

**British Columbia Library Association
Board Meeting
Thursday, September 20, 2011
8:30 am**

Teleconference

In Attendance:

Fiona Anderson, Jamie Anderson, Heather Comeau, Patricia Cumming, Allie Douglas, Melanie Houlden, Leanna Jantzi, David Karppinen, Christopher Kevlahan, Darby Love, Marjorie Mitchell, Errin Morrison, Heather Morrison, Todd Rowlett, Debbie Schachter, June Stockdale

Regrets:

Beverly Braaten, Fiona Chiu

1. Call to Order

Christopher Kevlahan, BCLA President, called the meeting to order at 8:34 am.

2. Adoption of Consent Agenda

The consent agenda contained the following items:

- a. *Minutes of June 21, 2011 Board Meeting*
- b. *Executive Director's Report*
- c. *Editor's Report*
- d. *YAACS Report*
- e. *Conference Planning Committee Report*
- f. *BCLA Website Report*
- g. *The Partnership Report*
- h. *Correspondence*
 - i. *Letter to BC Book Prizes*
 - ii. *Letter to BC Libraries Cooperative*
 - iii. *Letter to Ed Yawney*
 - iv. *Letter to Premier*
 - v. *Letter from Premier*
 - vi. *Letter from CNIB*
 - vii. *Letter from Langara*
 - viii. *Letter from UFV*
 - ix. *Letter from CAUT*
 - x. *Letter from Libraries & Literacy – BCLA Grant*
 - xi. *Letter from Libraries & Literacy – Literacy Projects*
 - xii. *June ED Missive*
 - xiii. *July ED Missive*
 - xiv. *August ED Missive*

It was requested that items #2.h.x and #2.h.xi be removed from the consent agenda and added to the regular agenda as items #5.d and #5.e respectively. Item #2.h.v was replaced with an amended version.

Moved by Marjorie Mitchell, Seconded by Heather Morrison:

THAT the consent agenda be approved and adopted as presented and amended.

CARRIED

3. Adoption of Regular Agenda

Moved by Todd Rowlatt, Seconded by Heather Compeau:

THAT the regular agenda be approved as presented.

CARRIED

4. Business Arising

a. President's Report

Christopher Kevlahan, BCLA President, reported on the following items:

- June 29 was the launch of *The Library Book: A History of Service to British Columbia*.
- Christopher was selected as a judge for the *Express Yourself: BC Kids Writing Contest* along with Sarah Ellis.
- The Communications committee will meet on Monday, September 26.
- The work of the Conference Working Group has wrapped up and a sub-committee has selected the Sheraton hotel in Richmond as the venue for the 2012 and 2013 conferences. Further conference planning will be carried out by the Conference Planning Committee.
- The HR committee has met to discuss the hiring of the Executive Director. Further details will be discussed later in the meeting.
- Work on Bibliocommons continues with John Scop.
- Christopher and Errin Morrison will meet with the Minister of Education at the annual meeting of the Union of BC Municipalities in Vancouver the week of September 26.
- An update on sales of *The Library Book* will be e-mailed to Board members.

b. 2011/12 BCLA Working Groups, Committees and Appointments

Todd Rowlatt reported that a panel discussion on employment in higher education was being planned at SLAIS. A pub night social event was also being planned. The next ALPS meeting will take place in December.

c. Membership Committee Report

Heather Morrison reported that the Membership committee is encouraging local groups to develop social events around the theme of membership in BCLA. The committee is also encouraging library directors to support efforts to grow membership in the Association. Another idea being explored is the revival of the ambassadors program, which will connect new and existing members of BCLA.

d. Mentorship Committee Report

The Mentorship committee met in July by teleconference and Patricia Cumming and Amy Ashmore agreed to serve as co-chairs. They have met with Tamarack Hockin, Chair of the LTAIG mentorship program, to discuss expanding the program beyond the current base of library technicians. A proposal for program expansion will be presented at the November meeting of the BCLA Board. The intent is to hold a mentorship session at the 2012 BC Library Conference and to launch the association-wide mentorship program shortly thereafter. Discussion ensued on potential ties between the mentorship program and the revival of the BCLA Ambassador program and it was confirmed that the Ambassador program will focus exclusively on welcoming new members to the association, while the mentorship program will be open to new and existing BCLA members. However, mentoring opportunities would be one of the benefits of BCLA membership that could be communicated to new members through the Ambassador program.

5. Business Arising

a. HR Committee Report

Errin Morrison's one-year term contract expires in December. The HR committee is meeting weekly to develop a posting to hire a permanent replacement. Committee members include Christopher Kevlahan, Debbie Schachter, June Stockdale and Deb Thomas. The position will be part time, with funding for three days a week. There will also be a possibility of extra work related to conference planning. More updates will be provided to the Board in advance of the November meeting.

b. Treasurer's Report

Debbie Schachter provided the report, which consisted of a one-page summary of significant revenues and expenditures through July 31. The following items were highlighted:

- The annual grant from Libraries & Literacy was confirmed at \$20,000.
- Revenue from membership fees is above budget.
- The conference revenue is estimated at \$40,000.
- Interest income is higher than expected.
- Staffing costs are down slightly.
- Committee expenses are on budget.
- Opportunities for savings in office expenses are being investigated.

The delay in transition of database administration costs from BCLA to the BC Libraries Cooperative points to a possible budget surplus this year. The transition is expected to take place in 2012 and will impact the budget significantly in the next year. A draft budget for 2012 will come to the Board for discussion at the November meeting.

c. BCLA Job Posting Policy

The Partnership of provincial and territorial library associations maintains an electronic job board of library-related positions across Canada. The Partnership has agreed to increase the cost of postings and the BCLA policy in this regard must be revised to reflect the new rates. Members will pay \$55 for a 90-day job posting, while the non-member rate will be \$85.

Moved by June Stockdale, Seconded by Patricia Cumming:

THAT the BCLA policy on Partnership Job Postings be amended as presented.

CARRIED

d. Letter from Libraries & Literacy – BCLA Grant

As discussed in the Treasurer's Report, the annual grant from the provincial government was confirmed at \$20,000, the same amount as the previous year.

e. Letter from Libraries & Literacy – Literacy Projects

Libraries & Literacy, a provincial government agency, has transferred \$110,000 to BCLA for literacy projects. The money will be housed in the BCLA accounts for administrative purposes only and will have no impact on BCLA operations.

6. New Business

a. Proposed Reader's Advisory Interest Group

A group of members has come forward with a proposal to create a new interest group. The Board approved, in principle, the formation of a Reader's Advisory Interest Group – to be confirmed at the November meeting of the Board once several signatories to the petition have updated their BCLA membership.

b. Start Up Canada Campaign

Start Up Canada is a program supporting entrepreneurship nationwide. In discussion, board members decided that BCLA does not have the capacity to actively endorse, publicize or participate in the program at this time. Errin Morrison was asked to convey support for the initiative but to decline active involvement.

7. Next Meeting

The next meeting will be held in the BCLA Boardroom and by teleconference on Monday, November 14 from 8:30-10:30 a.m.

8. Adjournment

The meeting was adjourned at 9:56 am.