

Public Libraries Interest Group (PLIG) Meeting Minutes

Thursday, February 8, 2018 | 9:00AM | Surrey Libraries' City Center Library, Room 418, 10350 University Drive, Surrey

Present: Heidi Schiller, VPL (Co-Chair); Meghan Savage, SPL (Co-Chair); Jenny Fry, SPL; Richard Kuehle, BPL; Marisa Tutt, SPL/FVRL

Recorder: Vicky Woo, VPL (Vice Chair)

Regrets: Deb Thomas, BPL; Christie Menzo, VPL; Gillian Bassett, BPL; Kaya Fraser, WVML; Sarah Felkar, WVML (Secretary), Kate Shuttleworth, SFU (Communications Officer).

Meeting commences at 9:05am

Welcome and Introductions

Approval of Agenda - moved by Meghan, second by Jenny.

Approval of January 2018 Meeting Minutes - Moved by Ian, second by Meghan

Social Media Plan (Heidi for Kate)

- Email Update from Kate; Twitter account has been set up: @BCLA_PLIG
- PLIG also has a GMAIL account: bcla.plig@gmail.com that will be used for registration of social media accounts.
- An update for the social media draft will be available in the next meeting for approval.

Conference Session Update (Heidi for Gillian)

- "The Real Deal: Challenges and Barrier in Community-Led Programming" proposal has been accepted and are now in the process of getting together with the panelists.
- The panelists include: Jorge Cardeñas, Sarah Green, Jenny Fry and Gillian Guilmant-Smith
- The session will be on Friday, May 11th 9:00-10:15am.

Google Hangouts Update (Heidi for Kaya)

- Google hangouts should be possible, especially since we have a GMAIL account now.
- The group discussed troubleshooting and possible challenges with getting our meetings set up for Google Hangouts.
- Heidi will do a call out to see how many participants are interested in this option before we work out the logistics of it.

PD Topics Survey

- Heidi presented the PD results and compares them to our group's goals and initiatives (see: *Appendix 1*)

Projects and Initiatives Planning

- Heidi provides background information on the working groups and the projects that came out of it
- Now that we don't have working groups anymore, we can focus on 2-3 projects that the whole group can work on.
- Attendees went through the list of projects (see: *Appendix 2*) and we selected our top three
- The top three with the most votes were: Topic Meeting, Journal Club and Wiki.

Call for meeting locations

- Right now, we only have up until April with scheduled meeting locations.
- Heidi will look into whether or not we can hold our AGM during the BCLA conference.
- During AGM, we will vote on the alternate meeting times (AM and PM) before we schedule our next meeting locations

Next Meeting

- **March 8, 2018, 7:00-8:30 PM** at Burnaby Public Library's Bob Prittie Metrotown Library, Boardroom, 6100 Willingdon Ave, Burnaby. Teleconference option: 604-436-5407

Meeting adjourned at 10:30 AM

Appendix 1:

Public Libraries Interest Group – Professional Development Topics Survey Results Report

*Prepared by Heidi Schiller, PLIG Co-Chair
January 27, 2018*

Introduction

The Public Libraries Interest Group conducted an online survey for public library workers in British Columbia to rank professional development topics in order of preference. PLIG intends to use the results of the survey to inform the group's future development of programs, events and activities.

Survey details

The survey was open from January 1 – 22, 2018. 122 responses were collected, however, only 100 of the responses were able to be analyzed due to Survey Monkey's limitation of 100 responses before needing to pay for an upgraded service. The link to the survey was included in several emails through the BCLA and PLIG listserv, calling for participation from Public Library Workers in BC.

*A full copy of the Survey Questions can be found in the Appendix at the end of this report.

Results by Question

Question 1: Rank “Professional Foundations” topics in order of preference:

- 46% ranked Diversity and Inclusion as their number 1 topic.
- 24% ranked Equitable Access as their number 1 topic.
- 46% ranked Equitable Access as their number 2 topic.
- 24% ranked Diversity and Inclusion as their number 2 topic.

Take Away: “Diversity and Inclusion” and “Equitable Access” were the most popular topics in the Professional Foundations grouping.

Question 2: Rank “Interpersonal Skills” topics in order of preference:

- 26% ranked Customer Service as their number 1 topic.
- 17% ranked Staying Informed and Engaged of Emerging Trends and Issues” as their number 1 topic.
- 13% ranked Conflict Management as their number 2 topic.
- 12% ranked Stress Management and Resiliency as their number 2 topic.

Take Away: “Customer Service,” “Staying Informed and Engaged of Emerging Trends and Issues,” “Conflict Management,” and “Stress Management and Resiliency” were the most popular topics in the Interpersonal Skills grouping.

Question 3: Rank “Leadership, Management, and Administration” topics in order of preference:

- 17% ranked Leading from Any Position as their number 1 topic.
- 16% ranked Evaluation of Library services as their number 1 topic.
- 19% ranked Leading from Any Position as their number 2 topic.
- 12% ranked Project Management as their number 2 topic.
- 12% ranked Leadership Development as their number 2 topic.

Take Away: “Leading from Any Position,” “Evaluation of Library Services,” “Project Management,” and “Leadership Development,” were the most popular topics in the Leadership, Management, and Administration grouping.

Question 4: Rank “Collection Development” topics in order of preference:

- 40% ranked Promoting Collections as their number 1 topic.
- 28% ranked Acquisitions, Selection and Deselection as their number 1 topic.
- 28% ranked Acquisitions, Selection and Deselection as their number 2 topic.
- 24% ranked Promoting Collections as their number 2 topic.

Take Away: “Promoting Collections” and “Acquisitions, Selection and Deselection” were the most popular Collection Development topics.

Question 5: Rank “Library Services” topics in order of preference:

- 40% ranked Community Engagement as their number 1 topic.
- 17% ranked Reference Services as their number 1 topic.
- 32% ranked Programming and Event Planning as their number 2 topic.
- 21% ranked Community Engagement as their number 2 topic.

Take Away: “Community Engagement,” “Reference Services,” and “Programming and Event Planning” were the most popular topics in the Library Services grouping.

Question 6: Rank “Technology” topics in order of preference:

- 26% ranked User Experience as their number 1 topic.
- 17% ranked Emerging Web Technologies as their number 1 topic.
- 22% ranked User Experience as their number 2 topic.
- 18% ranked Emerging Web Technologies as their number 2 topic.

Take Away: “User Experience,” and “Emerging Web Technologies” were the most popular topics in the Technology grouping.

Question 7: Rank the above “Broad Categories” in order of preference:

- 38% ranked Library Services as their number 1 topic.
- 29% ranked Leadership, Management, and Administration as their number 1 topic.
- 23% ranked Library Services as their number 2 topic.
- 18% ranked Collection Development as their number 2 topic.

Take Away: “Library Services,” “Leadership, Management and Administration,” and “Collection Development were the most popular Broad Categories of professional development.

Summary and Conclusion

Of the Broad Category Groupings (Professional Foundations; Interpersonal Skills; Leadership, Management, and Administration; Collection Development; Library Services; and Technology) the following were the most popular, listed with each Broad Category’s most popular sub-topics:

1. Library Services
 - a. Community Engagement
 - b. Reference Services
 - c. Programming and Event Planning
2. Leadership, Management, and Administration
 - a. Leading from Any Position
 - b. Evaluation of Library Services
 - c. Project Management
 - d. Leadership Development
3. Collection Development
 - a. Promoting Collections
 - b. Acquisitions, Selection and Deselection

It is recommended PLIG focus on the Professional Development topic areas when planning future events, activities and programs.

Appendix: Survey Questions

Q.1: Please rank the following Professional Foundations topics in order of your preference (1 being highest):

- . Intellectual freedom
- . Equitable access
- . Legal issues and copyright
- . Information policy, governance and compliance
- . Diversity and inclusion

Q. 2: Please rank the following Interpersonal Skills topics in order of your preference (1 being highest):

- . Customer service
- . Team work and collaborations
- . Conflict management
- . Communication skills
- . Emotional intelligence
- . Written communication skills
- . Intercultural communication
- . Public speaking
- . Stress management and resiliency
- . Time Management
- . Staying informed of emerging trends and issues
- . Engaging in research

Q. 3: Please rank the following Leadership, Management, and Administration topics in order of your preference (1 being highest):

- . Library advocacy and marketing
- . Financial Management
- . Fundraising and development
- . Evaluation of Library Services
- . Developing partnerships and networks
- . Policy and procedure development
- . Governance, advisory committees, and board relations
- . Project management
- . Planning and Strategy
- . Leading from any position
- . Leadership Development
- . Organizational change
- . Human Resources Management
- . Facilities, health, and safety
- . Library design
- . Grant writing

Q. 4: Please rank the following Collection Development topics in order of your preference (1 being highest):

- . Acquisitions, selection, and deselection

- Promoting collections
- Cataloguing, metadata, indexing, and classification
- Digital curation and preservation
- Circulation
- Preservation and conservation
- Electronic resources
- Data management

Q. 5: Please rank the following Library Services topics in order of your preference (1 being highest):

- Reference services
- Library instruction and information literacy
- Community engagement
- Programming and event planning
- Readers' advisory

Q. 6: Please rank the following Technology topics in order of your preference (1 being highest):

- Emerging web technologies
- Assistive technologies
- Educational technologies
- Database design
- Integrated library systems
- Web development
- Information retrieval
- Social media
- General application software
- Resource Description and Access (RDA)
- User experience

Q. 7: Please rank the above "Broad Categories" in order of preference:

- Professional Foundations
- Interpersonal Skills
- Leadership, Management, and Administration
- Collection Development
- Library Services
- Technology

Appendix 2:

Project and Initiative Planning

- Wordpress/blog
- “Creative Mornings-style meetups
- Panels on hot topics
- Open meetings for public to attend
- Journal/Article Club
- Conference session proposals
- Technology meetups
- Guest talks
- Skills workshops
- Program jams
- Develop digital badges for Public Library skill sets