
Meeting Minutes – Jan 31, 2012 6:30 pm, Burnaby Public Library, Metrotown Branch

Minutes Prepared By: Meghan
Radomske

Attendance at Meeting *(add rows as necessary)*

<i>Name</i>	<i>Department/Division</i>	<i>E-mail</i>	<i>Present/Regrets</i>
Sarah Donald	Past Chair	sdonald@westvanlibrary.ca	regrets
Susan Redmond	Outgoing Continuing Education Liaison (Lower Mainland), Acting Past Chair	sredmond@fvrl.bc.ca	Present via teleconference
Darby Love	Chair	darbyl@ymail.com	regrets
Kate Lowe	Member-at-Large	kate.lowe@vpl.ca	regrets
Meghan Radomske	Secretary	meghanradomske@gmail.com	present
Chris Conroy	Outgoing Continuing Education Coordinator (Lower Mainland)	chrisconroy@shaw.ca	present
Kristen Rumohr	Continuing Education Coordinator (Vancouver Island)	krumohr@virl.bc.ca	Present via teleconference
Noreen Ma	Red Cedar Liaison	nma75@shaw.ca	Present
Ellen Wu	Membership Secretary	mellenycwu@gmail.com	present
Tara Williston	Vice-Chair	twilliston@gmail.com	present
Francesca de Freitas	Website Administrator	francescaalexandra@gmail.com	present
Rachel Balko	SLAIS Co-Liaison	rbalko@interchange.ubc.ca	Present
Mary Locke	BCTLA/BCTF Representative	mlocke@telus.net	present
Jennifer Windecker	Outgoing Vancouver Island Representative	jwindecker@virl.bc.ca	regrets
April Ens	YAACING Co-Editor	april.ens@vpl.ca	present
Naomi Eisenstadt	Member-at-Large	Naomi.eisenstadt@gmail.com	present

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Christopher Kevlahan	BCLA President	Christopher.kevlahan@vpl.ca	Present
Anna Hudson Adrienne Wass	Member-at-Large Incoming Vancouver Island Representative	awass@virl.bc.ca	Present Regrets
Julianne Mutimer	LTAIG Representative	jkmutimer@surrey.ca	Regrets
Alicia Cheng Elizabeth Bell Caroline Johnson	Website Administrator SLAIS Co-Liaison	Alicia.cheng@vpl.ca esbell666@verizon.net Caroline.johnson@shaw.ca	Regrets Regrets Present

Meeting Notes, Decisions, Issues

Meeting called to order	6:37pm by Tara. Round of introductions.
Agenda Item 1 Approval of Agenda	Meghan made a motion to approve the agenda and Noreen seconded.
Agenda item 2 Approval of Minutes	Ellen asked us to make a small change to her SRC Update section from the last minutes and Tara pointed out that she didn't actually attend the last meeting. Susan made a motion to approve minutes and Meghan seconded.
Agenda item 3 Important New Business a. Define Roles and Responsibilities b. Available Executive Positions	<p>a. Tara asked YAACS executives to define their roles and responsibilities and compare them to those listed on the YAACS website so that we are clear about who does what. YAACS execs will type up a brief description and send to Meghan.</p> <p>b. We discussed the changing executive positions. Darby may not be able to act in the role of Past Chair. Susan is currently acting as Past Chair, but she may be unable to continue in this role. Tara may be unable to serve as Chair, but Chris K encouraged her to stay on as chair and if it's feasible for her to stay on then she's happy to. Chris C is stepping down from the position of Continuing Education Coordinator for the Lower Mainland and she's hoping that a new graduate who she's been speaking with will step into the position. Anna H, Naomi E, and Caroline J said that they are willing to step in to help out with a position. Tara knows a library technician who is interested in the position of Vice-Chair. Alicia Cheng will take over from April as new web Co-Coordinator with Francesca.</p>
Action	YAACS Execs will type up brief description of their roles and responsibilities and email to Meghan to be included as appendix to minutes.
Agenda item 4 Committee Rep Updates a. BCLA	<p>a. Chris K gave an update on BCLA. They have a board meeting on Feb 6 that Tara will attend if Darby cannot. Annette DeFaveri is the new executive director. She passed on her regrets for being unable to attend the YAACS meeting. Chris K is working on a</p>

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	<p>Communications Protocol to avoid communication breakdown between different groups of BCLA. A new website is in the works. With Libraries & Literacy, Chris has been working with Jacqueline van Dyk. He participated in the Express Yourself contest for kids in BC where he was a judge with Judi Saltman, Judi Walker, Sarah Ellis, and Dave Obee. They picked the winners, each of whom will receive a book bound with their works. Winners were announced on Family Literacy Day on January 27. Chris K also gave a story-time at the legislature and performed the story Amos' Sweater with April at another event. BCLA started a task force to look at the financial situation of the organization. BCLA is investigating different ways to increase revenue. The Executive Director position is being cut to two days. Chris K encourages everyone to attend the upcoming BCLA conference, even if just for one day. Sponsorship for the conference is looking good. If there's something that we think BCLA should be doing, Chris K would be happy to hear from us.</p>		
<p>Agenda item 4 Committee Rep Updates b. BCLA Conference</p>	<p>b. Tara has been attending all conference planning meetings. The schedule was finalized and sent out to applicants. The official theme is "License to Read." Tara told us about some sessions that be of interest:</p> <ul style="list-style-type: none"> i. Thursday night key speaker is Joel Bakan, author of <i>The Corporation and Childhood under Siege: How Big Business Targets Children</i> ii. Michael Geist is the keynote on Saturday iii. There will be a session about the First Nations Storytelling Program at VPL on Friday morning iv. Virginia McCreedy is doing a "What's APPening" session on cool children's apps v. There is a session about "not seeing yourself" discussing publishers pre-censoring or deciding not to publish LGTBQ or racial works (Susan Juby, Robert Bittner from SLAIS MACL, & others speaking) vi. Edel Toner-Rogala will have a session on Embracing Diversity, Burnaby Public Library's recent project to develop online video and print resources of traditional children's rhymes and songs from across the world, performed in their original language. vii. Kristen Rumohr will deliver a session on random acts of early literacy focusing on literacy-rich environments. She's talking about creating these environments in her library (on a limited budget)—spaces that encourage families to use words and talk and sign and play together 		

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	<p>If we want pre-conference events, we need to organize and find a venue. Chris K suggests having a social event such as a pub night. YAACS needs room for our AGM and we need to decide if we will hold a silent auction again. Sarah Donald has materials from last year’s silent auction lying around. Francesca remembers that we had a table at the conference two years that we had all day. Francesca would like to host video filming where people can come and have us film their rhymes/songs. Last year we didn’t have a booth because we had our own room for a silent auction. Susan would like help with monitoring the room. Susan recommends running the silent auction on the Friday and using the room for the meeting on the Saturday. A one day auction also makes it easier to get people their items. Susan recommends people volunteer to be coordinators (get second day free).</p>		
Action	<p>Susan will go to WVML to find out what Sarah D wants to do with the remaining silent auction books and volunteer to go to White Rock to pick them up. Susan and Tara will see if they can secure a space for YAACS at the conference. Tara will start organizing the AGM.</p>		
<p>Agenda Item 4 Committee Rep Updates c. Continuing Education</p>	<p>c. Susan mentioned that May Chan at BPL is promoting something called Code Year (grassroots move to encourage librarian committee to learn how to code (ie. HTML, PHP, etc) so they can do web work. Susan would like this topic added to the agenda for next time. The PHP workshop on Feb 9 needs 1-2 more ppl enrolled for it to go. Chris C says the signing workshop at Surrey Libraries was a great success. There weren’t enough ppl for the one at Fraser Valley to run, but hopefully we will organize another one at BPL. Chris C brought up idea of keeping ideas for workshops fresh and innovative, which is especially important with new execs. Rhyme time is a good perennial one, but finding ideas other than that can be challenging. We brainstormed ideas for new programs such as a puppet-making workshop in the lower mainland and a ukulele session with April and Els Kushner. The ukulele workshops at VPL and Surrey were very popular. Try out a ukulele session at VPL was popular. Els put out call for ukuleles from VPL staff members and asked Vancouver Ukulele Circle and Long & McQuade to lend some for the workshops Twenty attended this workshop at VPL. We can discuss at future meetings when we have a new Lower Mainland Continuing Education rep. Some YAACS members are not receiving emails on the list-serv. Chris K said anyone who is not getting the emails on the list-serv should contact Allie Douglas at BCLA (office@bcla.bc.ca) and she</p>		

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	will talk to Memelink.		
Action	Susan will email YAACS info about Code Year/PHP and Meghan will include it on the next agenda. Francesca will send the info about the Kathy Reid Naiman workshops to Chris Conroy so she can look into it. Chris C will assist the person taking over in her position with making these contacts.		
Agenda item 4 Committee Rep Updates d. Book for BC Babies	d. Books for BC Babies has gone into temporary retirement. Official statement: "At this time the level of funding does not allow us to continue the program provincially. Check with your municipality about local funding. Encourage our children's librarians to participate in community literacy tables to represent libraries and speak up for library-based literacy projects like Books for BC Babies." There are still funds left over from the program last year which will be passed on to the libraries that did their own funding on a per capita basis. A lot of the local credit unions have supported local programs. They are half way through the production process to make the next CD. Copyright approval is pending. The CD will probably be put on the website as MP3s rather than as a physical CD.		
Agenda item 4 Committee Rep Updates e. Red Cedar/Stellar Award	e. Kate Adams is working as president on the Red Cedar/Stellar Awards while on maternity leave. Allison Taylor McBryde retired. There are still volunteers willing to do a lot of work. The lists of Red Cedar and Stellar nominees are being reviewed and will be posted soon. Anyone interested in volunteering can contact Noreen.		
Action	Contact Noreen at nma75@shaw.ca if interested in volunteering for Red Cedar/Stellar Awards.		
Agenda item 4 Committee Rep Updates f. YAACING	f. Pam just put out the call for contributions to the spring edition of YAACING. We've been getting good number of submissions lately. They would like more program submissions. April scanned 60 back issues, but is waiting until BCLA website is updated before she posts them.		
Action	Send April and Pam cool things you've done in your library! Ie. Storytimes, teen events, events for any age		
Agenda item 4 Committee Rep Updates g. Teacher-Librarian Update	g. Teacher-librarians had a successful provincial conference in Burnaby in October. They are having a mini-conference in Vancouver in late Feb that Mary will attend—2 sessions with about 40 teacher-librarians attending. They are continuing in efforts to incorporate technology into the curriculum (e.g. Smart boards) and to make teaching more visual. They are also experimenting with the idea of the Learning Commons in a school library. Budget time is approaching in Feb/March - where boards set budgets for the next school year - always potentially tough for school libraries (amongst others). Job action is very quiet now. No news to report. And		

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			teachers are still dealing with the old issue of the contract stripping that took place in 2002. At this time various ratios which guarantee services to students were taken away. These services include learning assistance, ESL, counseling, and school libraries. This issue is still in limbo (Although it was won in the BC Supreme Court) and since the provincial government is renegeing on old deals we don't know about new deals.
Agenda item 4 Committee Rep Updates h. UBC/SLAIS			h. At the January meeting for SLAIS YAACS, another co-representative was elected to YAACS exec (Elizabeth Bell). Elizabeth Bell will continue into fall term after Rachel graduates. Another co-rep will be hired on in fall. Last year in spring, co-reps put together panel of 3 children's librarians to talk about their jobs, experience, etc. Rachel would like to repeat that event this spring in mid March on a Thursday night. Rachel is hoping that some folks from YAACS would be interested in participating and she would like ideas for spreading the word.
Action			Contact Rachel if you are interested in participating in the Children's Librarian panel at SLAIS in March. Rachel will send out a request to the YAACS list-serve. YAACS executives will ask colleagues if they are interested.
Agenda item 4 Committee Rep Updates i. Teen RC			i. The Teen RC ended in mid-December. An Interlink meeting of teen librarians in January showed that they support the continuation of Teen RC in some form, but it is contingent on funding. 2012 may be an intermittent year. Teen RC may turn into Interlink program, not provincial. Anna recommended asking mining companies and rotary groups for funding (based on her experience in Australia). Chris K talked about TD and RBC funding being involved in children's literature in Canada.
Agenda item 4 Committee Rep Updates j. Outstanding Children's Librarian Award			j. Barbara Jo, Alicia Cheng, April, and Darby put together draft of statement/call-out for the reward. April shared this draft with the group and we suggested a few additions about family literacy and approved it. We decided to name the award the Young Adult and Children's Services Award. The award is open to technicians, librarians, and all youth services staff who are members of BCLA. If it's a team project, then the institution must be a member of BCLA. April will try to get it submitted for approval shortly so we can hopefully award it at BCLA this year. The award is a plaque, purchased by BCLA. YAACS should vote on winner and present it as a unit. Anna recommended putting details about the nominees' achievements in BCLA Browser and YAACING so everyone in BCLA can see what fantastic children's programs are happening in our province. April wants to bring in non-VPL ppl to join the voting process. Susan mentioned approaching Kidsbooks to ask them to

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	donate a Yak finger puppet, or we can purchase one ourselves.		
Action	<p>April will add a component on family literacy into the awards draft before passing it on to Christopher Kevlahan and Annette DeFaveri for approval and to Darby Love to bring to the board.</p> <p>Chris K will confirm the requirements for getting the award passed.</p> <p>Once approved, YAACS executive will put call out for nominees.</p>		
<p>Agenda item 4</p> <p>Committee Rep Updates</p> <p>k. Communications Plan</p>	<p>k. Francesca, Susan, Sara Hathaway (before she moved away), and Darby were on committee to try and put some structure into the way that YAACS communicates with BCLA, the wider library community, and everyone. They put together draft plan listing the different audiences and the different mechanisms that we are using to communicate. Until the user survey is complete, we can't finish our communications plan. We first need to determine what the overarching goals of YAACS are before we can formulate a clear communications plan. BCLA has committee looking on exactly these issues right now (Vicki Donoghue is on that committee). Francesca recommends putting together a committee that defines what YAACS is trying to achieve. April has brief statement from 20 years ago. Meghan and Tara will join committee.</p>		
Action	<p>Francesca will distribute draft communications plan out to YAACS executives so that we can decide what the objectives and goals of YAACS are so that we can communicate those goals in every communication and action we do.</p>		
<p>Agenda item 4</p> <p>Committee Rep Updates</p> <p>I. Rhyme Time Videos</p> <p>Action</p>	<p>I. The Rhyme Time videos are up on YouTube. Chris C has contacted ppl in videos to let them know that they're up there. Francesca already mentioned taking more videos at BCLA conference. We'll need forms and back-drops. April asked for YAACING blurb about it from Francesca or Chris.</p> <p>Francesca will add them to the YAACS website once the new BCLA website goes live. Francesca or Chris C will send blurb about new videos to April for inclusion in YAACING.</p>		
<p>Agenda item 5</p> <p>Additional New Business</p> <p>a. LTAIG and Northern Rep Search</p>	<p>a. The Northern Representative position may soon be filled. Julianne Mutimer at Newton Library is our new LTAIG representative.</p>		
Action	<p>Meghan will contact Julianne to confirm that she is our LTAIG rep and add her to the exec mailing list so that she learns about our next meeting.</p> <p>Tara will check with Darby to see if she had someone in mind for the Northern Rep position.</p>		

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Agenda item 5 b. Proposal for single email for all YAACS execs	b. Francesca proposed creating a single email address that will reach all YAACS execs: YAACSexecutive@gmail.com . We will still need to send meeting requests to individual email addresses though.		
Action	Francesca will set up this email address.		
Agenda item 5 c. Proposal to have Janet Mumford join us to discuss fundraising, etc	c. Janet Mumford volunteered to come and talk about the work she did for YAACS in fundraising, publicity, networking, etc.		
Action	Tara will contact Janet to chat about this. Email Tara if you are interested in meeting her. Tara will bring highlights to the next meeting.		
Agenda item 6 Next Meeting	The next meeting will occur sometime in March/April before the May conference and AGM. Francesca has new apartment building in Olympic Village with really nice meeting room that we might be able to use.		
Action	Tara will send out meeting wizard with potential dates for next meeting.		
Meeting Adjourned	Meeting adjourned at 8:32pm.		

APPENDIX: YAACS Executive Positions Descriptions

<i>Appendix</i>	<i>YAACS Executive Positions Descriptions</i>
Chair	The Chairperson shall preside at all meetings of the Section at which she/he is present. The Chairperson, or designate, shall serve as a Director on the Association Board of Directors. The Chairperson shall serve as an ex-officio member of all YAACS committees.
Vice-Chair	The Vice-Chairperson shall assist the Chairperson in his/her duties and preside at the Section meeting in the absence of the Chairperson. S/he shall in the absence or disability of the Chairperson, perform the duties and exercise the power of the Chairperson. S/he shall be responsible to plan the YAACS events for the Spring Conference in cooperation with the BCLA Conference Planning Committee.
Past-Chair	The Past Chairperson shall be the chairperson of the YAACS Nominating Committee.
Secretary	The Secretary shall be responsible for recording the minutes of all meetings of the Section, and for the safe custody of all such minutes. Minutes of meetings shall be circulated to the Section officers and the Association Board of Directors. In her own words: the secretary records minutes at the quarterly meetings and at the Annual General Meeting and sends out agendas and minutes to the YAACS executive and YAACS list-serve.
YAACING Editors	The YAACING Editor(s)/Publicity Coordinator(s) shall be responsible for submitting publicity materials and notices of YAACS events through the

	<p>established channels of the Association. They will also be responsible for the publication of the YAACING newsletter at least three (3) times per year. In their own words: The YAACING Editors produce the YAACING publication on a quarterly basis. Editors select and format submissions chosen for inclusion. They publicize new releases and submission deadlines via the BCLA website and listserves.</p>
Continuing Education Coordinator for Lower Mainland	The Lower Mainland Coordinator shall be responsible to plan the YAACS Workshops in cooperation with the BCLA Continuing Education Committee.
Continuing Education Coordinator for Vancouver Island	The Vancouver Island Coordinator shall be responsible to plan the YAACS Workshops in cooperation with the BCLA Continuing Education Committee.
Continuing Education Liaison for Lower Mainland	The Liaisons shall be responsible to facilitate communication between various related organizations and the YAACS Executive. They will be responsible for any YAACS displays at the Spring Conference Committee in cooperation with the BCLA Conference Planning Committee. The Continuing Education Liaison will assist the Continuing Education Coordinator for Lower Mainland in planning YAACS Workshops.
BCTLA/BCTF Representative	The BCTLA/BCTF Representative shall be responsible to facilitate communication between BCTLA/BCTF and the YAACS Executive.
Red Cedar Liaison	<p>The Red Cedar Liaison shall be responsible to facilitate communication between the Red Cedar/Stellar Awards and the YAACS Executive. In her own words:</p> <ul style="list-style-type: none"> • Attends YRCA of BC and YAACS board meetings and acts as a liaison, communication and passing relevant information to both executives to keep all informed. • Communicates YRCA of BC information, press releases, etc. to the YAACS list-serve and its members. • Writes Red Cedar and/or Stellar reports for YAACING, the quarterly newsletter of YAACS • Takes on projects as needed.
Vancouver Island Representative	The Vancouver Island Representative shall be responsible to facilitate communication between various related organizations on Vancouver Island and the YAACS Executive.
SLAIS Liaisons	The SLAIS Liaisons shall be responsible to facilitate communication between UBC’s School of Library, Archival and Information Studies and the YAACS Executive.
Membership Secretary	The Membership Secretary shall oversee membership in YAACS.
Member-at-Large	The Members-at-Large shall represent the greater YAACS membership.
Website Administrators	The Website Administrators shall oversee the management of the YAACS website by keeping information up-to-date and posting changes to the executive positions, information about events, and copies of the minutes.

LTAIG Liaison	The LTAIG Liaison shall be responsible to facilitate communication between LTAIG and the YAACS Executive. In her own words: acts as an in-person communicator between the LTAIG/YAACS professional associations. Provides updates/perspectives/news from both groups for both groups.
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* All liaisons will be responsible for any YAACS displays at the Spring Conference Committee in cooperation with the BCLA Conference Planning Committee according to the Constitution and Bylaws.
