



Minutes, BCLA Board Meeting  
December 4, 2020  
9am to 9:30am Social Gathering time  
9:30am Board Meeting begins

In attendance: Chris Middlemass, Todd Mundle, Adam Farrell, Lindsey Tripp, Natalie Porter, Alli Sullivan, Pia Russell, Ean Henninger, Patricia Lesku.  
Regrets: Anne O'Shea

ITEM

ATTACHMENT

1. Call to Order (President)
2. Land Acknowledgment and Welcoming Remarks (President)
3. Adoption of the Regular Agenda (President)  
Moved: Adam Farrell  
Seconded: Patricia Lesku  
Passed
4. Confidentiality Acknowledgement (President)  
The Board is reminded that all items discussed at the Board meeting are confidential until the Board decides otherwise.
5. Conflict of Interest Acknowledgement (President)  
The Board is asked if any Director is in a conflict-of-interest position with any item of the agenda.
6. Consent Agenda
  - a) Minutes from October 9, 2020 Meeting.....✓
  - b) Executive Director's Report .....✓
  - c) Terms of Reference BC Public Libraries Partners.....✓Moved: Ean Henninger  
Seconded: Adam Farrell  
Passed

Regular Agenda Items

7. BCLA Membership Review (President)



Moved: Patricia Lesku  
Seconded: Natalie Porter  
Passed

8. Association's Financial Report (Treasurer).....√  
For information only. Review of the full financial statement of the Association.
9. 2020 year end Operating Budget reconciliation (Executive Director) .....√  
Review of 2020 Operating Budget and year end reconciliation
10. 2021 Operating Budget (Executive Director).....√  
Executive Director presented the 2021 Operating Budget that included at 3% cost of living increase, rounded to the nearest dollar amount and the extension of the Conference Coordinator contract to cover the full year.  
Moved: Adam Farrell  
Seconded: Lindsay Tripp  
Passed
11. 2021 Operating Plan (Executive Director) .....√
  - a) Office Reserve.....√  
An office reserve was created to support staff working from home.  
Moved: Adam Farrell  
Seconded: Todd Mundle  
Passed
  - b) Website rebuild and redesign .....√  
Stage one of the BCLA Website redesign and rebuild was outlined. This is a very limited start to a much larger project.  
Moved: Natalie Porter  
Seconded: Adam Farrell  
Passed
  - c) BC SRC website rebuild and redesign .....√  
Stage One of a very limited step toward a BC SRC website rebuild was presented.  
Moved: Natalie Porter  
Seconded: Pia Russell  
Passed
  - c) Coaching Service for BCLA Members  
A major new service for BCLA to offer members was discussed. This will be a one year pilot project.



Moved: Adam Farrell  
Seconded: Todd Mundle  
Passed

12. Terms of Reference (President) .....√

As presented.  
Moved: Adam Farrell  
Seconded: Ean Henninger  
Passed

13. Code of Conduct Policy (President).....√

As presented  
Moved: Natalie Porter  
Seconded: Alli Sullivan  
Passed

14. Board Confidentiality Policy (President) .....√

As presented  
Moved: Lindsay Tripp  
Seconded: Adam Farrell  
Passed

15. Conflict of Interest Policy (President) .....√

As presented  
Moved: Todd Mundle  
Seconded: Patricia Lesku  
Passed

16. Investigation and Discipline Policy (President) .....√

As presented  
Moved: Natalie Porter  
Seconded: Adam Farrell  
Passed

17. Board Committee Update (President)

The Board was updated on the status of the Anti-Racism Committee and the Climate Change Committee as they work to establish larger representation and Terms of Reference.

18. Closing Remarks (President)

Chris thanks the BCLA staff for the unusual and increasing volume of work they have successfully navigated for the Association in 2020



19. Adjournment (President)  
Moved: Pia Russell  
Seconded: Adam Farrell  
Passed

The next BCLA Board Meeting is February 5, 2021