

BCLA Cataloguing & Technical Services Interest Group (BCCATS)
Fall 2020 Virtual Meeting
Thursday, December 10, 2020
2:00 - 4:00 p.m.

MINUTES

In attendance:

Adam Cohen (UNBC)
Brian McGuinness (West Vancouver Memorial Library)
Britannia Gammond (Northern Lights College)
Cindy Chang (BCIT)
Cleire Lauron (KPU)
Danice Szabo
Dean Seeman (University Vic)
Eileen McMillan (Surrey Libraries)
Fiacre Ó Duinn (Capilano University)
Gwenda B. (Camosun)
Hakima Lamari (Surrey Schools)
Janelle Haley (Alexander College Library)
Janette McConville (Simon Fraser University)
Jennifer Pringle - (BC Libraries Cooperative)
Jennifer Stenberg (Camosun)
Joanne Schemmann (West Vancouver Memorial Library)

Kathy Peters (Douglas College Library)
Laura Doublet (UVic)
Leona Li (Kwantlen Polytechnic Univ)
Linda Woodcock (Kwantlen Polytechnic University)
Michelle Yule (West Vancouver Memorial Library)
Patti Wilson (University of the Fraser Valley Library)
Rachel Rogers (GVPL)
Richard Violette (GVPL & SLC)
Ryan Vernon (Langara College)
Samantha Bloomfield (Surrey Schools)
Sue Andrews (UBC)
Susu Myint (Burnaby Public Library)
Tamarack Hockin (Fraser Valley Regional Library)
Trevor Smith (Douglas College Library)
Yizhi Ni (Capilano University)
Zara Hockey (BC Hydro)

AGENDA

1. Welcome and acknowledgements

2. Introductions (5 min.)

3. Additions to and approval of the agenda

No additions

4. Approval and amendments to the minutes of the Fall 2019 meeting (5 min.)

No amendments.

5. Business arising from the fall 2019 meeting minutes (10 min.)

5.1. [Item 7] Proposals for BCLA 2020 Conference program. (M. Yule, West Vancouver Memorial)

Due to COVID-19 the 2020 BCLA Conference did not take place as planned. However, "Cataloguing is NOT Neutral" was presented online by Emily Sugerman, Maryann Kempthorne, Antonio Muñoz Gómez, and May Chan. It is available on YouTube [<https://youtu.be/ovHCnJYfvhs>].

Unfortunately the other sessions, on BIBFRAME by Dean Seeman and on training for RDA and an introduction to LRM by Susan Andrews and Linda Woodcock did not take place.

5.2. [Item 5.2] Follow-up to Access to Canadiana Authorities and Canadian Subject Headings via OCLC for non-members

In August Charles Hogg sent an email that contained a link to a page on the LAC website where the current Canadian Subject Headings files can be downloaded. The Canadiana Authorities are searchable on the LAC website and it is possible to download individual authorities but not current files. Canadian Name Authorities have joined the NACO authorities. Therefore, current authorities for English Language are available on LC or OCLC clients. The French language authorities are available through Worldshare or LAC. On LAC there is also a PDF document that contains the current Canadian Subject Headings. (see Appendix A)

5.3. [Item 7.3] Cataloguers' "Unconference", February 2020 (see item 6.2 below) (M. Yule)

Approximately 20 people attended from a variety of institutions. There were a number of lightning talks on projects and initiatives followed by networking. Feedback was positive and there are plans to hold a similar event in late 2021.

6. Reports (15 min. maximum)

6.1. Report from the Canadian Federation of Library Associations Cataloguing and Metadata Standards Committee Rep (R. Vernon, Langara)

Cataloguing Code of Ethics - They are currently working on the second revision of the document. The deadline for comments was extended to allow Francophone members to participate. Drafts of the document have been circulated.

Joint Indigenous Knowledge Representation Task Force - The Canadian Metadata Standards Committee appointed a co-chair and an alternate secretary to the Task Force.

Canadian BIBFRAME Readiness Task Force Report - Submitted for information to the Canadian Metadata Standards Committee. Ryan read a small selection from the report.

Christopher Carr (Chairperson) and Emma Cross (Secretary) were reappointed at the last committee meeting.

6.2. Report from the Continuing Education Committee rep (M. Yule)

Due to COVID-19 many online training resources have become available. Michelle has created a PDF listing some of these resources. The PDF has been forwarded via the BCCATS list.

There are currently issues with the BCCATS web page and resources, such as the training PDF, cannot be shared on that platform. Richard will investigate to see if a solution can be found.

6.3. Report from the Awards Committee (R. Violette, SLC & GVPL)

In March the committee selected Rachel Rogers of Greater Victoria Public Library as the 2020 recipient of the The BCCATS J. McRee Elrod Leadership Award. The award was presented virtually at the BCLA AGM on June 24. Rachel Rogers is the first recipient of the award to come from a public library.

Last fall the Committee completed a Terms of Reference. Richard thanked Sheri Ostapovich (Legislative Library of British Columbia), Ryan Vernon (Langara College) and Trevor Smith (Douglas College) for their work and contributions.

6.4. Report from the Chair (R. Violette)

Richard welcomed Fiacre Ó Duinn as the new secretary and thanked Samantha Bloomfield for her three terms as secretary.

Richard has completed three terms as chair and the Spring 2021 meeting will be his last as chair. He requested that others step forward to volunteer for the role.

7. Proposals for BCLA 2021 Virtual Conference Program/Continuing Education workshops (M. Yule & R. Violette) (15 min.)

7.1. 2021 BC Libraries Conference (May 3-7, 2021)

On Nov 12th a call for proposals was issued by BCLA for next year's conference. The request was for 20 minutes talks with a single presenter or 45 minutes with two presenters. The deadline is December 31st. A request had been sent via the BCCATS list before the meeting for ideas that can be developed into the proposals. As of the meeting

none had been received. Please let Richard or Michelle know as soon as possible if there are any ideas for presentations.

7.2. BCCATS Continuing Education workshop proposals (from spring 2019 meeting)

The following had been suggested;

- Coding skills (practical knowledge)
- MARCedit: advanced MARCedit
- MARCedit: MARCedit regular expressions
- LRM/RDA
- BIBFRAME

Trevor Smith - suggested a workshop on PyMarc and Github. Michelle Yule suggested doing the online MarcEdit workshop together and gathering to discuss it via chat.

RDA Toolkit and LRM - There are materials available on the Library of Congress website for the new concepts. Linda Woodcock and Sue Andrews will look into creating a workshop.

Jennifer Pringle - the CoOp gets requests for basic MARC and RDA training but this is outside of their purview. The CoOp can also assist with online hosting of training.

Dean Seaman - A BIBFRAME session is possible. However, BIBFRAME is not a functional standard at the moment except for the Library of Congress. An Open Refine workshop or Wikidata workshop are also possible.

BREAK (10 min.)

8. Awards Committee Draft Terms of Reference for review (R. Violette)

In Fall 2019 the Awards Committee agreed on a Draft Terms of Reference. The draft was attached to the meeting minutes for feedback. No feedback was given. A final version will be presented at the Spring meeting.

9. Developing Terms of Reference for BCCATS (R. Violette)

The BCLA Executive sent an email to the main BCLA listserv stating;

To ensure compliance with the new Societies Act BCLA committees are required to have a Terms of Reference. ... Preparing a Terms of Reference is a great opportunity for groups to revitalize their purpose and to re-introduce their work and focus to the larger BCLA membership.

Richard requested to form a committee to develop the Terms of Reference for BCCATS. Adam Cohen (UNBC) , Zara Hockey (BC Hydro), and Ryan Vernon (Langara College) volunteered, with Richard as an ex officio member.

10. Coping with ebooks and streaming videos (T. Smith, Douglas College)

Due to COVID-19 there has been a rise in purchasing ebook packages. These vendor packages have been causing issues with authorities at Douglas College. They have been experimenting with a parallel catalogue, using MarcEdit to make changes to the files and then loading them to the EDS. Trevor sought feedback on possible solutions and experiences at other libraries.

There was a broad discussion on possible solutions to the problem.

11. Round table reports

See Appendix B

12. Next meeting (10 min.)

The next virtual meeting will take place April 29, 2021 (Thursday) at 2:00-4:00pm.

Meeting adjourned 4:05pm

Appendix A: Communications regarding Canadian Subject Headings access

[BCCATS-List] (Fwd) Follow up on Canadian Subject Headings (CSH)
bccats-list-request@lists.bclibrary.ca <bccats-list-request@lists.bclibrary.ca>
on behalf of
Richard John Violette <rich@slc.bc.ca>
Mon 2020-12-07 9 30 PM
To: bccats-list@lists.bclibrary.ca <bccats-list@lists.bclibrary.ca>

Hi BCCATS,

This is the message that Charles Hogg of the Legislative Library sent last August, regarding section 5.2 on the agenda.

Best,

/s/ RJV
2020/21 Chair, BCCATS

----- Forwarded message follows -----

From: "Hogg, Charles" <Charles.Hogg@leg.bc.ca>
To: "bccats-list@lists.bclibrary.ca" <bccats-list@lists.bclibrary.ca>
Date sent: Thu, 6 Aug 2020 17:35:25 +0000
Subject: [BCCATS-List] FW: Follow up on Canadian Subject Headings (CSH)
Send reply to: "Hogg, Charles" <Charles.Hogg@leg.bc.ca>

FYI . . . When working on the files earlier they set me up with an FTP account. LAC now has a web portal for Canadian Subject Headings. This probably makes the idea of created portal unnecessary.

Charles Hogg
Manager of Systems and Technical Services | Legislative Library of BC | Room 214, Parliament Buildings | Victoria, BC V8V 1X4 | Tel: 250.387.6505

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Library Hours: 8:30-5, or until the House adjourns
Research Phone: 250.387.6510
Research Email: LLBC.Ref@leg.bc.ca
Intranet: <http://intranet/library/intranet/index.htm>

From: Services aux bibliothèques / Library Services (BAC/LAC)
<bac.servicesauxbibliotheques-libraryservices.lac@canada.ca>
Sent: Wednesday, August 5, 2020 12:57 PM
To: Services aux bibliothèques / Library Services (BAC/LAC)
<bac.servicesauxbibliotheques-libraryservices.lac@canada.ca>
Subject: Follow up on Canadian Subject Headings (CSH)

Good afternoon,

We are following up with you regarding Canadian Subject Headings (CSH). We'd like to let you know that a complete list of CSH is now available for download from the Canadian MARC21 website which is maintained by LAC.

The complete list of CSH is available in the following formats at
<https://www.marc21.ca/CSH/index-e.html> :

CSH records in MARC21 format - ANSI file (TXT/ANSI)
CSH records in MARC21 format - UNICODE file (TXT/UNICODE)
CSH list in PDF format. Note: the PDF file contains the accepted form of the headings. It does not contain the "Use" references that point towards the accepted form. We recommend using keyword searching to find the accepted term.
LAC will update the files periodically.

If you are currently receiving CSH in MARC21 and MARCXML formats via SFTP, this process will continue unchanged.

For more information on the scope and structure of CSH, please visit About Canadian Subject Headings (CSH) .

If you have questions about specific CSH headings, please contact
BAC.Normesdecatalogage-Cataloguingstandards.LAC@canada.ca . For other questions, please do not hesitate to contact us at this email (
bac.servicesauxbibliotheques-libraryservices.lac@canada.ca) .

Regards,
Services to Libraries
Library and Archives Canada / Government of Canada
bac.servicesauxbibliotheques-libraryservices.lac@canada.ca

Appendix B: Roundtable Reports

Camosun College Library Round Table Report

Staffing

Luckily there were no layoffs of library staff and most of our work could be modified and done from home. Some staff time on campus is required to get books processed and catalogued and to provide limited services like “Books By Mail”. While our services increased in September most of our staff are still working the majority of their time from home.

We were recently able to hire Ashley-Rae Pomeroy as a library assistant to fill a vacant part-time position. She has been working at Camosun Library for almost 2 years in a term library assistant position to cover a medical leave.

Library Services

In March, the college switched immediately to online classes and library services to finish out the school year. The library was closed but still provided reference and instructional services in a virtual capacity.

While the physical library was closed over the summer, we were able to continue these services as well as provide a “Books by Mail” service, and the loaning of laptops and mobile hotspots to students.

We’ve had to modify our procedures and space in order to comply with the WorkSafeBC Covid19 guidelines but were able to reopen the Lansdowne Library to college staff and students in September and the Interurban Library in November with very limited access to physical spaces, computer workstations, and collections. We continue to deliver our reference and instructional services online, although numbers for both are down.

Collections

While some physical library materials are still being purchased librarians are concentrating on expanding our e-resources this year. This has created some challenges incorporating materials and collections from smaller publishers and independent sources that aren’t set up for providing institutional access.

We picked up subscriptions to Audio Cine Films and Kanopy streaming videos as well. These are not integrated into our discovery layer (EDS) but people seem to be finding them!

Technology/Systems

This spring we added LibCal to our suite of Springshare tools and staff quickly jumped on board to get it set up. The Calendar and Spaces modules allowed Library Services staff to manage

workstation bookings and the Event Calendars and related registration options give Librarians a secure way to share links to virtual library workshops for students and faculty outside of our Learning Management System (D2L). We hope to implement the Appointment module for Librarian virtual consultations soon.

Camosun College has been developing a new college website which will include changes to the library's webpage. The projected rollout of the new site is Spring 2021.

Jennifer Stenberg - Cataloguing Technician
Gwenda Bryan - Systems & Discovery Librarian
Camosun College Library

BC Institute of Technology report for BCCATS Fall 2020

BCIT's Burnaby campus library partially reopened in mid-October.

- Limited hours Monday to Friday
- Reduced occupancy on main floor (3rd floor and 24-hour EhPod computer lounge are closed)
- Students are required to book study tables in advance using LibCal software
- No browsing (journals and Popular Reading collection moved to 3rd floor)
- Due date for materials, including reserves, is 2 weeks

The Marine and Aerospace campus libraries are physically closed to students but material pickup is allowed. They are working to have their spaces open after Winter Break.

Media Works is accepting projects submitted electronically and scheduling pickups. They are offering free workshops ("Zoom Boom Learning Room") to introduce the technologies available, including 3D printing, video editing, and more.

Learning Commons has moved Writing Centre and peer tutoring online using virtual classrooms.

Reference librarians continue to work remotely.

Since May, Technical Services' three staff members have been taking turns working on campus each week. We upgraded to Sierra 5 in the summer and have finished transitioning from ezProxy to OpenAthens.

We are hiring a regular, full-time Library Systems and Digital Strategies Librarian. This is a great position for a tech-savvy individual with Sierra ILS experience. The posting closes December 31.

We are also hiring two temporary, part-time Library Technicians. The posting closes January 1, 2021.

Cindy Chang - Senior Cataloguing Assistant
BC Institute of Technology

Fraser Valley Regional Library Roundtable Report

Similar to other libraries, 2020 brought library closures, an emphasis on digital collections development, and many technical services challenges. We've been called on to adapt our system workflows to account for unprecedented closures, as well as remote work. A few brief highlights:

- We have a job posting for a Collections Coordinator (Library Technician), closing Jan 17. Come join our team!
- We've embarked on a documentation project for technical services tasks and workflows, creating more than 100 new articles since the spring (using our new-ish Confluence intranet). This project has supported us through a transition following the retirement of a number of key staff in our department.
- We launched EZProxy this year (self-hosted), moving away from Innovative WAM part of Sierra ILS).
- We opened online patron registration in the early spring, with great kudos to Chris Jasztrab from Milton PL who's code on GitHub got us most of the way there.
- As with many other public libraries, Overdrive's acquisition of RBDigital brought us a new festivity in this late December season, and we have declared this "mergemas": wherein our ebook and e-audiobook collections are now consolidated on a single platform.

Tamarack Hockin, Collection Services Specialist
Fraser Valley Regional Library – Administrative Centre

BCCATs Roundtable Report West Vancouver Memorial Library December 2020

Closure

- West Vancouver Memorial Library closed on March 17, 2020 due to the Covid-19 pandemic. It would reopen for contactless holds pickup on May 4 and the building would reopen to the public for limited services on July 7.
- Library services continued during the closure with a service we named LibraryConnect which consisted of phone, email and chat reference, support and technology help.

- The Collections Department operated remotely for the first month of the closure. Processing returned to a physically distanced space and Cataloguing would implement a combination of alternating remote and “in-building” days.

Cataloguing updates

- Fiction books with author last names beginning with Mc and Mac now interfiled with the other M last names. Practice had previously been to file all the Mc and Mac before the other M.
- Testing adding a fourth character to MAC cutters.
- Non-English language DVDs call number changed to now file by language. Call number changed from DVD FOREIGN to [LANGUAGE] DVD
- Vegan cookbooks have been moved out of the Vegetarian cookbook Dewey number to their own number.

eResources

- Links for Naxos Music Library and Alexander Street Classical Music Library have been updated to work with EZ Proxy authenticator.
- 22,000 Kanopy MARC records were added to the catalogue.
- Currently making plans for RBdigital migration to Overdrive.

Michelle Yule - Head of Collections
West Vancouver Memorial Library