

## **PLIG Meeting Minutes**

Jan 12, 2017, 7 p.m.

Surrey City Central Branch

### 1. Welcome and Introductions

Attending:

- Meghan Savage (co-chair) from SPL
- Heidi (co-chair) from VPL
- Vicky from VPL
- Tania from SPL
- Sarah from WVML

### 2. Approval of Agenda

- Addition of a discussion topic

### 3. Approval of November's Meeting Minutes

**Approved**

### 4. Consideration of a Time Change

- Weeknights not really working
- Suggestion: morning meeting
- Suggestion: alternating mornings and evenings
- Will have further discussion next meeting:

### 5. Review of Strategic Planning Process to Date:

- a. Vision: A connected, inclusive, and informed public library community.
- b. Mission: Providing connection, information, and advocacy for BC's public library community.
- c. Next steps:
  - i. This meeting: Approve values and goals; brainstorm terms of reference
  - ii. Feb. meeting: Approve terms of reference; begin brainstorming initiatives
  - iii. March. meeting: Approve initiatives and create a plan of action

### 6. Brief discussion and approval of Values:

The BCLA Public Libraries Interest Group holds the same core values of BCLA:

- i. Access and Inclusion
- ii. Intellectual Freedom
- iii. Innovation and Creativity
- iv. Diversity
- v. Literacy and Lifelong Learning
- vi. Accountability

### 7. Brief discussion and approval of Goals:

1. Engage the public library community

- Be a platform for discussing and sharing issues, ideas and inspiration concerning public libraries
  - Provide opportunities for community and relationship building
2. Provide opportunities for professional development
3. Increase group capacity
- Grow active participation in events and meetings
  - Ensure inclusion across the province and across all public library staff positions

**Action: Values and Goals Approved, (moved by Heidi, seconded by Meghan) (with possible wordsmithing in the future)**

## 8. Draft Terms of Reference

### a. Roles

- Chair(s)
- Vice-Chair
- Secretary-Treasurer
- Digital Officer
- Student Rep

### b. Terms:

- 2 year terms
- No term limit
- Vote every year for staggered terms at the AGM

### c. Responsibilities

#### ii. Chair organizes and chairs meetings

#### iii. Chair creates agenda and puts a call out for agenda items

- Agenda a week prior to meeting with call for additional items with deadline of 2 days after, final agenda day before meeting
- Draft Minutes will be circulated by the secretary-treasurer within a week after the meeting
- Minutes approved at following meeting

### d. Meetings

#### i. Frequency: Monthly, no meeting in August or December

- AGM to be held adjacent to the conference
- August will include a social event

### e. Ad-Hoc Committees will be created as needed

### f. Review of Terms of Reference and Strategic Plan will occur every three years

## 9. Conference AGM and activities

- **Action:** Heidi will ask Annette about space for AGM
- Out of the Stacks will be hosting an event adjacent to the conference and PLIG members will be encouraged to attend

## 10. Next meeting: Thursday, February 9th, 2017 -- 7pm: TBD (Heidi will ask Deb about Burnaby)