



BCLA Metrics & Impact Interest Group Terms of Reference

Approved by the BCLA Board: November 29, 2024

Mandate

To share knowledge, strategies and connect on industry issues affecting metrics and impact within all types of BC libraries.

Responsibilities and Objectives

- Develop a network of people interested in library metrics across BC libraries of different sizes, types, and communities
- Meet and discuss topics and challenges about metrics and impact within BC libraries
- Provide input, constructive feedback, support and advice to one another on initiatives, challenges, projects and opportunities
- Collaborate on resources and tools to support BC libraries in metrics work

Deliverables

- Establishment of a connected, engaged and active network of BC library metrics enthusiasts from all types of libraries.

Composition

- No BCLA membership is required to attend events or meetings.
- At least one executive member must be a member in good standing of BCLA.

Term of Appointment

The interest group is ongoing. The Executive comprises the following positions:

- Chair: Responsible for planning and chairing group meetings, liaising with BCLA, and supporting the group's initiatives and activities.
- Vice Chair: Incoming Chair (role is filled as possible/needed).
- Recording Secretary: Responsible for minute taking and communication.

There are no term limits. The minimum commitment in these roles is one year.



Executives will provide reasonable notice before stepping down in their role, and put out a call for expression of interest to determine their replacement. If there are several interested parties for one role, the executive will work together with those interested on a plan (e.g., co-chairs, chair & vice chair for one year, agreed upon terms in advance) that will allow participation for everyone.

Resources and Budget

- BCLA supports this group with the following resources: website presence, forum and Zoom access.
- BCLA may partner with or support the group to offer professional development offerings.
- Professional development offerings may include a registration fee in order to cover the cost of the event.

Timelines and Tasks

- Meetings will be called at the discretion of the chairs.
- Post meeting minutes and resources to the Metrics and Impact subsite of the BCLA website.
- Annual tasks: Review Terms of Reference. Review position commitments.

Type of Group

BCLA Interest Group

- Purpose of an interest group is to allow members of the Association to correspond on a common interest in some aspect of library service
- Established by Board resolution, upon approval of terms of reference, with not less than 1 member of the Association in good standing
- Continuing group provided there is sufficient attendance/members and that the group follows the Association's bylaws and policies.

Terms of Reference established November 29, 2024