



BCLA Board Meeting Minutes
Monday, June 19, 2017
Boardroom, 900 Howe Street, 9:30 am to 11:30pm
Teleconference Numbers:
1-877-216-4736 Conference Code: 2936450874

ITEM	ACTION	ATTACHMENT
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Chair: Anne Olsen

Present: Annette DeFaveri, Kate Sloan, Lin Brander, Stephanie Kripps, Thom Knutson, Shirley Lew, Brownwen Sprout, Ali de Haan, Tim McMillan, Chris Middlemass.

Phone: Sarah Harrison

Minutes: Lilian Pintos

Regrets: Daphne Wood, Krissy Bublitz, Allison Comrie

1. Call to Order (Chair, Anne Olsen)

Anne welcomed the Board and called the meeting to order at 9:30 a.m.

2. Adoption of the Regular Agenda (Anne Olsen)

MOVED by Thom, SECONDED by Stephanie that the regular agenda be adopted as presented.

3. Welcoming Remarks and Board Introductions (Anne Olsen)

All members were invited to introduce themselves.

4. Board Training Presentation (Nicki Kahnamoui)

Nicki Kahnamoui provided a comprehensive overview of the strategic responsibilities of non-profit organizations and the roles and responsibilities of Board members. She highlighted our strategic plan and priorities, and points of discussion included targeted engagement, modes of governance, professional development, increased organizational capacity, and a diverse membership. Annette provided examples specific to BCLA.

5. Coffee Break

6. CFLA-FCAB Truth and Reconciliation Committee Report

(Thom Knutson to provide Committee report,
Anne Olsen to lead discussion to adopt the report)

<http://cfla-fcab.ca/wp-content/uploads/2017/04/Truth-and-Reconciliation-Committee-Report-and-Recommendations.pdf>



Thom Knutson provided an overview of the process involved in producing the CFLA-FCAB Truth and Reconciliation Report: the first committee brought together 35-40 people from multiple sectors across Canada. Within a three-month period, the committee was tasked to establish a presence on the CFLA website and to produce a report to submit to the CFLA Board. This established a strong foundation and the committee is now ready to move forward with 94 calls to action. Thom highlighted that the landscape review aimed to identify call to action that were most closely aligned to our sector. The result is a report with 10 recommendations.

Anne thanked Thom for the impressive amount of work undertaken in such a short time frame.

Anne highlighted that the Board would be endorsing this report through the lens of BCLA's mission and vision, and invited the Board to consider how this report may apply to BCLA in various ways. She recommended that the Board form a task group to look at the recommendations and identify those we may respond to. Thom suggested that this task force can also look at the recommendations and identify how they fit into our strategic plan and our own high-level priorities

MOVED by Stephanie, SECONDED by Kate that the Board endorses and supports the recommendations presented in the CFLA TRC Committee Report.

7. Verbal Reports

a. President's Report (Anne Olsen)

Anne indicated that we are concluding the bylaw review and we are on pace to complete the review in September. An AGM will take place so that the bylaws may be approved by the membership. It will be necessary to consider which policies and procedures need to be voted on by the entire membership, and which will be voted on by the Board. Annette will determine the date for the AGM.

Annette also mentioned that Daphne was a key lead in accomplishing the MOU with the GLAM sector. The outcomes include a joint GLAM presentation to be developed. There will be a formal launch of our work together on shared priorities and collaborations. Daphne will continue in her CFLA Board role.

b. Executive Director's Report (Annette DeFaveri)

Annette indicated that work on bylaws has become largely operational, as our bylaws include documentation that that belongs in policy documents. She explained that when an item is specified within a bylaw, the entire membership needs to vote on it. It is therefore essential that any items that do not apply to

Suite 150 - 900 Howe Street, Vancouver BC, Canada V6Z 2M4

Tel: (604) 683-5354 Fax: (604)609-0707

bclaoffice@bcla.bc.ca www.bclaconnect.ca



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this process are removed, so that the Board may vote on them separately. Annette will send out the final bylaw draft.

Annette provided that within the pillars of our Strategic Plan, the piece with the most work involved is the annual BCLA conference. Next year’s conference will take place on May 9, 10, and 11 in Richmond. The venue will include a ballroom with more space for a variety of vendors and events (trade show, book binding, local poet showcase were some suggestions). The BCLA 2019 conference will take place in Surrey. Annette also mentioned that the conference received very positive feedback.

Annette is also to submit a substantial SRC report, which is heading in new directions over the summer. Six MOUs are intended to be signed with the province in order to further establish this as a provincial program.

Consent Agenda

Items on the Consent Agenda will be voted on as a group. At the request of a Board Member a consent item may be separated from the group and discussed by the Board.

- 8.** Minutes from the January 23rd Board Meeting (Draft).....✓
(Note: March 6th Board Meeting was cancelled and replaced by an informal and un-minuted meeting focused on AGM and Conference preparation and Board responsibilities for each event)

Annette explained the process of the Consent Agenda.

MOVED by Lin, SECONDED by Chris that the consent agenda goes forward.

- 9. Closing Remarks** (Anne Olsen)

Anne thanked all Board members for their presence and contributions.

- 10. Adjournment** (Anne Olsen)

MOVED by Thom, SECONDED by Stephanie that the meeting be adjourned.

Meeting adjourned at 11:31 a.m.