



## Minutes of the Board Meeting

December 5, 2014

**Present:** Ursula Brigl, Heather Buzzell, Caroline Daniels, Annette DeFaveri, Sarah Felkar, Anna Ferri, Roen Janyk, Stephanie Kripps, Shirley Lew, Dane Praed, Heidi Schiller, Ashley Van Dijk.

**Regrets:** Daphne Wood, Gwen Bird, Kaylea Prime, Leanna Jantzi, Angela Fleming, Margo Schiller.

### 1. Call to Order (Acting Chair Caroline Daniels)

The meeting was called to order at 9:08 a.m.

### 2. Adoption of Regular Agenda

**Moved by** Sarah Felkar, **seconded by** Heidi Schiller, that the regular agenda be adopted as presented. **CARRIED**

### 3. Opening Remarks (Caroline Daniels)

Caroline conveyed regrets from Heather (President) who was only able to attend this meeting by telephone. Caroline will chair in lieu of Heather.

The main focus of the past several weeks has been intense review and preparation of the budget.



#### 4. 2014 budget reconciliation and proposed 2015 Budget (Ursula Brigl)

Ursula explained various factors and details of the 2014 Revenues and Expenditures such as the membership projections, conference revenue and website redesign. She then explained the 2015 draft budget. An in-camera discussion took place regarding staffing budget.

Two motions followed:

**Moved by** Ursula Brigl, **seconded by** Ashley Van Dijk, that the 2015 budget be accepted as presented. **CARRIED**

**Moved by** Heidi Schiller, **seconded by** Stephanie Kripps, that any excess revenue over expenditures be transferred to general reserves.

**CARRIED**

#### 5. Break

#### 6. Website maintenance (Caroline Daniels)

Caroline explained that the new BCLA website information is hosted on BC Library Cooperative servers. Unfortunately there is no reliable, long term mechanism in place for maintenance and archiving of the BCLA website.

A tentative solution has been discussed with the Executive Director of the BC Libraries Cooperative. The Coop would create and fill the equivalent of a technical support position, using funds from a variety of sources including BCLA's contribution from the Gateway account. This account allows BCLA and the Coop to engage in partnership projects under restricted conditions, which are met in this proposed situation: one-third of a new position, or equivalent time, would be



designated for support and maintenance of BCLA's technical infrastructure.

If approved, this project would be for one year, then would be evaluated for potential continuation.

**Moved by** Sarah Felkar, **seconded by** Ursula Brigl, that \$26,000 is transferred from the Gateway account to the BC Libraries Cooperative to provide funds for technical support for BCLA's technical infrastructure.

**CARRIED**

7. Invitation to Public Library Trustees (Annete DeFaveri, for Daphne Wood)

Annette explained some background regarding ways that Trustees have been connected to the BC Library Conference in the past, and how they might participate more meaningfully in 2015 onward.

Annette sent a letter (October 8) to the BC Library Trustees Association, at their request, outlining some options and inviting discussion on further options that may better meet the needs of BCLTA.

A reply was received from Paul Tutsch, BCLTA President (November 14), indicating that BCLTA will instead offer their own standalone conference for trustees.

Annette emphasised that while a BCLTA presence at the BC Library Conference is BCLA's preferred outcome, BCLTA's decision does not negatively impact the overall quality of the BC Library Conference. It is also true that the library community loses valuable input and important participation when Trustees are separated from the larger library community. It is important to look for ways to demonstrate to individual Trustees and Library Boards that the BC Library Conference



is interested in issues that are important to Boards and welcomes all Trustees to the conference.

**Moved by** Heidi Schiller, **seconded by** Sarah Felkar, that after the BC Library Conference program is established, a letter be issued to all BC Library Directors inviting them, their staff, and their trustees to attend the conference; and highlighting sessions which may be of particular interest to their trustees. **CARRIED**

## 8. Verbal Reports

### (a) Executive Director's Report (Annette DeFaveri)

Conference planning is in full swing, with the current emphasis on confirming thoughtfully curated sessions and high interest keynote speakers.

Annette thanked Ursula, Margo and Caroline for the time and effort they dedicated to the budget review and preparation, acknowledging that this is a large and challenging task to undertake.

### (b) *Browser* Editor's Report (Heidi Schiller, *Browser* Board Representative)

Heidi reviewed the purpose and composition of the *Browser's* new Editorial Board. Current and upcoming plans include a survey of membership and a content audit. The *Browser* may be renamed, perhaps using suggestions from BCLA members; over and above a new name the publication will be entirely reinvigorated and rebranded to become a model of communication and sharing of new ideas for the library world.

Publication is on hiatus during this renewal and restructuring period.



## Consent Agenda

9. Letter from CLA
10. Proposal to BC Library Trustee Association
11. Response from BC Library Trustee Association

**Moved by** Stephanie Kripps, **seconded by** Ashely Van Dijk, that the Consent Agenda be adopted as presented. **CARRIED**

12. Closing Remarks (Caroline Daniels)

Caroline thanked Annette, Ursula and Margo for their work on the budget and noted that this is the third consecutive year of a balanced budget.

Board members can encourage any of their colleagues who may have conference proposals to submit them immediately, as the deadline is December 10.

Next Board meeting: February 13, 9:00 a.m.

13. Adjournment

**Moved by** Heidi Schiller, **seconded by** Stephanie Kripps, that the meeting be adjourned. **CARRIED**

Meeting adjourned at 11:00 a.m.