



**British Columbia
Library Association**

BCLA Board Meeting

Monday, September 24th, 2018

900 Howe Street, 9:30 am to 12:00 pm

Teleconference Numbers:

1-877-216-4736 Conference Code: 2936450874

ITEM	ACTION	ATTACHMENT
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Chair: Shirley Lew

Present: Anne Olsen, Kate Longley, Allison Sullivan, Elizabeth Livingstone, Stephanie Kripps, Annette DeFaveri, Wanda Power, Chris Middlemass.

Phone: Wendy Wright

Minutes: Danielle LaFrance

Guest: Babs Kelly, Kevin Millsip

Regrets: Anne O'Shea, Kate Sloan, Bronwen Sprout

1. Call to Order (Shirley Lew)

- Shirley called the meeting to order at 9:37 a.m. She acknowledged that we are gathered on the unceded territory of the Musqueam, Squamish and Tsleil-Waututh First Nations. She welcomed everyone to the meeting.

2. Adoption of the Regular Agenda (Shirley Lew)

- Adoption of the Regular Agenda was MOVED by Kate Longley, SECONDED by Stephanie Kripps.

3. Welcoming Remarks (Shirley Lew)

- Shirley hoped everyone had a good summer. Predicted a long meeting with an edifying presentation by Babs and Kevin.

4. Copyright Act Review, update (Donald Taylor)

- Donald Taylor was, unfortunately, absent, sent his regrets.

5. BC Public Library Partners presentation (Babs Kelly, BCLTA, Kevin Millsip, BC Libraries Cooperative, Regrets ABCPLD)

- Shirley provided an introduction for Kevin, highlighting his background in communications and governance.

- Kevin began with his history, ironically situating his early professional experiences in neither tech nor library sectors.

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**British Columbia
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- In the last 20 years he has co-founded two organizations: Check Your Head (which educates high school students about corporate power, women's rights) and NEXT UP NOW (which is for those under 20 interested in social and environmental justice). 700 people have gone through all of these various programs offered. Kevin explains how his motives derive from the public good, highlighting his professional background in values-based service.
- As a segue to discussing BC Librarian Cooperatives, Kevin shared his observations of the cooperative sector in Northern Italy where they have set up entire systems, such as elder care, which are still government funded, but delivered cooperatively.
- Kevin outlined the benefits of the BC Library Cooperative for smaller library systems, such as joint purchasing, which provides less money to be spent on building and hosting websites, for example, leaving more money to be invested in core library functions. Kevin mentioned the trust built among library partners and how the general impact on the province has been profound as the BC Library Cooperative brings people outside of the urban core into the conversation.
- Shirley introduces Babs, with Babs filling in some more personal gaps in her history. She works part-time with the BCLTA, grew up working class in Surrey, and has a background in communications and governance, with a keen focus on Indigenous governance structures.
- Babs presented the history of BCLTA, beginning with how it has been around since 1977 and is run by volunteers representing trustees. She described how there has been a strong desire to change dynamics between library directors and their boards, with the prerogative to build trust and move things forward.
- Babs discussed the BCLTA Leaping Forward board retreat in September 2018, where a drastic, and welcome, change in their strategic plan presented itself. What would have hovered on a "return of investments" was replaced by "inclusivity and diversity, intellectual freedom, reconciliation, values-based governance, and community impact." Babs discussed how much work had to be done to build trust and get equilibrium back into the board. Babs' powerpoint presentation draws attention to many heart-warming stories, reminding everyone of the high level of commitment to public libraries. Babs also drew attention to a board development conversation she developed about inclusivity and reconciliation. Board members have been asking themselves vital structural questions concerning the composition of the board itself (i.e., is it time for the white men to leave the space?) Babs raised an important point about the politics of reconciliation, that reconciliation is not some kind of expedient process and that it is very much a settler problem.
- Annette suggested Babs undersold the meeting with the ministry, prompting Babs to show the presentation to the ministry. The language of the ministry was directly borrowed as an anchor for discussing libraries and a collective



**British Columbia
Library Association**

vision. Shared ground was established before getting to “the ask,” that being a digital literacy program.

- Shirley thanked both guests for all of their insights.

Coffee Break

6. Special General Meeting and Bylaw update (Shirley Lew).....√

- Shirley reminded everyone of the upcoming Special General Meeting at Vancouver Community College (downtown campus) on Wednesday, September 26th at 530pm. She explains this is a special general meeting, as new society bylaws will be passed.
- Chris asked why gender-neutral language was not chosen and there was a general discussion about whether or not the language can be changed. Shirley explains they are utilizing the lawyer’s template. There was uncertainty whether there is a language restriction or not as per the Act, the question being whether the language can be changed while still maintaining compliancy with the bylaws.

7. Guidelines for Personal Research using BCLA Lists (Shirley Lew).....√
(Motion Require)

- Shirley described the rationale behind establishing a set of guidelines for personal research, mentioning a survey that circulated back in March on sexual harassment in the library. The study, while of the researcher’s own initiative, raised many questions, as there was no formal ethical review about her research, no guarantee of confidentiality and safety of participants.
- Since this survey circulated, Shirley mentioned how other people have sent initiations for surveys and research. Guidelines for Personal Research using the BCLA listserv will offer a simple solution, clarifying that BCLA is NOT responsible for independent research that circulates on the BCLA listserv.
- MOVED by Anne Olsen, SECONDED by Stephanie Kripps that guidelines be established for personal research and nested on the BCLA website.

8. Norton Rose Fulbright, pending invoice (Stephanie Kripps)
(Motion Required)

- Stephanie Kripps outlined how an invoice estimated at \$4000 is to be expected from Norton Rose Fulbright. Stephanie requested the aforementioned amount be directed from the operating budget to unallocated funds.
- MOVED by Stephanie Kripps, SECONDED by Chris Middlemass.
- EVERYONE is in favour and the motion to redirect funds is carried.



**British Columbia
Library Association**

9. Quickbooks transition expenses (Stephanie Kripps)
(Motion Required)

- Stephanie explained the transition to Quickbooks necessitating more than new hardware and supportive software, but also in depth training. She estimated \$6000 be directed fro the operating budged to unallocated funds, with the caveat being if the amount is less or more compensation will be justified.
- MOVED by Stephanie, SECONDED by Wendy to reallocate the aforementioned estimation.
- EVERYONE is in favour and the motion is carried.

10. Intellectual Freedom, Education and Defense Fund/Lois M. Bewley Intellectual Freedom, Education and Defense Fund. (Annette DeFaveri).....√
(Motion Required)

- Annette mentioned how there was a motion sometime in the 1990s to change the name of the "Intellectual Freedom, Education and Defense Fund" to the "Lois M. Bewley Intellectual Freedom, Education and Defense Fund;" however, the actual work to change the name was neglected.
- Annette mentioned how once the move to Quickbooks is complete, the official name change will also transition.
- The fund is restricted and is available to help libraries or library associations. There are no terms of reference and there are no specific guidelines, just the general guideline included in the title. Annette emphasizes this is absolutely BCLA money.
- MOVED by Stephanie, SECONDED by Kate Longley to change the name to the "Lois M. Bewley Intellectual Freedom, Education and Defense Fund."
- A question about whether or not terms of reference will be determined; Annette explained that due to there being no Chair on that committee there is no one tasked to develop a terms of reference. This would be work for the next chair.
- It is reiterated that the language around the fund is necessary for future donations.

11. BC Public Library Partners update (Shirley Lew and Annette DeFaveri)

- Shirley and Annette mentioned how much about the BC Public Library partners was covered in Babs' talk. Shirley states how impressed she was with how key partners came together and leapt forward with so much advocacy and collaboration.
- Annette stated how making adjustments in internal culture can make powerful changes to leadership, and that openness to cooperation is key.

12. BC Digital Library update (Shirley Lew)

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- As Bronwen is absent, Shirley spoke to the agenda item on her behalf. A GLAM sector initiative, largely run by libraries, went through a business analysis, which involved a survey and in depth interviews, exploring the viability of a BC Digital Library. There was a need and willingness from large GLAM sector organizations to make it more sustainable.
- Shirley outlined next phases whereby they are starting to look at tangibles, that being, how it will be funded and what it will look like from year to year. A BC Digital Library does not mean creating new collections, but will bring existing digital collection together under one "portal."
- There was general conversation about metadata consistency and how this initiative will benefit smaller systems, where community digitization efforts can be brought into the portal. A practical startup is needed as well as clarification whether or not anchor organizations, such as UBC, are committed equally.
- Shirley mentioned the excitement surrounding this project.

13. GLAM update (Annette DeFaveri)

- Annette spoke on Bronwen's behalf as she is absent. The GLAM group did a symposium in conjunction with the BC Library Conference in 2018 and hope for another symposium in 2019. GLAM is in the process of documenting their goals and objectives, drafting a deliverable they can use to apply for different kinds of funding. GLAM will be attached to the BC Library Conference for another two years.
- A question was raised about the lack of gallery presence in GLAM and there was general conversation about there being no provincial gallery organization. There is discussion in GLAM about how to involve more individual galleries on the local level as there is no single access point to galleries.

14. Verbal Reports

a) President's Report: Shirley Lew

- It has been six months since Shirley has become president and she has learned a lot in such a short time. The amount of labour everyone puts into the association is immeasurable and so much more than Quickbooks and policies.

b) Executive Director's Report: Annette DeFaveri

- Starting Tuesday, the Conference Committee is having their first meeting. The committee consists of Jorge Cardenas, Kyla Epsetin, Anne O'Shea.
- Annette described a behind-the-scenes relationship that accommodated trustees.



**British Columbia
Library Association**

- Annette mentioned a theme and call for proposals will come quickly and that suggestions for keynotes are welcome.

c.) Incoming President’s Report on BC SRC: Chris Middlemass

- Richmond Public Library asked if someone from the Board would attend their summer reading club wrap-up to which Chris Middlemass attended.
- She talked about working on the RPL table and offered statistics: 4009 kids and 100 adults participated, along with 180 teens and 1000 people attending the finale. 550 kids picked up their medals. In total, there were 144,000 registrations in this year’s Summer Reading Club with 82,000 kids receiving their medal.

Consent Agenda

Items on the Consent Agenda will be voted on as a group. At the request of a Board Member a consent item may be separated from the group and discussed by the Board.

- A) Allocation Letter from Ministry of Education.....✓
- B) CFLA Intellectual Freedom Report.....✓
- C) Minutes from the June 11th Board Meeting.....✓
- D) Donation Letter from B. J. May.....✓

- Anne Olsen asked how BCLA typically uses the 20K? Annette explained the grant to BCLA used to be 40K and now is 20K. While a report is produced, it is smaller than the larger one produced for the Summer Reading Club. The 20K is a part of an operating grant.
- MOVED by Anne Olsen, SECONDED by Stephanie THAT the Consent Agenda be approved.

15. Closing Remarks (Shirley Lew)

- Shirley thanked all Board members for their attendance and contributions.

16. Adjournment (Shirley Lew)

- Meeting adjourned at 12:13 p.m.
- MOVED by Anne, SECONDED by Stephanie THAT the meeting be adjourned.