



British Columbia Library Association
Minutes of the Annual General Meeting

MAY 11, 2016
4:00 PM

Sheraton Vancouver Airport Hotel, Elmbridge Room
7551 Westminster Hwy, Richmond, BC

Presiding: Caroline Daniels, President

Parliamentarian: Todd Mundle

Recording Secretary: Stephanie Kripps

Opening Remarks (Annette DeFaveri, BCLA Executive Director)

Executive Director Annette DeFaveri highlighted some of the Association's endeavors of the past year and thanked the people who contributed their time and expertise. Examples include:

- Growth of the Professional Development Institute, with thanks to previous behind-the-scenes efforts of Erin Fields, Anne Olsen, Sara Sutherland and most recently, to the focussed leadership of Sarah Felkar
- Thank you to Kate Adams & Cynthia Ford, for the ongoing success of BC Summer Reading Club
- Productive conversations between BCLA and Mari Martin of the Libraries Branch, BC Ministry of Education
- Donna Macdonald, President of BCLTA together with their new Executive Director Barbara Kelly, worked with BCLA Executive to solidify the working relationship between the two Associations
- Thank you to Conference Planning Committee Co-Chairs Chris Middlemass and Kevin Stranack, and all members of the Committee, for creative and tireless work of conference planning
- As always, many thanks to Ben Hyman and Scott Leslie at the BC Libraries Cooperative for their continuous support of BCLA.

Annette then turned the meeting over to President Caroline Daniels, who in turn called the meeting to order and requested establishment of quorum.

1.0 Establishment of Quorum (Todd Mundle, Parliamentarian)

Parliamentarian Todd Mundle established quorum.

2.0 Motion to adopt Regular Agenda (Caroline Daniels, BCLA President)

MOVED BY Sarah Felkar, SECONDED BY Dawn Ibey, to adopt the Agenda as presented.
CARRIED.



2.0 President's report (Caroline Daniels)

President Caroline Daniels highlighted some of the Association's many endeavors of the past year and thanked the people who contributed their time and expertise. Examples include:

- Refreshed Strategic Plan. Three priority areas are identified: Targeted engagement; Responsive and relevant professional development; Increase organizational capacity, to meet needs of members, including increased membership, diversified funding streams and enhanced relationships with stakeholders. Details of the refreshed strategic plan will soon be posted on BCLA website.
- Balanced budget for the third consecutive year
- Evaluated, strengthened and streamlined Summer Reading Club

- Developed the Summer Reading Club notebook fundraiser
- Strengthened relationships with BC Civil Liberties Association and with BC Libraries Cooperative
- Coordinating role and participation in the Union of BC Municipalities conference, and ensuing discussions with the Deputy and Assistant Deputy to the Minister of Education. In addition, this Department has invited input into developing the provincial strategic plan.
- Executive Director continued on the main working group and financial working group to transition CLA into a new Federation. CFLA is now working toward having its first elected Board in January 2017
- Offered two pre-conference sessions this year through the Professional Development Institute: Thanks to Margarete Weidmann (Chair, Accessibility Interest Group), Sabina Iseli-Otto (NNELS), and BCCATS for these sessions.
- Proactive role in bringing stakeholders together to explore development of the Provincial Digital Library. A wide range of sectors are represented in discussions, including all types of libraries, museums, archives, educational institutions, cooperatives and consortia.

Caroline offered a final thank you to a number of colleagues including Tim Atkinson for his support toward planning for the Provincial Digital Library; Annette DeFaveri, Angie Ayupova and Allie Douglas in the BCLA office, commenting on their rare combination of humour and professionalism; to Ben Hyman and staff of the BC Libraries Coop; to the Conference Planning Co-Chairs; and to Todd Mundle, Parliamentarian.

4.0 Awards Presentation (Heather Buzzell, BCLA Past President, except where stated)

Achievement in Library Service: to Joanne Richards, Kootenay Library Federation (presented at a recent KLF board meeting).

Addendum: **Achievement in Library Service** also awarded to Michael Burris, InterLINK Library Federation; presented by Carolyn Daniels at Closing Keynote event.



4.1 SRC Community Story Award (Cynthia Ford, followed by Kate Adams to present)

Cynthia Ford, BC Summer Reading Club Coordinator, thanked the people and organizations who each contribute to make this program a huge success, in particular:

SRC Planning Committee:

Chair Kate Adams, Richmond Public Library

Incoming chair, Emily Olsen, Thompson-Nicola Regional District Library System

Content Creators & their teams:

Victoria Nelson and Greater Victoria Public Library

Anne Martin and Vancouver Public Library

Christine Conroy and Wiena Groenewold and Fraser Valley Regional Library

Susan McCowan and Thompson-Nicola Regional District Library System

Victor Or and Surrey Public Library

Tina Lee and Burnaby Public Library

Morgan Churchill and Fort St. John Public Library

The creative talents of:

Roger Handling of Terra Firma Digital Arts (Graphic Designer)

Neil Firkins of BC Libraries Co-op

Support from:

Mari Martin, Director, Libraries Branch, Ministry of Education

Michael Burris, and the staff at Interlink

Scott Leslie, and the technical geniuses at BC Library Cooperative

The RBC foundation

And the BCLA Office Staff:

Allie Douglas, Office Manager at BCLA

Angie Ayupova, Administrative Assistant at BCLA

Annette DeFaveri, Executive Director of BCLA,

And to all the public library staff across BC for the outstanding work that makes BC SRC a success.

Cynthia then invited Kate Adams to present this year's award Community Story Award. Kate read the year's award-winning story submitted by Lise Kreps from the McGill branch of Burnaby Public Library. The story described – often in the mother's own words -- how a whole family benefitted in English language development from participating in Summer Reading Club.

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4.2 BCCATS Award (Samuel Richmond, Chair, BCCATS to present)

Samuel Richmond invited Linda Woodcock, last year's award recipient, to make the presentation to
Penny Swanson.

4.3 BCLA Merit Awards (Heather Buzzell to Present)

4.3.1 Building Project to Deb Thomas, Deputy Chief Librarian and Bob Prittie Metrotown Branch Manager; and Katy Atkins-Jang, Vice-Chair of the Burnaby Public Library Board. For renovations to Burnaby Public Library Bob Prittie Metrotown Branch.

4.3.2 Advocacy and Marketing. To **Surrey Libraries**, for their Literacy Day reports and related activities. Melanie Holden, Chief Librarian of Surrey Libraries.

4.3.3 Programs and Services. To Michael Burris (Executive Director, Public Library InterLINK) and Ben Hart, NewToBC Project Coordinator, Public Library InterLINK for **NewToBC.**

Honorary Lifetime Membership to Melonie Houlden, Chief Librarian of Surrey Libraries.

Heather acknowledged all the contributions, and the work of the other 2016 BCLA Awards Committee members: Ashley Edwards, Leanna Jantzi, Cara Pryor, Caroline Daniels, BCLA President, 2015-2016 (ex officio) and Annette DeFaveri, Executive Director (ex officio).

5.0 Financial Status of the Association

5.1 Treasurer's Report (Margo Schiller, BCLA Treasurer)

Margo Schiller reported a smooth year with a small surplus. This is the second year since the change in auditors to Steele and Company; the change and ensuing working relationship has been positive. The Auditors are pleased with the finances and records of the Association.

To ensure sustainable and future growth, BCLA will need to consider fundraising opportunities.

The Auditor's Report was distributed to members upon signing in at this meeting.

5.2 Motion to adopt the Auditor's Report (Margo Schiller)

MOVED BY Charles Hogg
SECONDED BY Chris Middelmass
CARRIED.



5.3 Motion to appoint Steele and Company as the 2017 Auditors (Margo Schiller)

MOVED BY Christopher Kevlahan
SECONDED BY Christina de Castell
CARRIED.

6.0 Certificates of Appreciation (Caroline Daniels introduced Tim McMillan, *Perspectives* Editor, to present)

Tim introduced two recently added members of the Editorial Team: Cassie McFadden and Leah Payne. Tim then thanked and presented certificates to members of the outgoing editorial team and board:

Past Editorial Board Member: Ashely Edwards

Past Editors: Leanna Jantzi, Alyssa Green and Jessica Woolman.

Special thanks to former editor Leanna Jantzi for having steered the newsletter for over five years, and most recently into its present, more dynamic form with changes in name, layout, platform and process.

7.0 Thank outgoing Board members (Caroline Daniels)

Caroline acknowledged the following members for their contributions:

- Heather Buzzell, who has filled the 3-year roles of president
- Margo Schiller ending her two-year of term as Assistant Treasurer and Treasurer
- Erin Fields as Director at Large
- Sarah Felkar as Director, especially her work on the Professional Development Institute
- Lin Brander as Director, though starting a new role as Assistant/Incoming Treasurer
- Student representatives Arthur Krumins, Miles Wolfe, Amanda Geoffroy
- Leanna Jantzi, as Editor of *Perspectives*
- Section and Committee Chairs - for YAACS Jon Scop, for LTAS Ashley Edwards; and for ALS Roën Janyk.

8.0 Incoming President's report (Daphne Wood, BCLA President)

Daphne mentioned a few of the projects which she and the Board will address during her term as President:

- Ensuring the Association is in compliance with changes to the Societies Act; an Executive Committee has already been struck for this purpose
- Providing input, where appropriate, into the provincial strategic plan
- Continuing discussions and next steps with the Provincial Digital Library task force
- Exploring and implementing new fundraising initiatives -- creative fundraising ("not chocolate almonds") which seeks a shared interests and connection with potential supporters, partners

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**British Columbia
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or donors. The newest fundraiser is the Summer Reading Club illustrated notebook; sales launch at this conference.

9.0 Introduce Incoming and Current Board Members 2016/2017 (Daphne Wood)

Daphne introduced the Board Members for 2016/2017:

- Treasurer - Dawn Ibey (second of two-year term)
- Incoming President (3-year term) - Anne Olsen
- Outgoing President Caroline Daniels
- Assistant Treasurer / Treasurer - Lin Brander.
- Director at Large (Professional Development) - Chris Middlemass
- Director at Large (Communications) - Thom Knutson
- **Director (second of a 2-year term)** - Cara Pryor
- **Director (second of a 2-year term)** - Sarah Sutherland
- *Perspectives* Editor: Tim McMillan
- YAACS Chair - Dana Horrocks
- LTAS Chair - Krissy Bublitz
- ALS Chair – Adam Farrell
- Other Section/Committee delegates and student representatives– to be determined
- Recording Secretary – Stephanie Kripps

Brief summaries of members' professional experience are posted on BCLA Connect:
<https://bclaconnect.ca/about/nominations-and-elections/>

10.0 Motion to Adopt the Consent Agenda (Daphne Wood)

10.1 Minutes 2015 Annual General Meeting

MOVED BY Lin Brander
SECONDED BY Charles Hogg
CARRIED

11.0 Call for Adjournment (Daphne Wood)

MOVED BY Michael Burris
SECONDED BY Christina de Castell

Daphne declared the meeting adjourned at 4:58 p.m.