

**British Columbia Library Association
Board Meeting
Friday, March 19, 2010
10:00 am**

**Classroom, BC Library Association
150 – 900 Howe Street, Vancouver, BC**

In Attendance:

Mary Afonso, Heather Compeau, Ken Cooley, Christina de Castell, Allie Douglas, Roen Janyk, Lynne Jordon (via teleconference), David Karppinen, Mari Martin, Chris Middlemass, Katherine Miller, Marjorie Mitchell, Diane Nelles, Anne Olsen, Susan Redmond, Adrienne Wass, Alane Wilson, Sandra Wong (pm only)

1. Call to Order

Ken Cooley, BCLA President, called the meeting to order at 10:03 am.

2. Adoption of Consent Agenda

The consent agenda contained the following items:

- a. Executive Director's Report
- b. Editor's Report
- c. ALPS Report
- d. YAACS Report
- e. 2010 BC Library Conference Report
- f. LTAIG Report
- g. LTAIG Mentoring Program Report
- h. Awards Committee Report
- i. Resolutions Committee Report
- j. Nominations Committee Report
- k. Correspondence

It was requested that item #2.i, *Resolutions Committee Report* and two items of correspondence be removed from the consent agenda and added to the regular agenda as items 4.g and 4.h respectively.

Moved by Anne Olsen, Seconded by Marjorie Mitchell:

THAT the consent agenda be approved and adopted as presented and amended.

CARRIED

3. Adoption of Regular Agenda

Ken announced that a new item, *Appointment of IFC Committee Chair*, would be added to the Regular Agenda as item 5.b. A Treasurer's Report was added as item 4.i.

Moved by Christina de Castell, Seconded by Mari Martin:

THAT the regular agenda be approved as presented and amended.

CARRIED

4. Business Arising

a. Minutes of November 27, 2009

The minutes included in the agenda package were amended as follows:

- In the Treasurer's Report, BCLA staffing costs would be reduced **to** \$131,861
- The Fund Development Committee would be re-established
- Motions approved electronically subsequent to the meeting were read into the record:

Moved by Christina de Castell, seconded by Heather Compeau:

THAT BCLA close the Audiobook Program Donations fund and pay the remaining amount of \$1210.61 to InterLINK for use in the e-book program, as intended by the original donations.

CARRIED

Moved by Christina de Castell, seconded by Heather Compeau:

THAT BCLA rename the BC Libraries Endowment to the BCLA Endowment, to better reflect the purpose of the fund.

CARRIED

Moved by Heather Compeau, Seconded by Katherine Miller:

THAT the Minutes of the November 27, 2009 meeting be approved as presented and amended.

CARRIED

b. President's Report

The President read his report verbally, highlighting the following matters:

- The association's financial challenges in 2009
- Governance and board structure review (ongoing)
- Future fund development committee activities
- Advocacy and communication
- Annual conference, including thanks to the organizers
- Thanks to BCLA office staff for their hard work on behalf of the association

Katherine Miller requested and the President agreed to add to his annual report at the AGM explicit recognition of the consultation that took place with members of ALPS and YAACS regarding suggested changes to governance structure. Although the membership of those sections have spoken clearly and wish to continue with their current Board representation, Ken stressed that further discussion is necessary to ensure that the Board provides a mechanism for representing all members. This discussion will be informed by the review of the BCLA committee structure.

c. PNLA Report and Matters Arising

Adrienne Wass, BCLA representative to the PNLA, reported on the PNLA board meeting held on the weekend of February 5th, which she attended via teleconference. As background to the discussion, Alane noted that although BCLA is an institutional member of PNLA, no financial support is provided to that organization. In discussion, the Board agreed to the following:

- A call for nominations to the PNLA Board could be announced to BCLA members, but that would not be on behalf of BCLA.
- BCLA contribution to the PNLA Leads Institute would be limited to a \$500 prize being paid to a participant from British Columbia. No support for mentors is available this year, nor will a Leads mentor be recommended.

Moved by Adrienne Wass, Seconded by Katherine Miller:

THAT one \$500 prize be awarded to a BC participant in the PNLA Leads Institute.

CARRIED

- The Leads Institute may be promoted to the BCLA membership, announcing the \$500 prize possibility.
- Promotion of membership in PNLA would take place in the context of next year's review of the relationship between BCLA and PNLA.
- Information about PNLA events and activities would be delayed until after the BCLA conference takes place in Penticton.

- Reciprocal conference fees and joint membership discussion led to the following motion:

Moved by Mari Martin, Seconded by Chris Middlemass:

THAT reciprocal conference fees between BCLA and PNLA not be established in 2010, and

THAT reciprocal conference and joint membership fees be considered at a later date.

CARRIED

d. Membership Dues Increase

Adrienne Wass reviewed proposals to increase the personal and institutional membership fees, which have not been increased since 2001, and approval for which is required at the Annual General Meeting.

Moved by Adrienne Wass, Seconded by Susan Redmond:

THAT the BCLA Board endorse the individual membership fee increases to be voted on at the AGM.

Individual Members

\$25 – Annual salary less than \$15,000

\$65 – Annual salary between \$15,001 and \$29,999

\$85 – Annual salary between \$30,000 and \$44,999

\$100 – Annual salary between \$45,000 and \$59,999

\$120 – Annual salary between \$60,000 and \$74,999

\$140 – Annual salary is greater than \$75,000

\$0 – Student membership

\$25 – Unemployed

\$70 – Employed outside the library profession but supportive of the association

\$70 – Retirees

In discussion it was agreed to amend the proposed individual membership fee increases as follows:

Individual Members

\$25 – Annual salary less than \$15,000

\$65 – Annual salary between \$15,001 and \$29,999

\$85 – Annual salary between \$30,000 and \$44,999

\$100 – Annual salary between \$45,000 and \$59,999

\$120 – Annual salary between \$60,000 and \$74,999

\$140 – Annual salary is greater than \$75,000

\$0 – Student membership

\$25 – Unemployed

\$70 – Employed outside the library profession but supportive of the association

\$50 – Retirees

Moved by Adrienne Wass, Seconded by Christina de Castell:

THAT the BCLA Board endorse the amended individual membership fee increases to be voted on at the AGM.

CARRIED

Moved by Adrienne Wass, Seconded by Chris Middlemass:

THAT the BCLA Board endorse the institutional membership fee increases to be voted on at the AGM.

Institutional Members

\$100 – Libraries and institutions with annual operating budget up to \$99,999

\$135 – Libraries and institutions with annual operating budget between \$100,000 and \$999,999

\$170 – Libraries and institutions with annual operating budget between \$1,000,000 and \$4,999,999

\$205 – Libraries and institutions with annual operating budget greater than \$5,000,000

\$90 – Institutional membership - two person privileges

In discussion it was agreed to amend the proposed institutional membership fee increases as follows:

Institutional Members

\$100 – Libraries and institutions with annual operating budget up to \$99,999

\$135 – Libraries and institutions with annual operating budget between \$100,000 and \$999,999

\$200 – Libraries and institutions with annual operating budget between \$1,000,000 and \$4,999,999

\$250 – Libraries and institutions with annual operating budget greater than \$5,000,000

\$90 – Institutional membership - two person privileges

Moved by Adrienne Wass, Seconded by Christina de Castell:

THAT the BCLA Board endorse the amended institutional membership fee increases to be voted on at the AGM.

CARRIED

e. Board Portfolios Report

The Board portfolios report was provided for information and will be used to guide the ongoing governance review.

f. Finances and Fund Development

Christina de Castell, Chair of the re-established Fund Development Committee, reported that the Sheila Egoff and Virginia Chisholm Memorial funds would be depleted this year. She highlighted the need to raise funds for prizes and announced that a campaign would begin in earnest after the AGM with a soft launch to take place at the Awards Luncheon during the conference. Four new members are needed on the committee and those interested were asked to contact Christina.

g. Resolutions Committee Report

The current guidelines on resolutions were put into place in 2008 and will be reviewed in advance of the proposal to include language on the introduction of resolutions into the bylaws in 2011. Resolutions currently come before the Board for discussion and endorsement first before being forwarded to the membership for a vote at the AGM. This year there are two resolutions from CUPE BC that have been received and they will be considered by the Board in an electronic vote to be conducted in the near future.

h. Correspondence

Referencing the letter that summarized the meeting held with Hon. Margaret MacDiarmid, the provincial Minister of Education, Alane Wilson provided a first-hand account of the meeting and distributed a letter from the presidents of BCLA, BCLTA and ABCPLD requesting a meeting with James Gorman, the Deputy Minister.

Ken Cooley provided background to the request from CNIB for provincial funding for their initiatives. Concerns were raised regarding the timing of CNIB's request before the budget, the fragility of library funding in BC and the lack of consultation by CNIB on the issue.

i. Treasurer's Report

Christina de Castell reported that 2009 BCLA finances ended better than expected. An expected loss of \$30,000 was reduced by \$11,000 to \$19,000. The smaller loss was due to higher than expected revenues and lower expenses in a number of areas.

Conference registration is at 341, higher than the 300 originally estimated. \$87,000 in registration fees have been collected and thanks went to the conference sponsorship committee for collecting \$12,000 in sponsorship funds.

The BCLA audit is underway and is going well. The annual financial statements will be presented at the AGM.

5. New Business

a. Sheila Egoff Prize

Susan Redmond announced that members of YAACS have committed to raising funds for the Sheila Egoff Prize.

b. Appointment of IFC Committee Chair

Moved by Chris Middlemass, Seconded by Christina de Castell:

THAT John Scott be appointed as chair of the Intellectual Freedom Committee.

CARRIED

6. Next Meeting – Joint Board Meeting

The AGM will be held on Saturday, April 24, 8:30 – 10:30 am. A joint meeting of the incoming and outgoing Board will take place on Sunday, April 25, 10:30 am – 2:00 pm. Alane announced that student representatives might not be able to attend the meeting, as their appointments will be confirmed at a later date.

7. Adjournment

Upon motion duly made and seconded:

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 1:35 pm.