

BCLA Cataloguing & Technical Services Interest Group (BCCATS)
Spring 2023 Virtual Meeting: Thursday, April 20, 2023
2:00 - 3:30 p.m.
MINUTES

In attendance:

Maryann Kempthorne	Brian McGuinness (West Vancouver Memorial)
Shawna Buhler (Capilano University)	Britannia Gammond (Northern Lights College Library)
Sue Andrews (UBC)	Kathy Peters (Douglas College Library)
Richard Violette (Special Libraries Cataloguing & GVPL)	Melissa Caines (CCNM)
Michelle Yule (West Van Memorial)	Anna Loster (Legislative Library of BC)
Rachel Rogers (GVPL)	Leona Wei Li (KPU)
Jennifer Pringle (BC Library Cooperative)	Jacqueline Huck (FVRL)
Adam Farrell (NWPL)	Heather Bourne (Capilano University)
Yizhi Ni (Capilano University Library)	Brigette Liang (KPU)
Zara Hockey (BC Hydro Library & Archives)	Kathy Peters (Douglas College)
Tamarack Hockin (Capilano University)	Chelsea Merkl (Borden Ladner Gervais)
Eileen McMillan (Surrey Libraries)	Hillary Webb (Emily Carr University)
Andrea Andersen (NVDPL)	Ryan Vernon (Langara College)
Cleire Lauron (KPU)	

AGENDA

1. Welcome and acknowledgements (5 min.)

Territorial acknowledgement

2. Additions to/approval of the agenda (5 min.)

No additions

3. Amendments to the minutes from Spring 2023 (5 min.)

Approved with no amendments

4. New business/Reports (45 min.)

4.1 Chair report/Awards committee (20 min.) (Maryann Kempthorne)

Gratitude to Fiacre and Richard for their work as previous chairs and the wiki they compiled outlining the knowledge and background helpful to the role.

Secretary role will come up in fall. BCCATS members can reach out if they are interested.

Chair is asking for feedback on the BCCATS meeting format. What preference do people have:

- In person
- Virtual
- Hybrid

A suggestion was made to have a hybrid model for Spring meetings. This gives people who can attend the opportunity to have face-to-face meetings. Ryan Vernon volunteered a meeting space at Langara College for Spring 2024. Hybrid meeting spaces are available.

Another suggestion was to have more frequent but shorter meetings, for example, quarterly.

Members are encouraged to reach out to Maryann with suggestions on meeting preferences.

BCCATS forum

Maryann asked for feedback on [BCLA BCCATS branch forum](#). Examples of features that could be added:

- “like” button for posts
- More file types supported (e.g., Word docs, calendar invites) for uploading into posts

An issue that was identified was problems with notifications. Members are notified of initial posts but not subsequent posts in a chat.

J. McRee Elrod Leadership Award

Awarded to Richard Violette during the BCLA conference. The award is a chance for people who work in cataloguing and technical services to lift up one of their own. Maryann shared that Richard exemplifies leadership in cataloguing through his work as former BCCATS chair and his presentation with Nicolle Akin in the Fall 2022 BCCATS meeting on metadata improvements for subject Bisexual+ community.

Richard shared his appreciation for the award.

4.2 Secretary report – BCLA forum resources (10 min.) (Shawna Buhler)

See: <https://bclaconnect.ca/bccats/bccats-resources/>

Shawna shared some ideas we can put on this page:

- Worksheets
- Links to videos of training
- Other

Currently, there is a training resource list from Dec 2020. This content could be updated, potentially by the BCCATS Continuing Education Coordinator. See section 5.1.

4.3 Report from Canadian Federation of Library Associations Cataloging and Metadata Standards Committee representative (45 min.) (Ryan Vernon, Langara)

4.3.1 BC Libraries Conference debrief

75 people attended the session at BCLA conference on the Cataloguing Code of Ethics hosted by Ryan Vernon, Maryann Kempthorne, May Chan, and Chris Carr

Canadian Federation of Library Associations (CFLA) subcommittee Cataloging and Metadata Standards Committee (CMSC) meets yearly – chaired by Chris Carr

The presentation at the 2023 BCLA conference was the first of a series of presentation held across Canada. CMSC's goal is to inform people in cataloguing and technical services and the library community in general about the Cataloguing Code of Ethics. CFLA will or won't endorse the code based on the feedback from the community.

The code has been approved by the American Library Association (ALA) and the UK's Chartered Institute of Library and Information Professionals (CILIP). Canada is taking a more consultative approach to the code to see if it's helpful in people's work.

Ryan asked the group "Why do we need a cataloguing code of ethics?"

Responses included:

- Professions generally have codes of ethics
- A cataloguing code of ethics is more precise to our work
- The language we use matters. The way we name things has power.
- The code addresses questions about interoperability and problematic language in the standards we use (e.g., Indian of North America)
- It adds a critical librarianship lens to our cataloguing work
- The code makes our work more visible in our profession and workplaces

To develop the code, six working groups from around the world got together to discuss ethics in cataloguing

Ryan then shared the [code of ethics](#) with the group. People met into virtual breakout groups to discuss the following questions:

- Of all the principles in the Code, which ones:
 - Resonate with you the most?
 - Resonate with the least?
 - Are the least powerful?
 - Are the most powerful?
- Which principles do you anticipate:
 - Will present dilemmas?
 - Are actionable?
- Is the code helpful or aspirational?

Take aways from the breakout groups included:

- People want to share the code with their own larger communities

- People want to advocate and speak up about the work we do (e.g., quantity of work)
- The question of how to keep up to date with ever evolving subject headings and terms (e.g., EDI) was posed
- The group was pleased that something like this exists and was being discussed
- The code is a great way for us to talk about our work with non-cataloguers
- Everything in the code gives us a basis for decision making (the same way a collections policy guides collection development)
- Not everything in the code can be put into practice easily for individuals in larger structures (e.g., fair hiring practices)

4.3.2 CFLA Code of Ethics survey/mentimeter

Ryan shared the link to the national survey:

https://concordia.yul1.qualtrics.com/jfe/form/SV_bxu7WFz92voK0cK

He encouraged the group to:

- Complete the survey
- Share out the code + survey to others within the library and other communities

5. Business arising from fall 2022 meeting minutes (20 min.) (Maryann Kempthorne)

5.1 Continuing education goals of BCCATS (10 min.)

Some topics for professional development could be:

- RDA Toolkit 2.0
 - Waiting for PCC RDA Toolkit 2.0 to move forward with this training
- Code of Ethics
- Other?

Call out for a new Continuing Education Coordinator

Alternative ideas included:

- The Chair takes on this work
- Have a continuing education committee (a group as opposed to an individual)

The idea of a committee was supported by the group. This discussion will be moved to the BCLA BCCATS forum to gather more ideas on having a committee.

5.2 Other business (10 min.)

No other business

6. Meeting adjourned

Meeting adjourned at 3:29 p.m.



Sitka

BCCATS Round Table Report April 2023
BC Libraries Cooperative
Submitted by Jennifer Pringle

Sitka Consortium

Currently 107 libraries at 212 locations in 3 provinces are using a shared ILS on Evergreen. This year we've added two post-secondary libraries.

BC Libraries Cooperative Recent and Current Projects in Technical Services:

Decolonizing Description - Co-op staff continue to work with the Sitka Cataloguing Working Group and staff from member libraries to update subject headings in Sitka's Evergreen. Further discussions of the subject headings and the update process in a large consortium are on-going.

Co-op Support Related to Cataloguing:

[Continuing Training](#) – Co-op Support regularly offers continuing training webinars to Sitka libraries. This week we offered “[Those Flummoxing Fixed Fields](#)” which looked at how to create and edit fixed length fields in Sitka's Evergreen.

Training Resources - Co-op Support updated and created new [cataloguing documentation](#) ahead of this month's training session, which include new sections on using the [Enhanced MARC](#) and [Flat Text](#) editors in Sitka's Evergreen.

Beyond Hope Conference – Jennifer Pringle will be in Prince George in May at the Beyond Hope conference presenting “Don't Just Hoard Your Data: Polish it up and Make it Shine”. A session on ways libraries can use the data stored in Evergreen to better serve their patrons.

Library Schools – The BC Libraries Cooperative continues to provide access to our Evergreen training server to classes at the Library and Information Technology programs at UFV and Langara.

Roundtable Report: BCCATS Fall Meeting: April 20, 2023

North Vancouver District Public Library: Collection Services Department

Krista Scanlon, Manager, Collection Services

1. Library Operations:
 - Adult Service Librarians hired at Lynn Valley & Parkgate Branches
 - Numerous RPT staffing hires: Library Service Advisors & Library Assistants for Circ & Info
 - 2022 Circulation totals for physical and collections increased substantially and back to pre-pandemic 2019 levels
 - Public RFP for replacement ILS/Website (through DNV) closed with review in process (launch in 2024)
 - Planning continues for Kiosk Express Library at Lynn Creek Town Centre (opening Spring 2024)

2. Collection Services Department Operations:
 - Continue to order, receive, catalogue and process lots of materials
 - Acquisitions and Cataloguing staff part of ILS Working Group (Seshat) providing feedback to vendor presentations through Collection Services lens
 - Staff attending online BIPOC, Indigenous, and LGBTQ1A2+ cataloguing and collections training, and BCLA in-person
 - Staff completed personal work plans for 2023

3. Projects:
 - New collection launch: Children's Puzzles
 - i. Responding to patron requests to separate Children's puzzles from Adult & Family puzzles
 - ii. Includes smaller piece puzzles, shaped puzzles and floor puzzles



- New collection launch: Chromebooks
 - i. 40 Chromebooks will be available for loan from the Library by mid-April
 - ii. Previously 3 Chromebooks available for in-house use only at Lions Gate Express location
 - iii. Completing cataloguing and processing
 - iv. Items will circulate for 3 weeks with 1 renewal



- Collection update: Manga (Adult & Teens)
 - i. Re-class of Teen manga project complete
 - ii. Building an Adult manga collection
- Collection update: Puppet Kits
 - i. Collection grown to 61 book titles and their puppets
 - ii. Over 1200 check-outs since launch mid October 2022
 - iii. New collection launch: French language puppet kits (book in French) by late Q2

Trousse de Marionnettes



Profitez de l'heure du conte avec une marionnette divertissante.

Cette trousse contient: 1 livre + 1 marionnette.

Veillez vous assurer de rendre les deux objets à la bibliothèque.

nvdp.ca

- Collection update: Graphic novels (Adults & Teens)
 - iv. Created capsule collections for Adult graphic novels at 3 main branches, mirroring what we have in Teens & Children's
 - v. Adult & Teen graphic novels have new collection codes: gn or gnt
 - vi. Use of in-house designed graphic novel labels to distinguish each collection, and from the Children's collection



To contact me, please email krista@nvdpl.ca or call 604-990-5800 Ext 8148

Capilano University Library – BCCATS Spring 2023 - Round Table Report

Library Updates:

For the first time ever, this Spring, the library will close for the day, and all library employees will be going to the [Squamish Lil'wat Culture Centre](#) in Whistler. These nations are part of the territories that CapU operates within, and so by visiting this centre, it will give the team a chance to learn more about these nations, their unique relationship to one another as well as our relationship to these communities and build a better understanding of what we mean when we give territorial acknowledgements.

The library is going to be hosting a one-day conference on *AI in Libraries : Surviving and Thriving through transformative technology* on May 19, 2023 at our North Vancouver campus. Registration details will follow soon and will be posted to BCLA forums. Please consider saving the date, attending, and joining the conversation: there's much to consider and discuss. Plans include presentations, lightning talks (open to anyone with something they'd like to share on AI in libraries), and group discussions about AI's effects on the library landscape. Lunch will be provided, and there's no fee to attend.

Technical Services Updates:

We completed our leased collections batch loading refresh project. From September 2022 to March 2023, we reloaded approximately 275,000 records from 6 different electronic book and media collections. Two collections remain outstanding, one of which we will be doing a platform migration soon and will reload at that time.

We are expanding our collection of circulating library equipment to include a greater number and variety of graphing, scientific, and financial calculators, phone chargers, and headphones.

We continue to move to more online options for Serials and are starting to migrate print titles into our new Flipster subscription.

After investigations and testing in the fall, we added about 120 OverDrive titles from their academic collection over the past term to increase accessibility in the collection.

In response to the out-of-control costs for Kanopy, we moved to a Smart PDA model. This required suppression of approximately 75% of the titles in our Kanopy collection and the removal of titles that were duplicated from other subscription services we have. Patrons can still request access to these suppressed titles. Moving to Smart PDA, has helped reduce our costs this past fiscal, and we anticipate further saving in the upcoming fiscal year.

Upcoming staff training staff:

- MarcEdit training for Cataloguing Technician through Library Juice Academy
- "Tech moments" training and sharing planned for all library staff

Authority Control Project:

With thanks to the BCCATS community members who generously shared their time last fall, we are moving ahead with a backfile authority cleanup project. We received strong recommendations for both MARCIVE and Backstage Library Works, and ultimately contracted with Backstage Library Works; in part because Backstage was able to offer a ready crosswalk for implementing Homosaurus vocabulary terms.

We've begun our first round of testing and are analyzing the results on approximately 500 bibliographic records sent to the vendor for authority control, RDA record updates, URIs, and some diacritics corrections. Our testing is likely to continue through April. Once the backfile is complete, we will continue to work with Backstage for ongoing authority control services, since our ILS does not have automated authority control installed.

Others in the BCCATS community have shared that they are investigating or in the early stages of an authority cleanup project. I would be happy to share more about the process, what our timeline has looked like, or answer any questions: tamarackhockin@capilanou.ca

ILS Updates:

Sierra upgrades

- Upgraded to Sierra 5.5 release in December 2022. Have not yet upgraded to the current 5.6 release yet.

Upgrade Sierra SSO

- Completed installation and resolved all outstanding issues with Native SAML-based SSO product for modern / secure patron authentication to access their ILS accounts. We decommissioned the old Sierra SSO (CAS) server product.

Increased bibliographic record capacity

- Increased available space for bib records by 1,000,000. ILS reporting of reaching its record capacity is poor, producing only cryptic error messages, and was as you would expect very inconvenient. While reloading the leased collections, we realized we didn't have enough remaining bib records to complete the project, so the additional million bib records were added to the ILS.

Emily Carr University Library

BC-CATS Roundtable Report

April 2023 (reporting for the past year)

Submitted by Hillary Webb

Library Staff Changes

Our University Librarian Suzanne Rackover left at the end of January to start a new chapter as the Director Library Services & Learning Commons, and CAPER-BC at Langara College. Vanessa Kam has stepped up to take on the role of Interim University Librarian.

We've welcomed librarian Indri Pasaribu as Vanessa's back-fill who will be assisting us with research help, instruction, and special projects.

New Collections

We've been actively building a collection in sustainability and climate emergency topics. This collection goes alongside other sustainability initiatives:

- a seed library
- recycling stations for plastics/batteries/lightbulbs/Styrofoam
- Sustainability LibGuide: <https://guides.ecuad.ca/sustainability>
- Roots Union Garden (co-operatively maintained rooftop garden)
- Art supplies swap
- Discontinuing the practice of laminating books

The library is planning to build a collection of props that students can check out for film productions. This will include plants, pillows, lams, small furniture, and a rug.

The library now checks out plinths and mannequins for exhibitions.

Events

- [Responding to Climate Change Through Art and Design](#) – Library curated art exhibition inviting artists to submit work that envisions an eco-utopia, expresses concern about the environment or documents climate change through creative practice. The show featured drawings, prints, paintings, sculptures, multimedia works and installations by members of the ECU community including 15 students, alumni, staff and faculty.

- [Drop-in Board Games Night](#) – Staff members hosted an evening of board games from our Creative Tools and Wellness Collection and snacks to help alleviate end of semester stress
- [Seed Packaging Party and Seed Exchange](#) – In the Spring of 2021 the Emily Carr University Library started a seed exchange in collaboration with a student group called the Student Climate Action Network. Every year we purchase seeds and accept seeds that people have harvested. We then package them and provide some basic information so that people can sow them in the spring. This seed packaging event was meant to help share the work of packaging seeds while building community in the library.
- [Open Artists Books](#) – is a bi-monthly event where we open our artists’ books (which are normally behind closed doors and only available upon request) to library patrons. Each event is curated by library staff members on a specific theme.
- [This is not a Ceremony VR Film Screening](#) – In November of 2022 the Emily Carr University Library hosted a VR film ‘screening’ of *This is not a Ceremony*, in collaboration with TechBC and NFB. The film invites the audience to witness a healing process and hear firsthand the stories of two men whose lives have been deeply scarred by colonialism.
- [EDI Researcher-in-residence](#): Through funding provided by an institutional NSERC **EDI Capacity Building grant**, the library was able to hire a researcher-in-residence for the fall of 2022. Artist and ECU non-regular faculty member Parvin Peivandi worked in the library to develop and participate in library programming and/or research using and interacting with the library and archives collections and spaces and considering the ECU Library + Archives as a site of dynamic discourse for EDI and decolonization work.

Catalogue decolonization project

(update written by Jonas Emmett)

As part of our indigenization and decolonization work, we have updated almost 900 records in our catalogue. We’ve replaced outdated headings with headings from GVPL’s interim subject headings spreadsheet and added a local note to each of these records about the project. The records were edited manually, a few at a time, and the work took about a month in total. When we receive new material with outdated headings, we update them if possible. Since we are part of the Sitka consortium, we can only edit records that don’t have any other libraries’ holdings attached. The Sitka Decolonizing Description group continues to work on how to update all records in the consortium.

Decolonizing system of classification project

With support from stellar SLAIS student Sasha Krieger, we have been investigating considerations and processes for disassembling and reclassifying the E75-E99 sections of our library. Sasha completed a final report to support this project as part of a professional experience placement. After conducting a thorough literature review, attending talks, watching

presentations and consulting with colleagues, Sasha's three recommendations for our library are to:

- 1) Reclassify materials within Library of Congress Classification to move items out of E75-E99 (unless they truly belong in a historical context).
- 2) Consider including Nation and Community cutter numbers to address geographic scattering of Indigenous Nations and communities that occurs when things are ordered alphabetically.
- 3) Enhance metadata in catalogue records to make Indigenous materials more findable (which would be accomplished when we look at each item to determine where to reclassify it).

We will be exploring next steps based on her report. I'm happy to share Sasha's report if anyone wants to read it. You can email me at hillarywebb@ecuad.ca

Research Data Management Strategy

Like all other post-secondary institutions in Canada that receive Tri-Agency grant funding, we were tasked with creating a research data management strategy for our institution, due March 1st, 2023. Hillary Webb headed this project which was completed between August 2022 and February 2023. The strategy can be accessed here: <https://www.ecuad.ca/academics/research-area/rdm>

ECU hosted two separate symposiums recently that covered topics of research data and responsible conduct of research, prompting the creation of a new collection in Arca for [ECU Symposiums, Conferences + Events](#). The collection includes recorded presentations from the [Digital + Creative Knowledge Sharing: Data Management in Creative Research](#) symposium, and the [Conducting Creative Research](#) series.

Other news

In 2022 the library conducted a full inventory of materials in preparation to remove our security gates. The rationale for removing the gates was to reduce library user anxiety when leaving the library and to create a more welcoming and trusting environment. Security gates were not that effective in preventing theft. This also reduces plastic waste from adding security strips to books and media.

BCCATS Roundtable Report from the Legislative Library of British Columbia

Spring 2023

Prepared by Anna Loster

Library Updates

- The *Treasures from the Library Vault* series is gaining popularity and is now offered both in-person and virtually. Our Library teams up with the Assembly's Parliamentary Education Office to offer these free programs. Here are upcoming sessions: <https://www.leg.bc.ca/content-peo/Pages/Special-Programs.aspx>
- Taking a look at our numbers, in the fiscal year 2022/23, the Library added over 9000 digital publications and almost 8200 physical items into its collection. Items circulated during that time were just over 1600 and our librarians answered about 3100 reference questions!
- For MLA's and Assembly staff with children joining them, the Library has added family kits to the collection. Each kit comes equipped with books, games, puzzles and other goodies. Many items were created by BC authors and artists, and celebrate Indigenous perspectives.



Staff Updates

- We are currently recruiting a permanent full-time Reference librarian to fill an upcoming vacancy. Here's a link to view the posting and other Assembly openings: <https://www.leg.bc.ca/learn-about-us/working-here/job-postings>
- After an incredible 38 years with the Library, we are bidding farewell to Lyn Stinson next month. Lyn has worn several hats during her time at the Library, most currently Library Assistant in Technical Services.
- Also in Technical Services, we will be welcoming a new Library Assistant at the beginning of May.

Technical Services/Systems Updates

- The Library is exploring different options for streamlining authority work and performing a backfile clean-up. Currently we are taking stock of the work that needs to be done.
- Digitization Update: The Marjorie Holmes BC Government Publications digitization project is in the final stages of completion. We are now working on completing the cataloguing of the remaining portion of the collection.
- The Library recently completed procurement for a hosted installation of Archivematica to manage and preserve long-term access to its growing digital collection and unique rare materials.

New Westminster Public Library
BCCATS Round Table Report
April 13, 2023

Library Updates

- Reorganization – new management portfolios, collection work is now part of TS
- Focus on Community work continues
- Focus on DEIAR framework continues
- Had a Staff Development Day on Feb 25
- Expanding in-house programs and tackling more bold topics, such as climate activism, in support of our strategic plan

- **Services currently available**
 - All services resumed, including room bookings, in-person child programs, one-on-one tech support and some computer classes
 - Offering a large range of programs for both kids and adults – check the event calendar on our website; some programs are being offered in hybrid format (both in-person and via Zoom)
 - Expanding our “collections of things”: seed library and ukulele

- **Staff updates**
 - Hiring more staff soon (some positions will be posted internally)

- **Services / technology / software updates**
 - Podcasting kits and a designated podcasting room will be available soon – currently available by appointment
 - Partnership with local organization to make toy kits included in our ILS and available for borrowing at the library
 - Acquired more Chromebooks
 - Launched seed library and ukulele collections

Cataloguing / TS Updates

- Newly redesigned Tech Services office
- LA3 in TS retired in Nov 2022 after 40 years with NWPL
- TS has a librarian 1, Tammie Mercado, joining the team with focus on cataloguing and collection work
- Re-evaluating staff portfolios, streamlining processes, and upscaling staff skills
- Cross-training for some Circ staff in TS to assist with clerical tasks when needed
- Acting LA3 and Librarian 1 are enrolled in the ALA Cataloguing course starting in April
- Rolling out acting position training, orientation, and onboarding soon
- Started to look at BlueCloud Analytics more closely to see how we can use the reports available to make our work around collections more efficient

BCCATS Round Table Report Spring 2023

Surrey Libraries

Submitted by Eileen McMillan

- In June, Surrey Libraries will be launching our newest Tech to Go collection, Bee Bots. Bee Bot is a coding robot like the Dash Robot we already have in our collection but aimed at a younger age group.
- We are looking at options for cataloging more World languages, as we currently catalogue Junior Bilingual books, Adult Punjabi, Urdu, Hindi, Korean, Chinese, Spanish and French language materials.
- Work continues with creating a Mobile Library to provide service to areas of the City of Surrey that don't easily have access to a branch library.
- Collections Services team has managed to decrease our turn around time after our recent workflow assessment. This is an ongoing project as we continue to examine our processes with continuous improvement in mind.

Authority Work

- Cataloging Department is currently investigating an outside vendor for authority management, as currently our cataloguers check all newly created authorities individually. We are considering Backstage Library Works, MARCIVE, and SirsiDynix Update Service. As we are aware that other libraries are planning something similar or are using these vendors already any insight would be greatly appreciated. You can reach me, Eileen McMillan at emcmillan@surrey.ca or our Collections Services Manager, Niki Penz at NPenz@surrey.ca
- The Cataloging Department has also recently started using MARCEdit to import Homosaurus terms into our database. This is part of the ongoing Authority project and will need to be taken into consideration when we work with our chosen vendor to do the cleanup and ongoing work.
- Another part of the Authority project is importing all Canadian Subject Headings with their equivalent RVM French subject headings, as part of making sure all our authorities are up-to-date.