL catalogued 20,122 bibliographic records in-house and oversaw the batch loading of 1,182 e-book and 8,905 e-audio records from external sources.
2. A comprehensive retrofit of our authorities database is planned to take place next year, with vendor negotiations currently in progress. Key to the process is a careful coordination of the chosen vendor's work with our local adoption of decolonized subject headings for works related to indigenous peoples.
3. Between now and early 2020 Bibliographic Services and Catalogue Support staff will take over responsibility from Systems for importing and loading batchfiles of e-resource catalogue records. To that end select staff are currently undergoing MarcEdit 7 training, which will be shared with the rest of our Catalogue Librarians and Assistants.

*Staffing and Organization*

1. Catalogue Librarian Neil Oliver began a secondment with the Acquisitions/Selections Team in May 2019, returning to our unit at the end of the year.
2. Inness Campbell is back as our Manager of Collections and Technical Services. Acting Manager Mark Koep reassumed his regular position at the helm of Kitsilano Branch upon the arrival of Leigh Anne Palmer as the new Manager of Digital Services.