

**British Columbia Library Association  
Board Meeting  
Monday, June 7, 2010  
10:00 am**

**Teleconference**

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**In Attendance:**

Fiona Anderson, Amy Ashmore, Sarah Donald, Allie Douglas, Rebecca Dowson, David Karppinen, Christopher Kevlahan, Chris Middlemass, Marjorie Mitchell, Diane Nelles, Anne Olsen, Hope Power, Debbie Schachter, Adrienne Wass, Alane Wilson, Sandra Wong

**Regrets:**

Ken Cooley

**Guest:**

Christina de Castell

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**1. Call to Order, Housekeeping, Roll Call**

Marjorie Mitchell, BCLA President, called the meeting to order at 10:26 am. She announced that, in order to facilitate teleconference voting procedures, only negative votes on motions would be recorded. A roll call of members present was also conducted.

**2. Adoption of Consent Agenda**

The consent agenda contained the following items:

- a. Minutes of March 19, 2010
- b. Notes from Joint Meeting, April 25, 2010
- c. Correspondence

***Moved by Marjorie Mitchell, Seconded by Chris Middlemass:***

THAT the consent agenda be approved and adopted as presented.

**CARRIED**

**3. Adoption of Regular Agenda**

A new item, *Honorarium for BCLA Browser Editor*, was added to the Regular Agenda as item 4.h.

***Moved by Christopher Kevlahan, Seconded by Chris Middlemass:***

THAT the regular agenda be approved as presented and amended.

**CARRIED**

#### 4. Business Arising

##### *a. Status of CLA*

Marjorie and Alane attended the annual conference Canadian Library Association and reported on the financial difficulties faced by that organization. In order to embark on a path of financial sustainability, the CLA Board passed two motions at their AGM. The first directed the current Executive to create a sustainability plan for next year's AGM, and the second suspends elections to the Board until 2011, except for the election of the VP/President-Elect. The provincial organizations have been asked to help circulate messages regarding the status of CLA via their listservs and they have also been canvassed regarding interest in rationalization of operations with a view toward working more cooperatively, e.g., copyright issues. The BCLA Board was asked, in discussion, to formulate its response to this issue. Board members agreed that it is important to have a national organization, although further discussion would be necessary to determine its role and scope. There is, however, little that BCLA can do to support CLA financially, considering the funding challenges faced by BCLA itself. Marjorie noted that CLA is only gathering information at this point and that the BCLA Board will be asked to discuss this further once more information becomes available.

##### *b. President's Report*

The President reported on the following items.

##### *i. BCLA Strategic Sustainability Taskforce*

The sustainability task force members include Johanne Blenkin, Daniel Brendel, Ken Cooley (ex officio), Christina de Castell (ex officio), Roen Janyk, Chris Kevlahan, Marjorie Mitchell, Rob O'Brennan, and Alane Wilson (ex officio). Their task is to review the operational sustainability of BCLA, including committee tasks, consult with the Board, BCLA members and non-members with a view toward preparing a list of recommendations for the January 2011 Board meeting, which will then be forwarded to the membership for public comment. The presentation of the work of the task force will be presented in resolution format at next year's AGM in Victoria.

In response to a question, Alane announced that this year's committee membership and terms of reference would be distributed later in the week via e-mail.

##### *ii. Meeting with Deputy Minister Jim Gorman*

Several groups met with Jim Gorman, Deputy Minister of Education, on May 26 to discuss provincial support for public libraries. Further meetings will be scheduled and a summary of the meeting can be found on the BCLA website in the *News* section.

*iii. BCLA Financial Situation*

A review of the BCLA financial situation is underway. The financial results from the annual conference are not complete and the Association will work with the BC Libraries Cooperative to provide an orderly transfer of projects currently involving BCLA.

*iv. Governance Overview*

Ken Cooley, Past President, will convene a committee meeting in advance of the September Board meeting to discuss governance matters.

*v. Other Governance Matters*

An HR Committee will be reconstituted, which will be made up of officers of the Association.

*c. Directors' Code of Conduct*

Alane is working on an operations manual for the Association, which she hopes to have available in draft format at the September Board meeting. It will include a Directors' Code of Conduct, which, once approved, will be signed by Board members. A draft code was circulated with the Board agenda, and Alane announced that Vantage Point (formerly Volunteer Vancouver) will conduct a 3-hour workshop at the September Board meeting on Board member rights and responsibilities.

*d. Communications Policy/Handbook*

A draft Media Relations Handbook, crafted by Rebus Creative, was attached to the agenda package. The intention is to provide structure to the external communications process at BCLA. Board members were asked to provide their feedback and the final version will be voted on at the September Board meeting. A Special Board meeting will be convened in advance to consider the feedback and Marjorie suggested that a segment of Event IQ be set aside to facilitate the conversation. As part of the on-going training of Board members, a 1-2 hour media training session will be organized in future.

*e. 2010 Conference*

Chris Middlemass and Alane Wilson provided a summary of the 2010 BCLA conference. Preliminary figures indicate that the conference was profitable, although the expectation is the current amount of \$24,000 in profit will be augmented by further incoming revenue, including credit card payments. This year's conference revenues were impacted by a lower than expected level of sponsorship and exhibitor income. The budget created for this year's conference will also provide a template for future conference organizers.

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Comments from attendees submitted anecdotally were uniformly positive, and Alane felt there will be a positive buzz for the annual conference going forward.

Marjorie expressed her personal thanks to all the conference organizers for their hard work in making the 2010 conference such a success.

*f. 2011 Conference*

Fiona Anderson and Alane Wilson spoke to this item. The 2011 BCLA conference will be held in Victoria on April 7-9, and coincides with the 100<sup>th</sup> anniversary of the Association. Sybil Harrison is chair of the conference planning committee, and she will be working with Fiona Anderson, Debbie Schachter and Christopher Kevlahan. More details will be available at the September Board meeting.

*g. PNLA Leads*

It was reported that, to date, three members of BCLA have been accepted to PNLA Leads, and more names may come forward, so discussion centered on the need to formulate a process around how to allocate the money to multiple applicants. In the present circumstance, Board members agreed in discussion that the \$500 prize would be awarded by lottery and Alane agreed to develop criteria for awarding the money in future years.

*h. Honorarium for BCLA Browser Editor*

Chris Middlemass spoke to this item and reviewed the annual award of an honorarium to the BCLA Browser Editor in the amount of \$1,000. It was felt that with this was a positive recognition of the responsibility required and time spent to put together the publication on a regular basis. Savings have been achieved through the transition to an online publication only, and it was suggested that this item be added to the budget as an annual expense.

***Moved by Chris Middlemass, Seconded by Christopher Kevlahan:***

THAT BCLA approve an annual honorarium to be awarded to the editor of the BCLA Browser.

**CARRIED**

**5. New Business**

*a. Round Robin – Creating our “To Do” List*

Board members present each described what they hoped to achieve as Board members in the upcoming year.

**6. Meeting Dates**

Meetings in 2010-2011 will be held on Mondays on the following dates:

September 13 – all day, in person

November 22 – teleconference

January 31 – tba

March 21 - tba

**7. Adjournment**

*Upon motion duly made and seconded:*

THAT the meeting be adjourned.

**CARRIED**

The meeting was adjourned at 12:19 pm.