



# **BCLA Young Adult and Children's Services Section (YAACS) Terms of Reference**

*Approved by the BCLA Board: November 29, 2024*

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## **Mandate**

To promote the exchange of ideas among library personnel working with and/or interested in working with youth and families; and to provide a network of professional expertise supporting excellent programs, initiatives and services for youth and families in the libraries of British Columbia.

## **Responsibilities/Objectives**

- Develop a network of peers across libraries of different sizes and communities
- Meet and discuss topics and challenges about library services for youth and families within BC libraries
- Provide input, constructive feedback, support and advice to one another on services and programming related to youth and families
- Coordinate resource sharing and professional development

## **Deliverables**

Establishment of a connected, engaged and active network of library workers serving youth and families.

## **Composition**

No BCLA membership is required to participate or attend events or meetings. At least one co-chair must be a member in good standing of BCLA.

## **Resources and Budget**

- BCLA supports this group with following resources: website presence, forum, and Zoom access.
- BCLA may partner with or support the group to offer professional development offerings.
- Professional development offerings may include a registration fee in order to cover the costs of the event.

## **Timelines and Tools**

Meetings will be called at the discretion of the co-chairs but will generally be: 1x/month virtually



### **Type of Committee**

BCLA Section (bylaw 16):

- Group of members collectively comprising not less than 10% of the total membership
- Sections may allow non-members to participate in their activities, meetings, etc. Non-members are not counted when calculating the 10% membership requirement for a section
- New sections may be proposed to the Board and must be approved by the Association membership by ordinary resolution at an annual general meeting.
- Continuing group provided sufficient attendance/members and that the group follows the Association's bylaws and policies.
- Each section may appoint 1 section member to serve on the BCLA Board (bylaw 8.7)
  - The person appointed must be a BCLA member in good standing
  - The appointment takes effect at the conclusion of the next AGM

### **Term of Appointment**

Co-chairs terms of appointment align with the calendar year and last 2 years, with the possibility of renewal.