



**British Columbia
Library Association**

Minutes of the Annual General Meeting, 2015

May 23, 2015 at 9:00 a.m.

Sheraton Vancouver Airport Hotel, Westminster Room
7551 Westminster Highway, Richmond, BC

Presiding: Heather Buzzell, President

Parliamentarian: Carla Graebner

Recording Secretary: Stephanie Kripps

1.0 Opening Remarks (Annette DeFaveri)

Executive Director Annette DeFaveri welcomed all members to the meeting, thanked them for attending, and invited them to continue thinking beyond the conference on the issues and values that shape library services. Annette also highlighted ways that BCLA collectively provides ongoing value to its membership, and thanked a number of individuals and committees for their contributions.

Annette then asked Heather Buzzell, Chair, to come forward. Heather Buzzell called the meeting to order at 9:08 a.m.

2.0 Establishment of Quorum (Carla Graebner)

Quorum was confirmed by Parliamentarian Carla Graebner.

3.0 Motion to adopt Regular Agenda (Heather Buzzell)

MOVED BY Mark Bodnar, **SECONDED BY** Sarah Felkar, that the agenda be adopted.

CARRIED

4.0 President's Report (Heather Buzzell)

Heather summarized a productive and rewarding year as President, during which she noted a recurring theme of new or deepening connections, relationships and partnerships.



Examples included the BC Libraries Coop, BC Civil Liberties Association, Canadian Library Association, the Partnership, and the Library Branch, with its support in developing the new BCLA Professional Development Institute.

Heather thanked the Conference Committee Co-Chairs Anne Olsen and Erin Fields and their committee members, BCLA office staff Allie Douglas and Angie Ayupova, and Executive Director Annette DeFaveri for once again making the BC Library Conference such a success.

5.0 Awards Presentation (Gwen Bird, except where stated)

5.1 BCLA President's Award

Heather Buzzell presented the award to Leanna Jantzi, in recognition of her long-term role as editor of the BCLA *Browser* and leading its current transformation.

5.2 SRC Community Story Award

Cynthia Ford thanked the SRC sponsors and Advisory Group; Kate Adams presented this year's award to Miranda Mallinson.

5.3. ALS Award

Roën Janyk presented the award to Mark Bodnar.

5.4 BCCATS Award

Janette McConville presented the award to Linda Woodcock.

5.5 YAACS Award

David Waddell announced the award to Jess Defoe, who was unable to attend in person.

5.6 BCLA Merit Awards

Building Project: Caroline Daniels presented the award to SFU-WAC Bennett Library (accepted by Natalie Gick) and to Creston Valley Public Library (representative unable to attend, but sent their thanks).

Programs or Services: Gwen presented to BC ELN for *WriteAway* online collaborative tutoring service; accepted by Elaine Fairey.

Advocacy or Marketing: Gwen announced *Librarians on the Radio*. Bruce Jolliffe, Chair of Vancouver Island Regional Library Board, accepted the award and thanked Jason Kuffler and Rosemary Bonnano for their work on the program.



5.7. Library Achievement Award.

Presented by Gwen to Carla Graebner, in particular for her leadership on the annual Government Information Day.

6.0 Financial Status of The Association

6.1 Treasurer's Report (Ursula Brigl)

Ursula provided an overview, context and explanation for the Financial Statements of December 31, 2014. She described ongoing efforts to reduce complexity while maintaining transparency, noting that new accounting software may be a possibility. Ursula welcomed incoming Treasurer Margo Schiller.

6.2 Motion to adopt the Auditor's report (Ursula Brigl)

MOVED BY Penny Swanson, **SECONDED BY** Christopher Kevlahan, that the Auditor's Report be adopted.

CARRIED

6.3 Motion to appoint Steele and Company as the 2015 Auditors (Ursula Brigl)

MOVED BY Chris Middlemass, **SECONDED BY** Rosemary Bonanno, to appoint Steele and Company as the 2015 Auditors for BCLA.

CARRIED

7.0 BCLA Publication Announcement (Leanna Jantzi)

Leanna updated the membership regarding recent and coming changes to The Browser. An Editorial Board and Editorial Team have been appointed and have prepared submission guidelines. The transformed Browser will be appropriate to the website environment and will become an engaging, inspiring extension of the work of BCLA.

Leanna then announced the new name and the winner of the naming contest: Roën Janyk is the winner, for suggesting the name *Perspectives*.

Leanna is hopeful that the inaugural issue of *Perspectives* will be this August.

8.0 Resolutions

8.1 *This resolution has been withdrawn, as it was decided that further consultation is needed.*



8.2 To Revise Personal Membership Fees

A friendly amendment was suggested and made to this resolution, on page 5 of the Agenda package, to correct 59,000 to 59,999.

MOVED BY Ursula Brigl, **SECONDED BY** Heather Buzzell

Rationale: Membership fees have not increased in 5 years but the activities of the Association have been impacted by inflation over these 5 years. Before asking the Membership for an increase in fees the past three BCLA Boards, working with the Executive Director and staff, have streamlined the work and expenditures of the Association. The proposed change is meant to be the least amount possible in order to continue the streamlined activities of the Association. This increase helps the Association maintain financial stability. Members whose salary falls below \$45,000 will not be affected by the proposed increase.

Whereas the British Columbia Library Association (BCLA) has not raised membership fees since 2010;

Whereas BCLA's personal membership fees have not kept up with inflation;

Therefore be it resolved that personal membership fees be increased as follows;

Salary between \$45,000 and \$59,999 fee change: from \$100 to \$110 per year

Salary between \$60,000 and \$74,999 fee change: from \$120 to \$130 per year

Salary between \$75,000 and \$89,999 fee change: from \$140 to \$160 per year

Salary exceeds \$90,000 fee change: from \$160 to \$180 per year

CARRIED

8.3 To Revise Institutional Membership Fees

A friendly amendment was suggested and made to this resolution, on page 8 of the Agenda package, to read Annual Operating Budget of \$10,000,000 or higher set at \$350.



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MOVED BY Ursula Brigl, **SECONDED BY** Heather Buzzell

Rationale: Institutional fees have not increased in 5 years but the activities of the Association have been impacted by inflation over these 5 years. Before asking the Membership for an increase in fees the past three BCLA Boards, working with the Executive Director and staff, have streamlined the work and expenditures of the Association. The proposed change is meant to be the least amount possible in order to continue the streamlined activities of the Association. This increase helps the Association maintain financial stability.

Whereas the British Columbia Library Association (BCLA) has not raised institutional membership fees since 2010; Whereas BCLA's institutional membership fees have not kept up with inflation;

Whereas BCLA's institutional membership scale currently recognizes all institutions with an operating budget of over \$5,000,000 as one category:

Therefore be it resolved that a new institutional membership category be created recognizing institutions that have an annual operating budget of over \$10,000,000, and that the category beginning at \$5,000,000 is now stated as \$5,000,000 to \$9,999,999.

Therefore be it resolved that institutional membership fees be increased as follows;

Annual Operating Budget between \$100,000 and \$999,999 from \$135 to \$150.

Annual Operating Budget between \$1,000,000 and \$4,999,999 from \$200 to \$250

Annual Operating Budget between \$5,000,000 and \$9,999,999 from \$250 to \$300

Annual Operating Budget of \$10,000,000 or higher, set at \$350

CARRIED

8.4 Revisions of By-Law 6.1a: Election of Directors and Officers

MOVED BY Ursula Brigl, **SECONDED BY** Heather Buzzell

Rationale: The purpose of the change is to ease, and more precisely articulate, the process for nominating members to the BCLA Board of Directors. Currently the nomination process calls for original signatures on the nomination form. This means



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that nominators must all add a signature and then the form is scanned and sent to the office, or a hard copy is mailed to the office. The proposed change will allow for nominators to add their names and email contact information to an online nomination form that is completed electronically by nominators and collected electronically by the BCLA office. This change brings the nomination process in line with other such processes used by the BCLA administration while making the nomination process less cumbersome for members.

Whereas the current BCLA By-Law 6.1a reads, *To prepare a suggested slate of Officers and Directors, to distribute it to the members at least (1) one month before the Annual General Meeting, and at the same time to call for further nominations. Each such further nomination shall be **signed** by (3) three members and be accompanied by the written consent of the nominee,*

and this wording does not allow for an electronic nomination process;

Therefore be it resolved that BCLA By-Law 6.1a should be changed to read,

*To prepare a suggested slate of Officers and Directors, to distribute it to the members at least (1) one month before the Annual General Meeting, and at the same time to call for further nominations. Each such further nomination shall be **supported** by (3) three members and be accompanied by the written consent of the nominee.*

CARRIED

9.0 Thank outgoing Board members and introduce incoming BCLA President (Heather Buzzell)

Heather thanked all outgoing members for their contributions.

She then introduced incoming President, Caroline Daniels

10.0 Incoming President's report (Caroline Daniels)

Caroline mentioned some of the goals and projects the Board hopes to achieve during her term, such as refreshing the Strategic Plan perhaps adding Marketing as a new pillar; continuing to develop the BCLA Educational Institute and exploring further potential avenues to increase both revenue and membership.

11.0 Introduce Incoming and Current Board Members for 2015/2016 (Caroline Daniels)



Current (continuing) Board Members:

- Leanna Jantzi, Editor of the new BCLA publication *Perspectives*
- Stephanie Kripps, Recording Secretary
- Roën Janyk, Chair, BC Academic Librarians Section
- Ashley Van Dijk, Chair, Library Technicians and Assistants Section
- Sarah Felkar, Director at Large
- Margo Schiller, Treasurer
- Heather Buzzell, Past President

New Board Members:

- Daphne Wood, Vice President / President Elect
- Erin Fields, Director at Large
- Cara Pryor, Director at Large
- Sarah Sutherland, Director at Large
- Amanda Geofroy, UFV Rep
- Dawn Ibey, Assistant Treasurer / Treasurer:
- Jon Scop, YAACS Chair

12.0 Motion to adopt the Consent Agenda (Caroline Daniels)

12.1 Minutes, 2014 Annual General Meeting.

MOVED BY Sarah Felkar **SECONDED BY** Chris Middlemass, that the consent agenda be adopted.

CARRIED

13.0 New Business (Caroline Daniels)

No new business was identified.

14.0 Call for Adjournment (Caroline Daniels)

MOVED BY Michael Burris, **SECONDED BY** Mark Bodnar, that the meeting be adjourned.

CARRIED

Caroline declared the meeting adjourned at 11:22 a.m.