



SHARING MATERIALS ON THE LIBRARY TOOLSHED!

What is The Library Toolshed?

The Library Toolshed is an online content-sharing platform for information professionals. Hosted by the BC Libraries Cooperative, the Toolshed is a place to share, access, and comment on training, instructional, and programming resources created by library staff.

Why contribute to the Library Toolshed?

By uploading content to the Toolshed you are increasing access to the work being done by you and your colleagues as well as making the repository more robust.

How to contribute to the Library Toolshed?

Just follow these four simple steps:

- 1** **Create an account:** Visit <http://librarytoolshed.ca/user> and select 'create new account.' You will receive a confirmation email for your new account. Already have an account? Please skip this step.
- 2** **Add content:** From the homepage, click the 'add content' tab at the top of the page to add resources, programs, and conference presentations.
- 3** **Upload content:** Include all relevant information in appropriate fields, Upload related materials (such as presentation slide or one-sheets).
- 4** **Share content:** You will be provided a link to your uploaded content, which can then be shared publically. Users do not need an account to access your content.



ACCESSING MATERIALS ON THE LIBRARY TOOLSHED

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Why are materials being shared to the Library Toolshed?

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What type of materials can be found on the Library Toolshed?

Everything from program notes and strategic planning materials to webinars and conference session slides.

How to access the Library Toolshed?

- Visit <http://librarytoolshed.ca>. You do not need an account to access Toolshed content.
- If you would like to **set up an account** (which enables you to rate and comment on content as well as to upload resources of your own), go to <http://librarytoolshed.ca/user> and select 'create new account.'
- To materials you may opt to browse via the 'browse' tab at the top, left-hand side of the header menu. You can also perform a keyword search in the search field at the top right.

If you require any additional assistance, please email BCLA Office Manager Cassie McFadden at bclaoffice@bcla.bc.ca. There are also more instructions on the Toolshed site at <https://librarytoolshed.ca/about>.